

To: The Utilities Manager
Tasman District Council
Private Bag 4
Richmond 7050

This form is to be used for requests to connect to the public water supply network, to alter a connection, or to disconnect.

Details of Property:

Valuation Reference/Subdivision/Lots: _____

Name of owner/developer: _____

Property address for connection: _____

Name and Address of Applicant:

Applicant: _____

Address: _____

Daytime Phone No: _____ Email address: _____

(For water supply notifications)

Please indicate connection / alteration / disconnection applied for:

Urban (metered supply):

Residential connection

Industrial/commercial connection

Disconnection

Rural and Urban Extensions (restricted flow supply):

New tank connection – (subject to waiting list and system capacity) Number of units¹: _____

Transfer of _____ units, from valuation/lots: _____ to valuation/lots: _____
from tank number: _____ to tank number: _____

Unit reduction or increase, from: _____ to: _____ units at tank number: _____

Disconnection

¹Units are the maximum volume that can be supplied per day (1 unit = 1m³).

Comment on any details: (attach sketch plan if necessary)

Is a sketch or extra information attached? Yes/No

The Public Water Supply Bylaw stipulates the Council's and Customer's responsibilities when supplying and receiving water in urban and rural water supply schemes. Below are some of the more important conditions to be aware of. The full bylaw can be viewed on the Council's website: <https://tasman.govt.nz/my-council/key-documents/more/bylaws-and-regulations/consolidated-bylaw/#e579>

Council Responsibilities:

1. The Council endeavours to provide a continuous supply of water. However, due to practical/physical limitations, and unforeseen circumstances, the Council cannot guarantee an uninterrupted supply of water, a supply of water of a particular quality, or a supply of water at a particular pressure.
2. The Council will, whenever practicable, make every reasonable effort to notify the customer when there is a shutdown. In a rural supply scheme this will only apply if the outage is to exceed 24 hours.
3. The Council may restrict or prohibit the use of the public water supply because of drought, emergency or any other reason.
4. The Council will endeavour to protect water supplies from contamination and investigate any alterations to the network, undertaken by anyone other than contractors approved by the Council. The Council may recover the costs of remediation or repairs from the customer.

Customer Responsibilities:

1. The customer is to inform the Council immediately of any faults or interruptions to supply.
2. No person shall make any connection to or disconnection from, repair, tamper with or otherwise interfere with, any part of the public water supply network, including fittings at the point of supply, and the service line. The Council may recover the costs of remediation or repairs from the customer.
3. Customers on a restricted flow supply shall have storage tanks with a minimum storage required of 25m³ and we strongly recommend seven days storage of your allocated daily water supply if you are supplied more than 3m³/day.
4. No person shall take water from a fire hydrant connected to the public water supply network.
5. A supply pipe shall serve only one customer and shall not extend by any other pipe or hose beyond the premises owned or occupied by the customer and supply any other person or property.
6. Customers must not allow water to run to waste. Where a customer ignores advice from the Council to repair an on-going leak, the Council may repair the leak and charge the customer all associated costs.

Where there is any ambiguity in the statements above, the Bylaw prevails.

Costs/Fees: *The current fees and charges are available at – <https://tasman.govt.nz/my-council/fees-and-charges/>*

Liability for Fees and charges:

I (full name) _____, am the owner of the Property and agree to pay all fees and charges that are payable to the Council for an approved connection / alteration to connection / disconnection.

Postal / Email Address for invoice:

Signature: _____

Date: ____/____/____

FOR OFFICE USE ONLY			
Authorised by Utilities Manager	_____	Date:	____/____/____
Contractor Advised Date:	____/____/____	Job #	_____
Work completed date:	____/____/____	Invoiced date:	____/____/____
Rates Ledger noted date:	____/____/____	Water Billing noted date	____/____/____
As- builds received date:	____/____/____	Add to waiting list?	<input checked="" type="checkbox"/> or <input type="checkbox"/>
		Scheme:	_____



Tasman District Council
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 24 hour assistance

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 189 Queen Street
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 New Zealand
 Phone 03 543 8400
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 Murchison 7007
 New Zealand
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