
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 5 November 2019
at
Motueka Office, 7 Hickmott Place, Motueka

Present: Board Members B Maru, R Horrell, J Tomsett and D Armstrong
Councillors C Hutt, T Walker and D Ogilvie

In Attendance: Mayor (T King), Engineering Services Manager (R Kirby), Senior Customer Services Officer (V Simpson), Executive Assistant (H Simpson)

Part Attendance:

1 OPENING, WELCOME

Engineering Services Manager Richard Kirby welcomed everybody to the meeting and offered his congratulations to the elected members. He explained that he would chair the meeting until a chairperson and deputy chairperson had been elected.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS BY MEMBERS

Nil

4 REPORTS

4.1 Voting System for and the Election of Chair and other appointments

The Board took the report as read and agreed to adopt Voting System B.

Board Member Armstrong nominated Board Member Maru as Chairperson of the Motueka Community Board and Board Member Maru was elected unopposed.

Chair Maru assumed his role as Chair and asked for nominations for Deputy Chairperson, Board Member Armstrong was elected unopposed.

**Moved Board Member Maru/Board Member Horrell
MCB19-11-5**

That the Motueka Community Board

- 1. receives the Voting System for and the Election of Chair and other appointments report RMCB19-11-1; and**
- 2. adopts System B, clause 25(4) of the Local Government Act 2002 for the election of a Chairperson and any other appointments as representative of the Motueka Community Board, which requires that a person is elected or appointed if he or she receives more votes than any other candidates during a single round of voting; and**

CARRIED

**Moved Board member Armstrong/Board member Horrell
MCB19-11-6**

That the Motueka Community Board elects Board Member Brent Maru as Chairperson of the Motueka Community Board

CARRIED

**Moved Board member Tomsett/Cr Hutt
MCB19-11-7**

That the Motueka Community Board elects Board Member David Armstrong as Deputy Chairperson of the Motueka Community Board.

CARRIED

Chair Maru welcomed Mayor King to the meeting and invited him to address the Board.

Mayor King congratulated Chair Maru and Deputy Chair Armstrong on their roles. He expressed his intention to have regular conversations with the Golden Bay and Motueka Chairs to discuss any current topics. Mayor King said there are several projects that will be addressed in Motueka such as the Motueka Library Redevelopment, working with the New Zealand Transport Agency in relation to High Street upgrades and community considerations such as sea level rises and climate change. Mayor King congratulated everyone on their election and said he looks forward to having a constructive working relationship with both of the community boards.

4.2 Standing Orders for Motueka Community Board meetings

The Community Board agreed to adopt Standing Orders in line with the Local Government New Zealand standard model as recommended, noting the addition of provisions to allow Youth Council Advisors to attend Community Board meetings.

**Moved Chairperson Maru/Board member Tomsett
MCB19-11-8**

That the Motueka Community Board:

- 1) receives the Standing Orders for Motueka Community Board meetings report; and**

2) agrees to include the following commentary in the Motueka Community Board Standing Orders to make provision for Youth Council Advisers to attend and participate at Motueka meetings:

a) add to standing order 2. Definitions, a new definition for Youth Council Advisor as follows:

Youth Council Advisor means a member of the Tasman District Youth Council who can attend and to act in an advisory capacity, at specific Council Standing Committee meetings and community board meetings, where the Committee or Board has permitted their attendance.

b) amend standing order 3.3. Members must obey standing orders to read as follows:

All members of the local authority, including members of committees and subcommittees, must obey these standing orders. Local boards and community boards which have adopted these standing orders must also comply with them.

For the avoidance of doubt, Youth Council Advisors must also obey all standing orders while present at Standing Committee meetings and community board meetings.

c. 16(1) Schedule 7, LGA 2002.

c) amend standing order 9.14. Public excluded business on the agenda to read as follows:

Items that are likely to be discussed under public excluded must be indicated on each agenda and state the general subject of the item. The chief executive, however, may exclude public access to any reports, or parts of reports, which are reasonably expected to be discussed with the public excluded.

For the avoidance of doubt, Youth Council Advisors are to be excluded from the meeting during discussion on any public excluded matters, unless standing order 17.2 of these standing orders applies.

s. 46A (9), LGOIMA.

d) add a new standing order 12.1A. Youth Council Advisors attendance at meetings, as follows:

12.1(a) Youth Council Advisors attendance at meetings

Youth Council Advisors have the right to attend specific Council Standing Committee meetings and community board meetings where that Committee or Board has agreed to permit their attendance.

Youth Council advisors are to attend meetings in an advisory capacity and are not elected members of the Council. They have the right to speak at meetings but do not have voting rights.

There may be up to two Youth Council Advisors at any given meeting. The Youth Council advisors may change from meeting to meeting. Youth Council Advisors do not constitute part of the quorum for Council Standing Committee meetings and community board meetings.

Youth Council Advisors must abide by these standing orders during Standing Committee meetings and community board meetings.

Youth Council Advisors are to be excluded from meetings during discussion on any public excluded matters, unless standing order 17.2 of these standing orders applies.

Youth Council Advisors will not be paid for their attendance at Council Standing Committee meetings or community board meetings.

- 3) declines to adopt the use of the casting vote; and
- 4) selects Option B as the default for speaking and moving motions; and
- 5) adopts the Standing Orders with the amendments outlined in this resolution.

CARRIED

4.3 Code of Conduct 2019

The Board members took the report as read.

**Moved Chairperson Maru/Board member Tomsett
MCB19-11-9**

That the Motueka Community Board

1. receives the Code of Conduct 2019 report RMCB19-11-4; and
2. adopts the Code of Conduct 2019.

Councillors D Ogilvie, T Walker and C Hutt abstained from voting.

CARRIED

4.4 Explanation of the Laws Affecting Elected Members and Their Conduct

The Board members took the report as read.

**Moved Deputy Chair Armstrong/Board member Tomsett
MCB19-11-10**

That the Motueka Community Board receives the report outlining the Local Government Official Information and Meetings Act 1987, and other laws affecting members and their conduct.

CARRIED

4.5 Date of First Ordinary Meeting

The Board members took the report as read. Board member Horrell proposed that the Motueka Community Board meetings be held on the second Tuesday of the every month due to there being potential clashes with Councillors commitments. Chair Maru confirmed the date of the first ordinary meeting as the 19 November.

**Moved Board member Horrell/Board member Armstrong
MCB19-11-11**

That the Motueka Community Board

- 1. receives the Date of First Ordinary Meeting report RMCB19-11-4; and**
- 2. sets the date and time of the first meeting as Tuesday 19 November 2019 at 4.00pm.**

CARRIED

Late Item – Draft Responsible Camping Strategy Submission

Chair Maru tabled a proposed submission on behalf of the Motueka Community Board to the Draft Responsible Camping Strategy.

He asked the Board to receive the submission as a late item noting that consideration of the matter could not be delayed due to submissions closing on 18 November which is prior to the date of the first ordinary meeting.

Councillors D Ogilvie, T Walker and C Hutt did not take part in the discussion or voting on this item.

**Moved Chairperson Maru/Board member Tomsett
MCB19-11-12**

That the Motueka Community Board receives the late item - Draft Responsible Camping Strategy Submission

CARRIED

**Moved Chairperson Maru/Board member Tomsett
MCB19-11-13**

That the Motueka Community Board approves the submission to Council as tabled on behalf of the Motueka Community Board.

CARRIED

The meeting concluded at 4.20pm

Date Confirmed:

Chair: