

EXPLANATION OF THE SUMMARY OF RIGHTS

The following is intended to be a plain language explanation of the summary of rights which was provided alongside your infringement notice. If there are any differences between this document and the summary of rights - then the summary of rights prevails.

Payment

1. If you pay the fine (including any towage fees) within 28 days after you received it then, no further enforcement action will be taken against you.

Further action

2. You must write to the Council (aka the enforcement authority) if you wish to do any of the following things:
 - a. Bring any information about the circumstances of the fine to the Council for their consideration, or
 - b. Deny liability or responsibility for the alleged offence and request a court hearing, or
 - c. Admit liability for the offence but wish to have the court consider your views as to penalty or otherwise. Talk to the Council if you wish to do this as there are specific steps you need to take.
3. If you deny liability the Council will decide whether it will take enforcement action in the Court and serve you a formal notice of our decision.
4. If the court finds you guilty or you make submissions about penalty, costs will be imposed in addition to any penalty.
5. If you do not do anything when you receive this notice, a reminder notice explaining fully how to defend the charge and containing a statement of rights will be issued to you

Note: All queries and all correspondence regarding the infringement notice must be directed to Tasman District Council at the address shown for correspondence.

Non-payment of fee

If you do not pay the fine/infringement fee and do not request a hearing within 28 days after being served with the reminder notice, you will become liable to pay costs in addition to the infringement fee if Tasman District Council decided to commence proceedings against you.

Defence to any further proceedings

1. You will have a complete defence against further proceedings related to the alleged offence if the infringement fee (including any towage fees) is paid to the enforcement authority and received at the address shown on this notice within 28 days after the service of this notice.
2. If you pay after this time or incorrectly it will not constitute a defence to any further enforcement proceedings in respect of the alleged offence.

Queries/Correspondence

When writing or making payment please include:

- a. The Date of the infringement; and
- b. The infringement notice number; and
- c. The vehicle registration number; and
- d. Your full name, address, phone number and email for reply.

Please attach payment or correspondence and return within 28 days to

Tasman District Council Parking Team
Private Bag 4
Richmond 7050