

Motueka

Community Board Costings

Governance:

Four Community Board Members

As the Councillors are on a salary for TDC, it is deemed there will be no additional charge to the Community Board

Chairperson	Annual Salary \$10,704	10,704		
Members (3)	Annual Salary \$5,352	<u>16,056</u>	26,760	26,760

Staffing:

An allowance for Service Centre staff working primarily on meeting preparation, minutes, and follow-ups

Senior staff attend each meeting at the present

Charge out rates encompassing overheads are used.

Staff time is charged at an inclusive rate, which also captures vehicle running

Secretarial	approx 15hrs/mtg	11,830		
	(Being 15.0 hrs per month on agenda preparation, minute taking, review with Chair & Senior Council Staff, action list follow-up, correspondence, and 8 meetings at 0.5 hrs on Annual Plan)	18,832		
	(Being approx 8 hrs/mtg, & 1 hrs/mtg for CEO respectively)			

Professional Staff - 1 staff member 5 meetings per year @ 4 hrs per meeting, including preparation and follow-up		<u>2,200</u>	32,862	32,862
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Photocopying:

Based on 51 monthly Agendas, and 47 copies of minutes

(Being an average of 16 pages per agenda and 4 pages of minutes, all at 10/c page)

	1,104	1,104
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Misc:

Community Board discretionary fund				5,500
Contingency allowance covering meeting advertising, postage etc				1,500
Cost of Elections				4,702
Ratepayer Association Offset				(14,560)
Total				<u>\$57,868</u>

Rate Calculation:

Ratepayers as at Nov 2007 -	5208
Cost per ratepayer	\$12.50 (GST Incl)