STAFF REPORT

TO: **Corporate Services Committee**

FROM: Peter Darlington
Information Services Manager

DATE: 4 November 2008

SUBJECT: Information Services Update Report

PURPOSE/REASON FOR REPORT

To update the Corporate Services Committee of Council on latest activity and projects in the Information Services Section.

COMMENT/DISCUSSION

1. Regional Broadband

Council staff from Nelson, Marlborough and Tasman are working on the framework for resourcing and governing the Nelson Peering Exchange. This report will be presented back to Council on 8 December 2008. Meanwhile, NREDA have signed contracts for running of the exchange with Citylink Ltd. It is expected that the exchange will be active with one or two customers by December 2008.

Network Tasman Ltd, working with NREDA has made an Expression of Interest (EOI) to the Broadband Investment Fund for a fibre extension from Riwaka to East Takaka over the Takaka Hill. The Ministry of Economic Development (who administer the fund) will decide this month which EOIs will be accepted to go forward as full applications. The final decision on funding of applications will take place in May 2009.

2. Rural Property Numbering

Rural Property Numbering, as a project, was completed nearly 12 months ago. Since that time processes have been put in place for the ongoing maintenance, ie issuing of new rural addresses, to be managed by Engineering. Customer Services are receiving 6 – 10 requests per month, and forwarding these on for actioning. New, or replacement, road name blades in rural areas now incorporate a number range reference.

Heavy users of address data, such as NZ Post, Telecom etc are slowly cross-referencing their records to align with Council addressing. There is still reluctance by

a small proportion of residents to use the new addressing. This may be resolved in part by another feature in Newsline.

3. GIS and TRMP Operative Plan

The GIS team have been putting extensive resources into the release of Update 29 to the TRMP including the operative text and maps. The work was completed on Wednesday 29 October 2008 ready to go to the printers. It has been agreed with the Policy team to do a review of the process to create the plan maps for future versions. It is hoped that the process can be improved through streamlining, standardising and simplifying the production of TRMP maps and making more use of graphic design and publishing technologies. It is hoped we can begin this review process with the Policy team before the end of this calendar year.

4. Information Services Disaster Recovery Plan

The IS team is currently updating Council's Disaster Recovery plan. The plan will assess likely risks to our IS service and look at what effect these might have on systems and information support to Council's key business processes and functions. The plan will focus on mitigating risks and improving recovery times in the event of a disaster or significant outage.

Council is currently determining the key business processes and functions that risk mitigation and remediation work will focus on. The plan should be completed by mid-December 2008.

RECOMMENDATION

That the Information Services report dated 4 November 2008 be received.

Peter Darlington
Information Services Manager