

STAFF REPORT

TO: Chair & Members, Corporate Services Committee
FROM: Murray Staite
DATE: 18 September 2008
SUBJECT: **Corporate Services Manager's Report**

Treasury

Council's debt at 31 August 2008 remains at the June 2008 figure of \$73,235,954 with an average interest rate of 7.44%.

Treasury	Actual	Target
Debt Servicing on external debt not to exceed 20% of annual rates	14.3%	20%

Given the status of the current financial markets, Council should be pleased that financial arrangements are in place for the forthcoming year.

Motueka Clock Tower Trust

Attached for Councillors information is a copy of the audited accounts for the year ended 29 February 2008. It is a requirement of our arrangement with the Trust that this information be formally received. The debt owing to Council at 31 August 2008 stood at \$111,946.

Community Board Mileage

Staff have reviewed other council policies in regard to reimbursing community board members for mileage. As a result, a draft policy has been sent to both boards for consideration and further comment. After receiving board comments, any amendments if needed will be incorporated in the proposed policy and referred to this Committee for recommendation to the Remuneration Authority.

Elected Members Determination 2009/2010

For information purposes, I have attached advice from the Remuneration Authority indicating key dates for determining the 2009/2010 elected members remuneration pool.

Stress Policy

I was asked at last month's Corporate Services Committee meeting to report back on Council's policy in regard to stress.

Stress is currently mentioned in the Council Wellness Policy (dated January 2008). However, this policy requires updating due to the Injury Prevention, Rehabilitation, and Compensation Amendment Bill which has recently been passed through Parliament.

Stress is also covered in the Collective Agreement (ER Problem Resolution Process) and also covered under the Health and Safety in Employment Act. It is the employer's responsibility to identify any hazards in the workplace that employees may be exposed to.

Paton Road

At last month's meeting I was asked to report back the status of the Paton Road project. I am advised by Council's Engineering Manager that this year's work will entail investigation work to enable detailed design and other issues to be determined.

Murray Staite
Corporate Services Manager