



STAFF REPORT

TO: Environment & Planning Committee

FROM: Dennis Bush-King, Environment & Planning Manager

REFERENCE: F104

SUBJECT: **PROPOSED SCHEDULE OF CHARGES – EP07/02/01** – Report
Prepared for 7 February 2007 meeting

1. CHANGES TO COUNCIL FEES AND CHARGES

1.1 The Environment & Planning Department's Schedule of Fees (the Schedule) has been reviewed to align better with the income budgeted for the 2007-2008 financial year which Council discussed in December 2006. Listed below are the main changes proposed including some wording changes to assist with the clarification of charges. The full Schedule of Charges relating to E&P activities is attached as Annex 1. Also attached for comparative purposes is the existing schedule.

2. CPI ADJUSTMENT

2.1 In line with Council's policy established through the LTCCP last year, most charges have been adjusted in line with a 3.5% annual CPI subject to rounding. Deposits for building and resource consents are unaltered as the actual cost of processing will be determined in accordance with the method included in the Schedule using an \$83 hourly charge out rate (which includes GST).

3. RESOURCE MANAGEMENT CHARGES

3.1 We have used three classes of consent – Controlled, Discretionary Non-Notified, and Notified. We have found that some discretionary non-notified applications are processed quickly and refunds are paid out. To try and pitch the deposit closer to the actual cost we propose a revision to the classes of consent deposits.

3.2 We have deleted the consultation charge with statutory agencies like the DLR, Transit and DoC as these are easier dealt with as a time and disbursement charge as part of the processing of consent applications.

3.3 Staff have recommended deletion of the special charge category for oil on road consents so that they be treated as any other; it is still in the schedule unaltered.

4. BUILDING CONTROL

4.1 We are not proposing any changes to the building control fees as the recent 2007 changes are incorporated without a CPI adjustment.

5. ENVIRONMENTAL HEALTH LICENCE FEES

- 5.1 We have increased charges for mobile shops and hawkers' licenses. These fees have not changed since 1992 as they were fixed by the Local Government Act 1974. However the relevant provisions were repealed by the Local Government Act 2002 (not hitherto realised or advertised by DIA). So it is appropriate to bring the rates up to a more appropriate level. It is also opportune to address an historical inequity where mobile shops selling food have been charged less than equivalent food premises located with commercial areas
- 5.2 The only remaining charges that are fixed by Central Government – the sale of liquor fees (last changed in 2000, and the Amusement Device charges (not changed since 1978) now stand out as exceptions to local government's ability to ensure "users" pay.

6. DOG CONTROL

- 6.1 As discussed dog registration fees are to increase by \$1.00 per dog to cover the national Dog database costs. We have also increased the daily sustenance charge for impounded dog to \$10.00 per day to better recover costs.

7. RESOURCE MANAGEMENT: ADMINISTRATION, MONITORING AND SUPERVISION CHARGES

- 7.1 The effort now required to keep track of all the water metres in the district costs about \$60,000. Council decided through the LTCCP Planning round not to impose a standard charge on permit holders having metres but decided that the cost should be recovered across all water permit holders. Because of the scale charging method this has resulted in increases to the annual charge, the proportionality of which increases for those who abstract more water. For instance, a permit holder who last year paid \$363.00 will now face a bill of \$450.00, and last year a payment of \$3,939.00 increases to \$5,000.00. These annual charges last moved in 2005. If the increase is considered too big to absorb, the only realistic option is more general rate. Cutting costs would jeopardise the water metering programme.
- 7.2 These annual charge increases will also come on top of significant increases in the Waimea Water Augmentation surcharge for those permit holder who pay this. To contribute a local share to Phase 2 of the project, permit holders need to contribute \$70,000 each year over the next two years. Again, because of the non-linear relationship between the surcharge and the amount of water taken, the changes affect the permit holders differently. In addition, because the Waimea East Irrigation Company is to contribute \$50,000 pa it will not pay the surcharge; so what would have been their contribution (around \$3,457.00) has been redistributed. The result therefore is, for instance, a user now paying \$68.29 will pay \$192.50, a user paying 333.87 will increase to \$940.00. Other than more general rate there is no alternative.

8. PROPOSED SCHEDULE OF CHARGES

- 8.1 Annex 1 outlines the proposed schedule of charges based on the matters raised above. The Environment & Planning Committee has delegated authority to fix fees relating to its responsibilities. After receiving Committee approval, the schedule will be incorporated into the Council-wide schedule in the Annual Plan and will go through the special consultative procedure. Confirmation will occur in time for the fees to come into effect from 1 July 2007.

9. RECOMMENDATION

It is recommended the Committee:

- a) **Recommend to Council that it prescribes by special consultative procedure under Section 83 the Local Government Act 2004, the Schedule of Charges applicable to the Environment & Planning Department for the 2007-2008 financial year and until amended by subsequent resolution.**

Dennis Bush-King
Environment & Planning Manager

**TASMAN DISTRICT COUNCIL
ENVIRONMENT & PLANNING DEPARTMENT**

Schedule of Charges

The Tasman District Council, acting under the Local Government Act 2002, hereby prescribes the following charges with regard to the activities of the Environment & Planning Department.

All charges shall come into force on 1 July 2007 and shall remain in force until amended by resolution. Unless otherwise identified, charges are GST inclusive.

Resource Management	Lodgement Fee (GST incl) \$	
Resource Consent Applications Land use, subdivision, water, discharge, coastal		
Non-notified <ul style="list-style-type: none"> ▪ Right-of-Way Application (S.348 Local Government Act) ▪ The following Land Use Consents: <ul style="list-style-type: none"> ○ Signs ○ Trimming,/Pruning of protected tree(s) ○ Minor Repair or Addition to heritage building or structure ○ Bore permit ○ Culverts, weirs and other minor structures on the bed of watercourses ○ Gravel extraction ▪ Replacement Water Permit (to dam, divert, take or use water) ▪ Replacement Discharge Permit (to land, water or air) ▪ Replacement Coastal Permit ▪ New and replacement permit application to apply oil on roads for dust suppression purposes ▪ Certificate of Compliance (S.139 Resource Management Act) ▪ Existing Use Certificate (S.139A Resource Management Act) ▪ Change or Cancellation of Consent Condition(s) (S.127 Resource Management Act) ▪ Change or Cancellation of Consent Notice (S.221(3)(b) Resource Management Act) ▪ Extension of lapsing period (S.125 Resource Management Act) ▪ Part transfers of a permit (S.136 Resource Management Act) ▪ Transfer of Water Permit to new site (S.136(2)(b) Resource Management Act) 	1	350.00
Non-notified <ul style="list-style-type: none"> ▪ Subdivision: plus an additional \$55 for each additional lot in excess of two (includes balance area) and up to and including 	1	600.00

Resource Management	Lodgement Fee (GST incl) \$	
<p>twenty lots.</p> <ul style="list-style-type: none"> ▪ Any Land Use Consent not listed in the box above including, but not limited to, the following: <ul style="list-style-type: none"> ○ Dwelling or building (incl setback and coverage breaches) ○ Land Use Activities not permitted in zone ○ Removal of protected tree(s) ○ Earthworks/Land Disturbance/Vegetation Clearance ○ Hazardous Facilities ○ Dam structure ▪ New Discharge Permit (to land, water or air) ▪ New Water Permit (to dam, divert, take or use water) ▪ New Coastal Permit ▪ Review of Resource Consent Condition (S.128 Resource Management Act) 		
<p>Notified and Limited notification</p> <p><u>All</u> applications under the Resource Management Act requiring notification, including applications requesting change or cancellation of consent conditions or notified S.128 reviews.</p> <p>Additional Deposit for Subdivisions: \$55 for each additional lot in excess of two (includes balance area) and up to and including twenty lots.</p>	1	3,000.00
<p>Monitoring</p> <p>A standard monitoring fee of \$80.00 will be applied to all land use consents where monitoring is required.</p> <p>Monitoring outside of the first review will be subject to the “Re-inspection Fee” outlined under Miscellaneous on next page</p>		
<p>Additional Subdivision Costs</p>		
<p>Certification under S223 Resource Management Act (Note: Any resubmission of Survey Plan(s) for any reason will incur a new charge)</p>	2	95.00
<p>Approval of Engineering Plans plus per allotment add-on in excess of two lots in relation to any subdivision proposal</p>	1 1	125.00 45.00
<p>Certification under S.224(c) Resource Management Act (No charge if combined with S.223 Certification and can be attended to immediately)</p> <p>Plus actual costs over 2 hours staff time including disbursements</p>	1	210.00

1. *Deposit on Application*
2. *Standard Charge per Application*

Miscellaneous	Lodgement Fee (GST incl) \$	
Discharge oil on roads – existing permit holders	2	50.00
Discharge oil on roads – new permit applications	2	80.00
Alterations to Designations and uplifting of designations and non-notified outline plan – S176A	1	300.00 125.00
Bond Administration Fee	1	90.00
Certificate under Overseas Investment Act 2005	1	125.00
Certificate of Compliance for Sale of Liquor Act	2	90.00
Document Execution: Documents requiring Council resolution, Certification or Council Seal eg S221, 226, 241, 243, RMA S321, 327A, LGA, Covenants and Caveats Plus actual cost (over 30 minutes)	2 2	130.00 83.00/hour
Lodgement fee for objections under S357, 357A and 357B Resource Management Act 1991	2	130.00
Re-inspection fee (monitoring) – due to non-compliance	1	83.00/hr
Water metering reading fee (following failed water meter returns)	1	150.00
Request for a Preparation of Plan Change	1	4,200.00
Requirements for Designations or Heritage Orders	1	3,000.00
Transfer of Consents to new owner (S.135(1)(a), S.136(1), S.136(2)(a), or S.137(2)(a) Resource Management Act)	2	80.00
Applications for Road Stopping (S342 LGA)	1	350.00

1. *Deposit on Application*
2. *Standard Charge per Application*

Building Control	Standard Charge per Application (GST incl) \$
Building Consents Includes issue of consent, inspections and code of compliance certificate	

Building Control	Standard Charge per Application (GST incl) \$
Residential Dwellings New Single storey New Multi storey Attached dwellings, including multi storey	1,840.00 2,280.00 2,800.00
Relocated Dwelling	920.00
Minor Consents involving one inspection (e.g. log burners, solar heating panels, wetback connections and building work under value of \$2,000 Additional fee per inspection	160.00 100.00
Residential alterations and additions Value: \$2,001 to \$19,999 \$20,000 to \$99,000 \$100,000 to \$999,000	700.00 1,160.00 1,640.00
All Other Building work, (excluding commercial over \$20,000 and habitable buildings). Value: \$2,001 to \$5,000 \$5,001 to \$10,000 \$10,001 to \$19,999 \$20,000 to \$49,999 \$50,000 to \$99,999 \$100,000 to \$249,999 \$250,000 to \$499,999	450.00 650.00 840.00 1,025.00 1,350.00 1,780.00 2,230.00
Commercial Building Work (buildings requiring assessment in terms of accessibility, fire safety and those buildings accessible to the public) Value: \$20,000 to \$99,999 \$100,000 to 249,999 \$250,000 to \$499,999	1,520.00 2,930.00 2,920.00
Commercial and all other building work Value: \$500,000 to \$999,999 \$1,000,000 and not elsewhere covered Deposit*	3,440.00 4,000.00
Demolition Permit for buildings > 60 m ²	160.00

Building Control	Standard Charge per Application (GST incl) \$
Amended Plans after Consent Granted and before CCC deposit*	160.00
Plan Rechecking Fee A surcharge will be added when plans are returned for a third time, and any subsequent occasion, for rechecking	100.00
<p>Note: It is Council policy to apply a standard charge as above, however, it reserves the right to assess individual cases as required. Additional charges may be requested by virtue of Section 219(2) of the Building Act 2004 if costs incurred exceed the standard charge. Where Building Certifiers are used, Council will discount the above charges. Review of engineer design buildings by consultant will be charged at cost.</p>	
BRANZ Levy ‹ \$20,000 assessed value › \$20,000 assessed value	Nil \$1/\$1,000 value of project
DBH Levy ‹ \$20,000 assessed value › \$20,000 assessed value	Nil \$1.97/\$1,000 value of project
Building Certificates required under other legislation (eg Sale of Liquor Act 1989) Plus inspection charge (if required)	110.00 100.00
Building Warrant of Fitness Inspections Deposit if required*	110.00 80.00
Compliance Schedule Issued under Section 100/106 of the Building Act 2004 for new applications and/or New Schedules Amendments Alterations to schedule linked to Building Consent	240.00 160.00 45.00
Change of use Deposit*	160.00
Swimming Pool Building Consent Fee No Registration Fee required	240.00

Building Control	Standard Charge per Application (GST incl) \$
Swimming Pool Exemption Fee (plus any additional costs associated with staff time, hearings and inspections)	160.00
Amended Plan (after consent granted and before CCC)	160.00
Building Code Waivers Including any section 72 decision - deposit	160.00
Application for Certificate of Acceptance Section 97 of the Building Act 2004. Fees, charges or levies that would have been payable had building consent been applied for before carrying out the work. Any structural checks or other engineering checks, where appropriate will be charged out at cost.	160.00
Lodgement fee for seeking review of any Development Contribution set by staff included in the Development Contribution Policy	125.00
Re-inspection for any purpose including Code Compliance Certificate.	100.00
Documents requiring Council resolution, certification or Council seal Plus actual cost (over 30 minutes) and any legal disbursements	65.00 \$83.00/hour
Certificates of Public Use – Section 363 Building Act 2004	240.00
Dam classification application plus consultant costs	130.00
Monthly Building Consent list	155.00 pa
Department of Building and Housing information request plus any associated staff cost	130.00
Project Information Memoranda New construction, additions/alterations	250.00
Land Information Memorandum requested under the Local Government Official Information and Public Meetings Act (No 2) 1991 Residential Commercial/Industrial Large properties involving more than one certificate of title will be quoted accordingly.	170.00 260.00

Building Control	Standard Charge per Application (GST incl) \$
Note: Should a special request be made that results in a field inspection and/or substantial research, Council reserves the right to charge any additional fees that are appropriate, based on the amount of time required to provide the requested information.	
Property Enquiries – Access to Council Records File Access Residential file property enquiry – fee covers photocopying, printouts and up to 15 minutes staff time to discuss contents Terraview/property/rates printout Other reproductions (plans etc) Photocopying (Black and White) - A4 single-sided - A4 double-sided - A3	10.00 75.00 3.00 each at cost 25c 35c 50c
Note: Frequent user discount is available as follows: Option 1 A lump sum of \$830.00 (including GST) payable annually in advance for a company gives access to an unlimited number of files. Option 2 A coupon-based system. Each coupon will enable access to five site files. For residential files the cost per coupon is \$36.00 (including GST) and for commercial and industrial files, the cost per coupon is \$95.00.	
Safe and Sanitary Reports – receipt and storage	45.00

Environmental Health	Standard Charge per Application (GST incl) \$
Camping Ground Registration Fee – Basic Fee Plus 50c for every camp site	180.00
Certificate of Fitness for Mortuary	155.00
Food Premises – gross floor area less than 50 m ²	165.00
Food Premises – where gross floor area of premises is between 50 m ² – 100 m ²	208.00
Food Premises – where gross floor area of premises is between 100 m ² – 200 m ²	259.00
Food Premises – where gross floor area of premises exceeds 200 m ²	362.00

Environmental Health	Standard Charge per Application (GST incl) \$
Each additional inspection of food premises	100.00
Funeral Directors Registration Fee	155.00
Hairdressers Registration Fee	155.00
Offensive Trade	170.00
Trading in Streets and Public Places Bylaw 2005	
Display of goods on the footpath by shopkeepers outside their shops	12.00 per day 20.00 per month 120.00 per year
Hawker's Licence	30.00
Long term or short term street stall Application Fee Plus site lease	120.00
Operation of Mobile Shop without food Mobile Shops selling food and Food Stalls	120.00 165.00

Sale of Liquor	Standard Charge per Application (GST incl) \$
Applications involving Agency Hearing	275.00
BYO On Licence	132.00
Caterer's Off Licence	132.00
Club Liquor Licence	776.00
Liquor Off Licence	776.00
Liquor On Licence	776.00
Manager's Certificate	132.00
Redefinition Application	75.00

Sale of Liquor	Standard Charge per Application (GST incl) \$
Re-inspection following non-compliance	100.00
Special Licence	63.00
Temporary Authority Order	132.00
Gambling Venue Consent – Deposit fee only	300.00

Dog Control	
Registration Fees:Urban Dogs	36.00
Rural	25.00
Seeing Eye and Hearing Dogs	No charge
Search and Rescue Dogs	No charge
Impounding Fees:1 st impounding	62.00
Neutered dogs	31.00
2 nd impounding	72.00
Neutered dogs	42.00
3 rd impounding	85.00
Neutered dogs	52.00
Sustenance	10.00/day
Micro-chipping impounded dogs if required	20.00
<i>Owners whose dog is de-sexed during the registration year following its impounding will receive a \$30 refund</i>	
Kennel Licence:Initial Application	75.00
Annual Renewal	25.00

Resource Management: Administration, Monitoring and Supervision Charges	Standard Charge per Consent (GST incl) \$
Gravel/Shingle Extraction Fees	
Waimea/Wairoa Rivers	5.00/m ³
Wai-iti	3.50/m ³
Upper Motueka (including all tributaries above Baton Bridge)	2.50/m ³
Lower Motueka (including all tributaries below Baton Bridge)	5.00/m ³
Moutere	3.50/m ³

Resource Management: Administration, Monitoring and Supervision Charges	Standard Charge per Consent (GST incl) \$
Riwaka/Marahau/Sandy Bay	3.50/m ³
Takaka and Tributaries	5.00/m ³
Aorere and Tributaries and other Golden Bay River	3.50/m ³
Buller	2.50/m ³
Other Rivers, Streams and Coastal Marine Area	3.50/m ³
Gravel extraction outside of the above-listed areas or on freehold land	2.00/m ³
Sand in Lower Motueka River (including all tributaries below Baton Bridge)	2.00/m ³
Coastal Structures – Annual Charges	
Coastal Structures per consent: Aquaculture Activity 0 – 10 lines each additional line other structures	415.00 26.00 68.00
Water Permit Annual Charges	
For stock water, private domestic use, fire fighting, cooling, private community water supplies, recreational uses and permits to take water to or from an irrigation dam, reservoir, pond, seepage hole or embayment irrespective of the quantity authorised	75.00
For all other permits to take water, the fee is based on the daily quantity of water authorised multiplied by the catchment factor, to reflect the different impacts and management requirements in different catchments, as set out below:	
Less than 250 m ³ /day 250 – 499 m ³ /day 500 – 999 m ³ /day 1,000 – 2,499 m ³ /day 2,500 – 4,999 m ³ /day 5,000 – 14,999 m ³ /day 15,000 – 49,999 m ³ /day 50,000 – 299,999 m ³ /day 300,000 m ³ /day or more	102.50 143.50 205.00 282.00 450.00 769.00 1,670.00 5,000.00 13,868.00
Catchment Aorere	Catchment Factor 1.00

Resource Management: Administration, Monitoring and Supervision Charges	Standard Charge per Consent (GST incl) \$																												
<table> <tr> <td>Takaka</td> <td>1.00</td> </tr> <tr> <td>Motueka</td> <td>1.50</td> </tr> <tr> <td>Moutere</td> <td>1.50</td> </tr> <tr> <td>Waimea</td> <td>1.50</td> </tr> <tr> <td>Buller</td> <td>1.00</td> </tr> </table> <p><i>Waimea Water Augmentation Feasibility Study – An additional monitoring surcharge for permit holders in the Delta, Waimea West, Golden Hills, Lower Confined, Reservoir, Hope and Upper Confined Water Management Zones will be as follows:</i></p> <table> <tr> <td></td> <td style="text-align: center;">Surcharge \$</td> </tr> <tr> <td>Less than 250 m³/day</td> <td>192.50</td> </tr> <tr> <td>250 – 499 m³/day</td> <td>223.50</td> </tr> <tr> <td>500 – 999 m³/day</td> <td>327.50</td> </tr> <tr> <td>1,000 – 2,499 m³/day</td> <td>515.00</td> </tr> <tr> <td>2,500 – 4,999 m³/day</td> <td>940.00</td> </tr> <tr> <td>5,000 – 14,999 m³/day</td> <td>1575.50</td> </tr> <tr> <td>15,000 – 49,999 m³/day</td> <td>3457.00</td> </tr> <tr> <td>50,000 – 299,999 m³/day</td> <td>9969.00</td> </tr> </table>	Takaka	1.00	Motueka	1.50	Moutere	1.50	Waimea	1.50	Buller	1.00		Surcharge \$	Less than 250 m ³ /day	192.50	250 – 499 m ³ /day	223.50	500 – 999 m ³ /day	327.50	1,000 – 2,499 m ³ /day	515.00	2,500 – 4,999 m ³ /day	940.00	5,000 – 14,999 m ³ /day	1575.50	15,000 – 49,999 m ³ /day	3457.00	50,000 – 299,999 m ³ /day	9969.00	
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For Permits to Divert Water	68.00																												
For Permits to Dam Water	27.00																												
Discharge Permits (Water or Contaminant) Annual Charges																													
Permits to discharge scour water from dams and pipelines, for water resource augmentation, spillway and compensation flows, minor cooling water discharges, minor spraying operations and flood/drainage discharges	68.00																												
Dairy shed and piggery discharges (including laboratory costs)	310.00																												

Resource Management: Administration, Monitoring and Supervision Charges			Standard Charge per Consent (GST incl) \$
Fish Farming Less than 1,000 m ³ /day authorised discharge 1,000 – 4,999 m ³ /day 5,000 – 14,999 m ³ /day 15,000 – 49,999 m ³ /day 50,000 – 99,999 m ³ /day 100,000 m ³ /day or more			68.00 208.00 574.00 1,170.00 2,779.00 3,891.00
Food Processing Industries (including by way of example, abattoirs, fish processing, vegetable processing, dairy factories, wineries) 1. Untreated waste to water 2. Semi-treated/screened waste to water 3. Fully treated/unpolluted waste to water or discharge			
Authorised at less than 200 m ³ /day 200 – 999 m ³ /day 1,000 m ³ /day or more	(1) 574.0 1,671.00 3,363..00	(2) 280.00 838.00 1,682.00	(3) 68.00 167.00 337.00
Gravel Wash and Mining Discharges Less than 1,000 m ³ /day authorised 1,000 – 2,999 m ³ /day 3,000 m ³ /day			 210.00 342.00 574.00
Sawmills, Timber Processing Discharges			210.00
Power Generation Discharges Less than 1,000 m ³ /day authorised 1,000 – 4,999 m ³ /day 5,000 – 24,999m ³ /day 25,000 – 299,999 m ³ /day 300,000 m ³ /day or more			80.00 210.00 426.00 605.00 3,875.00
Sewage Effluents: Residential dwellings with septic tank systems on single title are exempt	<i>Untreated</i>	<i>Primary treated / septic tanks</i>	
Less than 50 m ³ /day authorised 50 – 99 m ³ /day	574.00 900.00 1,671.00	310.00 570.00 1,000.00	

Resource Management: Administration, Monitoring and Supervision Charges			Standard Charge per Consent (GST incl) \$
100 – 999 m ³ /day 1,000 – 9,999m ³ /day 10,000 m ³ /day	5,568.00 9,690.00	2,779.00 4,810.00	
	<i>Secondary treated oxidation ponds</i>	<i>Tertiary treated/land disposal</i>	
Less than 50 m ³ /day authorised 50 – 99 m ³ /day 1,000 – 9,999 m ³ /day 10,000 m ³ /day	80.00 180.00 1,810.00 1,935.00	310.00 380.00 574.00 920.00	
Stormwater (subdivision discharges to transfer to Council exempt)			80.00
Tip Leachate, Contaminated run-off, Emergency wastewater or Industrial discharge			420.00
Discharges to land under Section 15(1)(d)			80.00
Discharge Permits (Air) Annual Charges			
Major air discharges (former Pt A [Clean Air Act] activities)			1,550.00
Minor air discharges (former Pt B [Clean Air Act] activities)			285.00
Minor Air Discharges (former Pt C [Clean Air Act] activities)			80.00
Commercial Operator's Licence			(GST inclusive)
Application Fee Payable on initial application and in addition to the annual fee: (plus reimbursement for any reasonable and necessary costs incurred by Council in assessing an application (eg valuation of seaworthiness, qualifications and experience).			85.00
Annual Fee For each multiple of either one power-driven vessel or up to a total of 15 kayaks, rafts, waka or similar vessels that are not power-driven with greater than 10hpw.			233.00

General Rules Applying in Respect of Charges

Charges will include all staff time (\$83.00 per hour inclusive of overhead component and GST) associated with processing and assessing applications, excluding staff travel time to and from the site of the application and/or consent holder. Additional costs associated with consent processing and assessment such as use of consultants and laboratory costs, where these skills cannot be provided by in-house staff, will be recovered at actual costs. This policy also applies to the monitoring of consent conditions where an annual charge is not made or where costs exceed the payable annual charge and Council elects to recover the difference.

Annual charges shall be due on 1 December or 30 days from the date of invoicing, whichever is the later, unless otherwise agreed in writing by Council.

Where all or part of any deposit or charge is not paid beforehand, Council will reserve the right not to process that application. Council reserves the right to invoice for work done in excess of any deposit fee paid.

Reductions and waivers are generally not available. Reductions might be justified where the person liable to pay any charge reduces the costs to Council of carrying out its functions, including through self-regulation checks approved by Council.

There will be no charge on parties who choose to surrender a resource consent and provide written confirmation.

Where multiple consents are sought, the charge shall be based on the "highest deposit" application cost plus 20% of the deposit of accompanying applications.

A 50% rebate applies to the annual charges for consents with consent-specific monitoring programmes where monitoring costs are being recovered separately. Specific arrangements will be made in relation to approved self-regulation inspections.

A \$25.00 (GST inclusive) discount applies per consent to dam where the consent holder also holds additional permits for a surface water take.

Where a consent is being renewed and the activity is continuing, the applicant shall continue to be liable to pay any annual and/or monitoring charge

Annual charges levied on holders of resource consents will be recovered whether permits are exercised or not.

General Rules Applying in Respect of Charges

The cost of Councillor hearing panels are set by the Remuneration Review Authority and will be charged accordingly. Commissioner costs shall be charged at actual costs incurred.