

Report No:	RCS11-05-05
File No:	
Date:	26 April 2011
<b><i>Information Only – no decision required</i></b>	

## REPORT SUMMARY

**Report to:** Community Services Committee  
**Meeting Date:** 5 May 2011  
**Subject:** Reserves Manager's Report  
**Report Author:** Beryl Wilkes, Reserves Manager

### EXECUTIVE SUMMARY

This report is the regular report summarising the current and upcoming projects Parks & Reserves staff are working on.

### RECOMMENDATION/S

That the report be received.

### DRAFT RESOLUTION

**THAT the Community Services Committee receives the Reserves Manager's Report RCS11-05-05.**

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<b>1. RICHMOND WARD</b>		
<b>Project update</b>		
<b>Site</b>	<b>Projects for 2010/11</b>	<b>Timeframe</b>
Richmond Pool Site	New playground (Glenn)	New bunds have been formed up and grass has been seeded in these areas. Once the contractors are offsite turf reinstatement will be completed.
Central Business District Project	Trees Queen Street (Steve)	WIP
Aotea Council Cottages	New cottages (Francie)	The construction of the cottages will now be done by Fitzsimons Building Ltd. Consents are being applied for.
Richmond Pool Site	Landscaping around new gym building (Steve)	WIP
Richmond Cemetery	Driveway upgrade (Glenn)	WIP
Jubilee Park	Training lights (Glenn)	The upgrade of the training lights for the training field is underway with the cabling being installed and the poles to be placed.
Sandeman Reserve	Joint Venture with KRB/NMIT & Tasman District Council (Steve)  Public Planting (Steve, Kathy, Paul & Beryl)	These two groups will be carrying out projects in the reserve this winter planting new areas and building new boardwalks.  A public planting is to be held on the reserve on 4 June as part of the Matariki celebrations being organised by Rob Francis.

<b>2. MOUTERE WAIMEA WARD</b>		
<b>Project update</b>		
<b>Site</b>	<b>Projects for 2010/11</b>	<b>Timeframe</b>
Kina Reserve	Tree issues (Steve)	WIP
Pinehill Road	Walkway (Glenn)	This project has been completed. The walkway provides a link between Pinehill Road and Pomona Road and makes a great loop walk for residents.
Pomona Road	Future walkway (Glenn & Ros)	A visit to a property in Pomona Road was undertaken to evaluate the area for a future walkway.
Lord Rutherford Park	BMX Track upgrade Brightwater Community Council (Beryl & Glenn)	The Brightwater Community Council has appointed a project leader and the upgrade of the BMX track is well underway.
Hoddy Memorial Estuary Park Trust	Site visit with member of the Trust and Council Staff	The Park Trust have nearly completed all the tasks set out in the agreement with Council and will shortly be applying to Council for a handover of the site. Staff recently had a site visit with a trust member to look over the park.
Research Orchard Road Reserve	Carpark and entrance development (Glenn)	A car park and entrance have now been formed for this reserve.

<b>3. MOTUEKA WARD</b>		
<b>Project update</b>		
<b>Site</b>	<b>Projects for 2010/11</b>	<b>Timeframe</b>
Decks Reserve	Historical Plaques (Beryl & Glenn)	WIP
Motueka Quay	Picnic area revamp (Kathy & Steve)	Hardwood bollards are being made for the project and the Historic Places Trust consent is being applied for.
Tapu Bay	Reserve Upgrade (Steve)	WIP
Motueka Cemetery	Natural Burial Area	We have had three burials in this area and planting of shrubs will begin mid May.

<b>4. GOLDEN BAY WARD</b>		
<b>Project update</b>		
<b>Site</b>	<b>Projects for 2010/11</b>	<b>Timeframe</b>
Interpretation signage	Bird, Coast Care and estuary values (Beryl)	WIP
Bainham/Parapara	New playgrounds (Glenn)	Options for playground design have been presented to the Golden Bay Community Board for discussion.
Takaka Memorial Reserve	New playground	WIP

<b>5. LAKES MURCHISON WARD</b>		
<b>Project update</b>		
<b>Site</b>	<b>Projects for 2010/11</b>	<b>Timeframe</b>
Murchison Area	Tender of Parks & Reserves Asset Management contract	Documentation is about to go out to contractors.
Lions Playground	Landscaping (Kathy)	Quotes are being collected for this work.

<b>6. REGIONAL</b>
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Preparation of the planting areas for this year's native planting programme is underway with staff having site visits with our contractor to have this work carried out.

Negotiations for the extension of time for the Parks and Reserves Asset Management Contracts for Tasman and Golden Bay are proceeding.

Work has started on the Reserves Strategy with Rob Greenaway, Mike Harding and Dave Allen all being appointed to work on this project with staff.

Rob Greenaway and Dave Allen have also been approached to carry out the update of the Community Facilities and Parks and Reserves Asset Management Plan.

<b>7. RECOMMENDATIONS</b>
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That this report be received.

<b>8. DRAFT RESOLUTION</b>
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**THAT the Community Services Committee receives the Reserves Manager's Report RCS11-05-05.**

Beryl Wilkes  
Reserves Manager

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