

STAFF REPORT

TO: Community Services Committee

FROM: Manager Property Services

DATE: 8 December 2009

SUBJECT: Manager Property Services Report

CIVIL DEFENCE

The CEG and CDEM Group meetings scheduled for November were cancelled through lack of business. Work has started on the review of the group plan with a workshop recently held to undertake a risk assessment and review of the region's natural hazards. A Controller's Seminar was also held during November and this was attended by controllers from St Arnaud, Murchison and Golden Bay as well as the group controllers for Nelson/Tasman. The seminar provides an opportunity for controllers to discuss issues and also be up-skilled on civil defence matters.

A meeting was also held with civil defence staff, MWH staff as well as representatives from customer services and engineering services to discuss Council's response to emergencies, particularly flooding events and how this can be improved. The outcome was positive and future events should see the flow of information occur more easily.

LEASES

The lease of the Pohara Store has been assigned with the new lessees taking over from 1 December 2009.

The lease and management agreement for the Richmond Town Hall has expired and new agreements are being put in place with Tasman Regional Sports Trust.

The Richmond Saturday morning market has completed a three month trial. Only positive comments have been received and a new licence has been issued for a period of 12 months.

GENERAL

Work has commenced on the reclamation to provide a new entrance to the Collingwood Boat Club. Consent has also been received to remove the piles from the old wharf which used to be in this vicinity. The piles were a navigational hazard and the remnants of these have been removed from the contractor, Solly's Limited, free of charge to the Council.

Wilkes Construction Limited have been awarded the contract for the alterations to the Motueka Recreation Centre. Some works will commence prior to Christmas but the contractors are not expected to be on site until January 2010.

Tenders for the Learn to Swim pool and other minor alterations to the ASB Aquatic Centre have closed. Further information is being requested and the successful tenderer will be announced at the Community Services meeting.

Work on relocating the Marahau Fire Station is now essentially completed. This has been a long drawn out process and it is satisfying to finally put this project to rest.

Minor alterations are planned to the customer services area at the Murchison Service Centre. The alterations will make the customer services counter easier to use for customers and staff and should be undertaken during the next few months.

The cash collection contract for the Richmond Main Office and District Library was recently tendered and has been awarded to ACM. This is a three month contract and may be extended for a period of 12 months subject to satisfactory performance during this time.

RECOMMENDATION

THAT the Manager Property Services report dated 8 December 2009, be received.

Jim Frater

Manager Property Services

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