

# STAFF REPORT

**TO:** Community Services Committee  
**FROM:** Reserves Manager  
**REFERENCE:** C752  
**DATE:** 14 September 2009  
**SUBJECT:** Reserve Manager's Report

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The following is an update on capital projects and items of interest.

## RICHMOND

Site	Projects for 2008/09	Timeframe
Washbourn Gardens	Developments (Steve & Beryl)	New plantings beside the Begonia House are underway, two new picnic tables and a new seat are to be installed.
Reservoir Creek	Plantings (Steve)	All plantings now complete.
Richmond Cemetery	Memorial Wall (Glenn & Beryl)	Construction of the Richmond Rotary Club memorial wall project is continuing.
Cambridge Street	Playground (Glenn)	Evaluating quotes and designs.
Keep Richmond Beautiful	AGM	Steve, Kathy and I attended the AGM.

## MOUTERE – WAIMEA

Site	Projects for 2008/09	Timeframe
Mapua Recreation Reserve	Facilities (Glenn)	The cricket nets and basketball hoop are under construction.
Aranui Park	Plantings (Glenn)	Plantings have been carried out on the island in the pond.
Moreland Place Reserve	Planting (Steve)	A community planting was held in the reserve on 22 August.
Old Mill Walkway	Drainage (Glenn)	Completed.
Two Rivers Walkway	Planting (Steve)	A community planting was held on 5 September.

Lord Rutherford Park	Extension (Glenn)	Earthworks have started here to make the area the same level as the existing fields.
Rough Island	Road realignment (Steve)	Work is continuing on this project.
Rabbit Island	Coast care (Steve)	Planting completed here with the assistance of Keep Richmond Beautiful.
Wakefield Recreation Reserve	Proposed BMX Track (Beryl & Glenn)	An agreement has been reached on a site for the BMX track.
Wakefield Railway Reserve	Walkway	A gravel path has been installed in this walkway.
McKee Recreation Reserve	Clay bund (Steve)	The earthworks have been completed, planting to be carried out shortly.

## MOTUEKA

Site	Projects for 2008/09	Timeframe
Decks Reserve	Historical Plaques (Beryl & Glenn)	The information has been sent to Tiakina te Taiao for confirmation of correctness.
Motueka Cemetery	Tree Plantings (Beryl & Steve)	Additional tree planting has been planned for the cemetery.
Old Wharf Road	Skate park facilities (Kathy)	A successful meeting was held here and plans have been drawn up for the Skatepark users to look at.
Coastcare plantings	Torrent Bay (Steve) Little Kaiteriteri/Stephens Bay	Three quarters of the plants are in one more planting day is required. Plantings completed.
Goodman Ponds	Garden Development (Kathy)	The Soroptimist Trust has paid for the installation of irrigation for the garden areas and a working bee was held in the gardens on 14 September.

## GOLDEN BAY

Site	Projects for 2008/09	Timeframe
Selwyn Street	Coast care (Beryl & Rob Lewis)	Coast care planting is underway for 2009.
	Walkway (Glenn)	Development of the walkway across

		the Takaka Golf Course and through the wetland is underway.
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**LAKES – MURCHISON**

<b>Site</b>	<b>Projects for 2008/09</b>	<b>Timeframe</b>
Murchison Sportsfields	Drainage Field Maintenance (Glenn)	Asked FH to reprice work. Sourcing soil for levelling and field maintenance.

**REGIONAL**

With the Winter sports codes finished, sportsfield renovation is being undertaken in preparation for the summer codes.

The Cemetery mapping upgrade project is continuing with staff visiting the cemeteries in Golden Bay to verify measurements.

Glenn has developed our Confirm database to provide Payment Requests for day works from our Contractor, so that only one invoice is received at the end of the month.

Beryl Wilkes  
Reserves Manager

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