

STAFF REPORT

TO: Community Services Committee
FROM: Manager Property Services
DATE: 4 August 2009
SUBJECT: Manager Property Services Report

CIVIL DEFENCE EMERGENCY MANAGEMENT

The 40 KVA generator, which was replaced at the main office in Richmond, has now been mounted on a trailer and fitted out with cables to provide single and three phase power. The generator will be used for emergency situations including being made available to our urban response team NZRT2. However, it is important that the generators are used on a regular basis and we are therefore encouraging its use in the community for certain events such as A & P Shows etc. The generator that has been sent to Golden Bay has now been trailer mounted but there have been some issues getting it operational which we hope to have sorted before much longer. The small generator that was sent to Murchison from the Golden Bay Service Centre has proved unsuitable for the task of running the Murchison Emergency Services building and some of the funds remaining in the Emergency Services budget for 2008/09, were used to purchase a new generator which will be sufficiently mobile to run not only the MESI building, but also able to be transported elsewhere to meet emergency requirements in Murchison.

An exercise was held at the Golden Bay Service Centre on 28 July 2009. This was focused on ensuring that the necessary procedures are in place to enable the Golden Bay Civil Defence team to respond when required. A further exercise will be held using a scenario, probably flooding, to give the team the opportunity of testing these procedures.

PROPERTY

The concept plans for the improvements and extensions to the Motueka Recreation Centre have been approved and registrations from contractors called for.

Tenders for the District Library renovations and internal extension at Richmond have closed and the identity of the successful tenderer should be released at the Community Services meeting.

An agreement has been reached to lease storage space at 5 Elm Street, Wakatu Estate. Three bays will be leased for a period of 10 years with a right of renewal for a further period of 10 years. Two of the three bays will be sublet to the Tasman Bays Heritage Trust. Possession of the property will be taken during August.

Consent to relocate the Marahau Fire Station to an adjoining property should have been received by the date of this meeting. There is some urgency to have the building shifted as the occupiers of the site on which the fire station is currently located wish to undertake their own expansion programme.

The compliance team have moved back to the main office in Richmond from the first floor of the district library building and the building inspection team have been relocated across the road. There will be no public access to that building. Proposals are underway to design the alterations necessary to enable the projected staff changes during the next 12 months to be accommodated and for the projected changes over the next five years to be satisfied. A report to Council will follow.

We have been advised that the Pohara Top 10 Holiday Park was runner up in the most improved category at the Top 10 Holiday Park's annual conference. The winner of this category was the Motueka Top 10 Holiday Park. It is satisfying to note that the commitment made by the Council to commit to the improvement of the communal facilities in the holiday parks has assisted the operators in achieving this recognition.

The lease of the Riverview Motor Camp expires on 31 August 2009 and discussions will commence shortly with the lessee regarding the future leasing of the camp.

Jim Frater

Manager Property Services

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