

## **STAFF REPORT**

**TO:** The Chairperson and Members of the Community Services Committee

**FROM:** Manager Property

**DATE:** 15 March 2006

**SUBJECT:** Manager Property's Report

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### **RESERVES**

The only tender received for the sale and removal of the old Upper Moutere Hall was a negative one. Staff are pursuing an alternative option that may see the building removed with minimal cost.

Sollys Limited have been engaged to remove the old Pohara Boating Club building at Pohara. The foundations will be removed and the area levelled.

A licence has been issued to the lessees of the Riverview Camping Ground for a café near the Buller River adjacent to the camp.

A new licence has been issued to Motueka High School for the old Rubber Bowling Club Pavilion at Memorial Park.

### **LEASES**

A boundary adjustment has been approved between land owned by Mr Seifried and the Waimea River Soil Conservation Reserve which will allow a better alignment of the Soil Conservation Reserve and provide Mr Seifried with better management of his landholding. The costs are being shared equally between the parties.

The leases within the Waimea River Soil Conservation Reserve held by Gibbons Contracting have been reissued to Oldfields under the same terms and conditions.

Daelyn have given notice to terminate their leases on the true left bank of the Waimea River Soil Conservation Reserve. They have recommended a new lessee which is presently being considered.

The Sicon leases at Takaka and Salisbury Road, Richmond and the residential tenancy at Salisbury Road, Richmond terminate on 30 June 2006 and will not be renewed. The Takaka lease is on the site of the proposed new library and the Richmond leases are on land that is now zoned for Tourism Services and is to be prepared for development.

## **COLLINGWOOD CAMPING GROUND**

The lessees of the Collingwood Camping Ground have been served notice that their lease is to expire on 30 June 2006 and is not being renewed. It is intended to employ a manager to operate the camping ground while a full business assessment of the operation is undertaken.

## **ROAD STOPPING**

Three requests for road stopping are being processed pursuant to the Public Works Act 1981. They are in the Buller Gorge area, Waiwhero and Pinehill Road. All applications for road stopping are considered by staff representing policy, subdivisions, roading, reserves, property (and utilities where necessary). In the majority of cases the property services section undertakes the administration and processing of these applications.

## **LIBRARIES**

The Murchison Library/Service Centre lighting has been upgraded with the installation of fluorescent lighting throughout the building.

Concept plans are being considered for the new Takaka Library by a staff committee. Once a preferred design has been agreed, consultation with the RSA regarding the War Memorial and the Community Board will commence.

Selection of an architect for the District Library building will be made by the end of March.

## **MAIN OFFICE DEVELOPMENT**

The building relocated to the main office car park is to be removed by 17 March 2006.

Work on the northern building is proceeding and the first floor is expected to be reoccupied by the Chief Executive and Community Services staff during the second week of April and the ground floor including the new Customer Services area and new Service Centre reception should be completed by the end of April and available for occupation shortly thereafter. The Civic area should be completed within a few weeks of that date. A further round of departmental shifts is due to commence after the end of March which includes arranging for the installation of open plan partitioning.

## **GENERAL**

Negotiations are being undertaken with Goldpine for an agreement which will allow Goldpine to construct six car parks partly over Council land adjoining the main Council car park. The Council has agreements with the owners of the El Taverna property regarding the reciprocal use of each others car parks and the Goldpine proposal is seen as maximising the available car parking space in this area. Car parking in the general vicinity of the main office complex has been heavily congested during the last 12 months due to the number of building projects occurring in the area. While this will no doubt ease with the removal of the relocated building from the main office car park and the completion of building works elsewhere, there appears to be a continuing need to provide further car parking for customers and staff in the Wensley Road, Oxford Street, Queen Street block. In the writer's opinion the Council should consider providing all day parking on the south western side of Oxford Street enabling the parking within the CBD to be utilised for customer car parking. This will be taken up with the appropriate Asset Manager.

Further meetings have been held with the District Health Board regarding pandemic planning for the regions.

Work has commenced on profiling the requirements of the Property Asset Management Plan and will assist in determining the amount of work which is able to be done in-house and that which will have to be done by consultants and the cost of doing so.

J K Frater  
Manager Property