

STAFF REPORT

TO: Community Services Committee
FROM: Manager Property
DATE: 25 November 2005
SUBJECT: Property Manager's Report

FORESHORE AND SEABED ACT 2004

A substantial amount of time was incurred researching information and preparing a claim for redress for loss of divested areas and giving notice of specified interests pursuant to the Foreshore and Seabed Act 2004. The deadline for claims was 25 November 2005.

UPPER MOUTERE RECREATION RESERVE AND HALL

The proposed exchange of the Upper Moutere Hall land for land adjacent to the Upper Moutere Recreation Reserve where the new community facility has been constructed, has now been gazetted which has enabled the property transaction with Mr Keith Best to be settled. This is expected to occur before Christmas 2005. Meanwhile discussions are being held with the Management Committee over the most appropriate way of disposing of the hall.

TAKAKA SEWERAGE

Agreements have been reached with two property owners in Takaka to acquire land for the construction of sewerage pumping stations.

TAKAKA LIBRARY

The Community Services Manager, District Librarian, Takaka Librarian and the writer met recently in Takaka to reconsider the new Takaka Library requirements. Subsequently a consultant has been appointed to review proposals received from architects and recommend the appointment of a preferred architect.

LIGAR BAY

Councillors will recall that 12 months notice was given to bach owners at Ligar Bay to remove improvements within the corridor of the proposed road improvements. Each of the bach owners has now complied with this requirement.

EMERGENCY MANAGEMENT

During the past six weeks I have intended a controller's course and taken part in a desktop exercise involving a tsunami within the Nelson/Tasman Bays area. A meeting of the Coordinating Executive Group was held on 16 November 2005. Locally, various meetings have been held to discuss preparation in the event of a pandemic.

MAIN OFFICE BUILDING PROJECT

The majority of my time is still being dedicated to this project. The new central building is due to be completed on 21 December 2005. From 4 January 2006 the north building with the exception of the public toilets, Council Chamber and Meeting Room will be emptied and the staff and Mayor relocated into the new building on a temporary basis. The north building will be handed over to the contractors on 9 January 2006 to complete the balance of the project which will take a further four months. From 9 January 2006 the Cashier, Reception and Environment and Planning Customer Services areas will be located within the new building in a temporary position until the new Customer Services area is completed around ANZAC Day 2006.

PROPERTY MANAGER'S CONFERENCE

I recently attended the Local Authority Property Manager's Conference which this year was held in Palmerston North.

For the last few years there has been a move to form an association of people involved in local government property work and this year the conference officially formed the "Local Authority Property Association Incorporated". The objectives of the Association are as follows:

- To promote the status of local authority property activities.
- To provide a national perspective on local authority property issues.
- To foster the exchange and dissemination of information amongst members.
- To establish liaison with appropriate organisations.
- To promote and support conferences, seminars and educational opportunities for members.
- To provide appropriate support to members.

The functions of the Local Authority Property Association were adopted as follows:

- Establish an organisational profile within and outside local government.
- Advocate a national position on local authority property matters.
- Establish and promote an email system between members.
- Provide an electronic newsletter.
- Establish and maintain a national membership database.

- Communicate with other professional organisations on appropriate issues.
- Ensure that there is an annual conference and that it is appropriately managed and funded.

I was elected as the inaugural president of this Association and am looking forward to developing this new entity in conjunction with the National Executive during the next 12 months.

J K Frater
Manager Property

http://tdctoday:82/shared_documents/meetings/council/committees_and_subcommittees/community_services_committee/reports/2005/rcs051201_report_manager_property.doc