

STAFF REPORT

TO: Community Services Committee
FROM: Community and Recreation Advisor
REFERENCE: C752
DATE: 8 June 2005

NELSON TASMAN PHYSICAL ACTIVITY PLAN

The Nelson Tasman Physical Activity Plan is lead by Tasman District Council and Nelson City Council with funding from SPARC. The Plan focus is on identifying recreation outcomes from the community and how those outcomes can be achieved. The Consultation process to enable the preparation of the draft plan is complete. With the following proposed timeline going forward:

- Steering group meeting 10 June to discuss format and summary of draft
- Send draft to SPARC/NZRA for peer review on 14 June (NZRA need about four weeks to turn around a peer review)
- Feedback 12 July or earlier if possible
- Revise draft 13 July
- Draft to NCC/TDC 14 July

The raw information from the Community Consultation and the fact the planning process is underway has enabled us to apply to the SPARC Active Communities Fund. I am pleased to report we have had a positive response from SPARC with the following being the investment schedule and the draft press release for the project from SPARC.

Investment Schedule

Active Communities



Organisation: Tasman District Council and Nelson City Council

1. **Term:** 3 Years
- Commencement Date: 1 June 2005
Expiry Date: 31 May 2008

2. SPARC Investment

Financial \$285,000 plus GST

On Signing	1 February 2006	1 June 2006	1 February 2007	1 June 2007
\$110,000	\$50,000	\$40,000	\$42,500	\$42,500

Services

Information and Research

- Club membership data (as supplied by NSOs) available online
- Secondary schools survey results available annually on request
- Sport profile based on sport participation as identified in latest SPARC Facts
- Physical Activity by RST region
- Obstacles to Action research data
- Inclusion on E-News mailing list

Other

- Publicise employment opportunities for project management and delivery through the SPARC website

Training and Development Opportunities

- Inclusion in relevant SPARC issues forum or conferences to be held

3. Outcomes

SPARC Investment Objective: To be the most active nation

Outcome	Strategies	Measures – Key Performance Indicators
Community members will be aware of high level Way to Go messages (Push Play)	Develop 3 community physical activity Hubs which build community capacity to deliver new PA programmes	Qualitative analysis of Way to Go awareness. Written questionnaire survey of participants in programmes, events. Sample drawn at random from council participation data. <ul style="list-style-type: none"> • Nelson-Tasman peoples awareness of Push Play is greater than national average for SPARC's Activator campaign

Outcome	Strategies	Measures – Key Performance Indicators
Way to Go provides opportunities for people to be physically active	At least 4 new sustainable PA programmes are developed	Number of participants in programmes and formative feedback from programme participants

Outcome	Strategies	Measures – Key Performance Indicators
Community members actively engaged in PA opportunities provided by Way to Go project.	<p>Walking and cycling brochures</p> <p>Physical activity programmes</p> <p>Expansion of Hub service menu</p>	<p>Long term monitoring using SPARC's PA survey</p> <p>Number of walking and cycling trips on selected walking tracks and key cycle routes</p> <ul style="list-style-type: none"> Number of trips on walk and cycle ways increases by 15% over baseline. <p>Qualitative and quantitative survey of some programme participants includes:</p> <ul style="list-style-type: none"> Number of people involved in PA programmes and formative programme feedback

4. Reporting and Monitoring

(a) Annual	Responsibility	Due Date
<p>Tasman District Council, in accordance with its own reporting systems that in particular details the following:</p> <ul style="list-style-type: none"> A review of the project's strategic and/or business plans, including an assessment of actual performance against expected outcomes. An evaluation of performance indicators in this schedule. Year-end statements of financial performance and financial position, including any accompanying notes. 	Tasman District Council and Nelson City Council	

(b) Milestone/Progress	Responsibility	Due Date
<ul style="list-style-type: none"> Tasman District Council provides to SPARC a copy of progress against project strategic plan as reported to project team meetings Tasman District Council will raise any issues with SPARC, as they become known, that may affect the achievement of its strategic initiatives 	Tasman District Council and Nelson City Council	

5. Requirements

The investment detailed in this schedule is contingent on Tasman District Council being able to satisfy the following requirements:

	Responsibility	Due Date
<ul style="list-style-type: none"> Tasman District Council obtains a written commitment from all partners which outlines financial commitments for the term of the project. Commitment from partners is sufficient to sustain the project over the short to medium term. NOTE: Payments after and including 1 Feb 2006 will be withheld until this qualification is met. 	Tasman District Council and Nelson City Council	
<ul style="list-style-type: none"> Tasman District Council ensures that the Way to Go project does not compromise any existing relationships, business or financial arrangements and is in line with all relevant strategic documents. 	Tasman District Council and Nelson City Council	

6. Qualifications

The investment detailed in this schedule is contingent on Tasman District Council continuing to satisfy the following requirements:

	Responsibility	Due Date
<ul style="list-style-type: none"> Tasman District Council to provide a copy of the updated project strategic and business plans as these are reviewed. 	Tasman District Council and Nelson City Council	
<ul style="list-style-type: none"> Where SPARC investment is used to support the employment of personnel, Tasman District Council will provide SPARC with performance indicators for the position(s). These key performance indicators will be incorporated into the outcomes above and will be the basis of SPARC's evaluation of that investment. 	Tasman District Council and Nelson City Council	
<ul style="list-style-type: none"> Tasman District Council invites a SPARC representative to all Way to Go planning and management meetings. 	Tasman District Council and Nelson City Council	
<ul style="list-style-type: none"> Completion of annual and milestone reporting requirements as agreed in this schedule. 	Tasman District Council and Nelson City Council	
<ul style="list-style-type: none"> Tasman District Council signs and complies with SPARC's Acknowledgement Responsibilities Schedule. 	Tasman District Council and Nelson City Council	

“WAY TO GO”

Tasman District Council in conjunction with Nelson City Council and Sport Tasman has received an investment of \$285,000.00 from SPARC over the next three years to drive the Way to Go physical activity project. Way to Go will provide residents with high quality physical activity messages based on the Push Play 30 minutes a day, 5 days a week campaign.

SPARC research suggests that top of the South Islanders are typically more physically active than the national average. Way to Go aims to further reduce active lifestyle barriers, to increase the sense of safety and to build confidence to participate in physical activity across the wider community.

The Way to Go project will grow community physical activity hubs which will improve physical activity awareness and build community capacity to deliver physical activity programmes. Way to Go will provide the support that local communities need to develop their own demand-driven physical activity programmes. The three physical activity hubs will be integral in engineering and sustaining exciting local community programmes which drive active lifestyle behaviour in the Nelson-Tasman region.

In addition to disseminating active lifestyle information, hubs will provide capability assistance that strengthens regional frameworks. Hubs will build on the significant district and regional physical activity planning that has occurred across the region. The hubs will also provide a single point of access to a directory which catalogues physical activity opportunities throughout the region.

Far from being a 'sit and wait' museum for physical activity idea, hubs will be a proactive entity that engages the local community on their terms. "Way To Go is a direct response to talking to our communities. Residents tell us that they want to be and know they should be active. Way to Go provides the knowledge, confidence and support to take that next step." says Community and Recreation Advisor for Tasman District Council, Mike Tasman-Jones says.

COMMUNICATION KAWATIRI

Communication Kawatiri is a Top of the South Arts initiative which includes the regions of Buller, Tasman, Nelson and Marlborough. The project aims are to establish the size and condition and needs of the of the arts industry then to respond these across these regions. The setting up of the web based database www.artloop.co.nz in 2003 was the first part of the initiative. The next phase is underway with workshops being held over the last few weeks with the Tasman workshop held in Motueka on the 1 June. The aims of the workshop were:

To give artists an opportunity to:

- Meet other artists from the region.
- Learn from experienced artists who have developed businesses and careers.
- Discuss issues and priorities for the development of arts sector in the region.
- Hear about resources and support available in the region.

This Workshop was offered by the Communication Kawatiri partnership with funding from Creative New Zealand and the Department of Labour through the Regional Strengths Maurangi Toi programme.

COMMUNITY AWARDS

Nominations for the annual awards to give well deserved recognition to the unsung heroes of our communities are being called for before the last working day of June.

MINUTES

TITLE: Grants and Community Facilities Rate Subcommittee
DATE: Wednesday 25 May 2005
TIME: 10.00 am
VENUE: Library Meeting Room, Queen Street, Richmond
PRESENT: Crs P K O'Shea (Chair), E E Henry, S G Bryant, N Riley
IN ATTENDANCE: Community Services Manager (L L Kennedy), Community Recreation Advisor (M Tasman-Jones), Corporate / Engineering Administrator (V M Gribble)

Moved Crs Bryant/Henry
CS050/05/13

THAT an apology from Cr N Riley for lateness and Cr T King for absence be sustained.
CARRIED

1 Receipt of Minutes – 23 March 2005

Moved Crs Henry/Bryant
CS05/05/14

THAT the minutes of the meeting of the Grants and Community Facilities Rate Subcommittee held on 23 March 2005, containing resolutions numbered CS05/03/26 to CS05/03/34 be received.
CARRIED

2 PROJECT STATUS

2.1 Lake Rotoiti Community Hall

Mr P Borlase was in attendance for discussion on this item.

Mr Borlase said there are about 35 minor jobs being worked through with the builder before the code of compliance can be issued. The Hall Committee is awaiting \$100,000 from the Ministry of Education. It is hoped that completion will be by the end of June 2005.

Cr Riley arrived at the meeting at 10.15 am.

Cr O'Shea said it has been suggested that a Community Services meeting be held in the Lake Rotoiti Community Hall later in the year.

Mr Borlase left the meeting.

2.2 Rugby Park Grandstand, Motueka

Mr T Dodge, Arrow Consultancy, who are doing project management was in attendance for discussion on this item, along with Mr B Dowler and Mr G Sturgeon from Good Sports Motueka.

The Subcommittee discussed the latest report and budget from the Construction Managers which had been distributed to Subcommittee members prior to the meeting.

Cr O'Shea suggested that an estimate of volunteer work by Good Sports Motueka be included in the report that goes to Council as that will count towards the community's contribution.

Mr Dowler said Council is holding \$50,000 on behalf of Good Sports Motueka and they have \$60,000 from Lion Foundation that has to be given to the project by a specific date. They have 700 seats at \$100 per seat, with 34 pledges already signed off. They are not collecting the money until they have the official go ahead. \$80,000 is still needed. There will be advertising signage sold which will go around the fields.

Cr O'Shea said in order to get the project approved through Council, full documentation will be required on the community contribution.

Cr O'Shea suggested naming of the facility needs to be considered to reflect the use of the facility and this was agreed to be Good Sports Motueka.

**Moved Crs Bryant/Henry
CS05/05/15**

**THAT the Grants and Facilities Rate Subcommittee recommends to Council that the Rugby Park Grandstand Motueka project proceed, based on the revised costings contained in the progress report dated 18 May 2005, subject to the community fundraising meeting \$260,000.
CARRIED**

Messrs Dodge, Sturgeon and Dowler left the meeting at 10.45 am.

Mr Kennedy said name suggestions will be put forward to the Council for consideration when the promoters of the project make their presentation.

2.3 Moutere Hills Community Centre and Sports Complex

Mr Kennedy tabled a breakdown of expenditure for this project to 24 May 2005. Overall the project is well within budget, with gib boarding commencing at the site presently. He said any additions will be well within the contingency amount. Their fundraising target is \$550,000 and so far they have raised \$400,000. The building programme is still on target and there are no delays forecast in the immediate future.

2.4 Murchison Sport, Recreation and Cultural Centre

Mr Kennedy said a further public meeting has been held and the project has been revisited because of costs involved. Palmer & Palmer Architects will come back with plans for a single-storey construction which can be staged, and these will be available in June 2005. He suggested that a project manager be appointed to this

project very early on and advised that he and Mr Ward would prepare a report on project management for a future meeting.

2.5 Motueka Swimming Pool

Mr Kennedy said no further action has been taken on this issue as Council is still waiting for a decision on the availability of the land adjacent to Rugby Park before a final decision can be made on the siting of the pool.

Cr Henry said unless a recommendation is made by the external groups, then Council should make a decision. She said the situation is not fair on the people proposing the pool.

Mr Kennedy said the report from Strategic Leisure recommended that it should be on Motueka Recreation Reserve site and Council had agreed to this, subject to the Rugby Park option being investigated. It was suggested Mr Dickinson be asked to present a report to Council on the siting of the pool.

Cr Riley said if we haven't received the information back we should be making a recommendation to Council.

Moved Crs O'Shea/Riley CS05/05/16

**THAT in view of the fact that no further information has been received on the Rugby Park site for the Motueka Pool, the subcommittee recommends to Council that the project proceed on the eastern side of Motueka Recreation Centre in accordance with resolution FN04/090/14.
CARRIED**

2.6 Gateway Golden Bay

Mr Kennedy advised that a meeting with advocates for the project has been held. For the project to progress they need to spend money to provide plans at a cost of, approximately \$4,000 and employ a quantity surveyor at \$1,000. The current community facilities rate criteria allows Council to assist with the preliminary costs associated with a significant project.

Cr Riley considers the project has got merit, subject to figures being obtained. He said spending \$5,000 for plans would enable the group to determine whether the community can afford it.

Cr Bryant said if there is not support at this stage then Council shouldn't be spending any money. He said one of the criteria is that there is community support for a proposed project.

Cr Henry asked if the project was essential and said it is basically a gallery for artists to exhibit in and finds it difficult to justify. She suggested a vacant shop or another space in Golden Bay could be used. She would prefer to turn it down at this stage which may force the Golden Bay community to come back to Council and it may force Golden Bay Promotions to have another look at the proposal. To spend \$500,000 to build the Art Showcase is not good stewardship.

Cr O'Shea said the Subcommittee is concerned about how it fits into the community facilities concept and unsure of community support and the scope of the work.

**Moved Crs Riley/Henry
CS05/05/17**

THAT the Grants and Facilities Rate Subcommittee is unable to support financial input at this stage because it is concerned about how it fits into the community facilities concept and unsure of community support and the scope of the work.

CARRIED

2.7 Golden Bay Performing Arts Centre

The agenda contained proposals for the construction of a Performing Arts Centre in Golden Bay.

Mr Kennedy said he would advise the proponents of the Centre if they wish to proceed with the project that an application would be required no later than 30 November in order for it to meet the criteria associated with the community facilities rate.

Cr Riley said he was very supportive of this project and the building could be multi-purpose.

Mr Kennedy advised that he and Cr Riley would meet with the proponents of the project.

3 FUNDRAISING SEMINAR

Mr Kennedy advised that Judene Edgar had approached Council for financial support for her to attend the seminar "Developing Leadership for Major Gifts" to be held in Auckland in early July 2005. Course fees, airfares and accommodation would be approximately \$1,600.

Cr Bryant said the expectation would be that she would be available for Council-related work.

Cr Henry considered there was value in a person outside the organisation having input into the costs themselves.

**Moved Crs Bryant/Henry
CS05/05/18**

THAT funding of \$1,300 be provided to J Edgar towards the cost of attending the Developing Leadership for Major Gifts Seminar in Auckland on 5 – 7 July 2005.

CARRIED

**Moved Crs Henry/Bryant
CS05/05/19**

**THAT the Manager's report be received.
CARRIED**

4 FUNDING

Co-ordination between various committees of Council who are in charge of allocating grants needs to be looked at, so funding from other departments of Council is known before allocations are made.

5 COMMUNITY GRANTS GUIDE AND APPLICATION

Mr M Tasman-Jones spoke to his report contained in the agenda. The report stated that \$70,000 is made available to the district museums to assist with funding for projects and developments. This support is not consistent with the Community Grants criteria as capital works cannot be supported. The funding would be better suited to being a formalised agreement directly between the Council and individual museums. The funding arrangements would need to be a mix of committed and discretionary funds to reflect both the ongoing costs, yet allow applications for one-off project costs.

Mr Kennedy said we could have a completely separate form for the Museum funding. He said before decisions are made we need to know that the annual plan has been approved.

Cr O'Shea said grants from rates round doesn't fit with the museums financial years so it is difficult to do budget projections.

Cr Henry said if Council had a three year agreement with them, that subject to the annual plan being approved, museums would know what they are going to receive for the next three years.

**Moved Crs Henry/Riley
CS05/05/20**

**THAT museums be separated from community grants and the Museums category be removed from the application form. The Community Recreation Advisor to liaise with the museums and report back to the next meeting on how future funding rounds will be structured.
CARRIED**

The subcommittee reviewed the draft of the Community Grants guide and application form.

Cr Bryant said it should be made clear that funding is not provided for capital works or salaries.

6 SAILING AWAY SCHOLARSHIPS

Mr M Tasman-Jones spoke to the report contained in the agenda. He said there are other opportunities available apart from Spirit of New Zealand.

Mr Kennedy said he and Mr Tasman-Jones consider the scholarship should be changed to include such things as Outward Bound.

**Moved Crs Henry/Bryant
CS05/05/21**

**THAT Tasman District Council introduces a \$200Ship scholarship with criteria to ensure the fund is used to enable Tasman youth to reach their potential. The scholarship will be up to 25% of project cost limited to a maximum of \$200. The broadening of criteria will allow support for a larger range of development opportunities to suit the range of youth in Tasman. The fund will focus on skill, leadership and personal development courses and opportunities to enable young people to reach their potential.
CARRIED**

7 SPARC RURAL TRAVEL FUND

The Subcommittee considered applications received for funding from the SPARC Rural Travel Fund which were included in the agenda.

**Moved Crs Henry/Riley
CS05/05/22**

THAT the following grants be approved from the SPARC Rural Travel Fund:

Name of Organisation	\$
Tapawera Netball Club	1,000
Motueka High School Rugby Club	770
Rangers Soccer Club	500
Murchison Rugby Club	1,000
Motueka & Districts Amateur Swimming Club	550
Golden Bay Association Football Club	1,250
Murchison Netball Club	1,200
Tapawera Rugby Football Club	<u>500</u>
Total	6,770
Carried	

8 GRANTS FROM RATES

8.1 Murchison Sport Recreation and Cultural Centre

This type of activity will be considered when the project is further advanced.

8.2 Short Marketing

The funds are requested to produce the first Cultural and Heritage Trail brochure for the Top of the South, featuring almost all of the museums in the area.

Cr O'Shea was supportive of the project but wasn't sure how it fitted into the funding criteria.

Cr Henry said it is a commercial marketing operation and considered the cost was excessive.

Cr O'Shea noted that the brochure covered all the district museums but wondered whether the museums would be contributing as well as Council also supports them.

**Moved Crs Bryant/O'Shea
CS05/05/23**

**THAT \$1,000 be granted to Short Marketing, subject to clarification of the levels that the museums themselves, including the Provincial Museum, are paying.
CARRIED**

8.3 Waimea College Shakespeare Group

The application is made to assist travel to Wellington to the National Shakespeare finals as a result of a win in the Regional Shakespeare Festival.

**Moved Crs Bryant/Henry
CS05/05/24**

**THAT Waimea College Shakespeare Group be granted \$1,031.
CARRIED**

8.4 Motueka Recreation Centre

The application was made to fund repairs to the events caravan. Mr Tasman-Jones said the events caravan is used for Santa Parades, and other community events.

**Moved Crs Bryant/Riley
CS05/05/25**

**THAT Motueka Recreation Centre be granted \$2,500 for the Events Caravan.
CARRIED**

**Moved Crs Henry/O'Shea
CS05/05/26**

THAT with several applications pending decisions, the Grants and Community Facilities Subcommittee requests that the current year's balance be held over in reserve for decisions to be made early in the new 2005/2006 financial year.

CARRIED

The meeting concluded at 1.17 pm.

Date Confirmed:

Chair: