

Report No:	RCN11-12-08
File No:	
Date:	5 December 2011
<i>Decision required and information items</i>	

REPORT SUMMARY

Report to: Full Council
Meeting Date: 15 December 2011
Report Author: Dennis Bush-King, Acting Chief Executive
Subject: **Acting Chief Executive's Report**

EXECUTIVE SUMMARY

This report provides an update on various matters regarding the Long Term Plan 2012 -2022, the Delegations Register, the 2012 Meetings calendar, the three yearly revaluation of land in the District, the Abel Tasman Foreshore Management Plan hearings, and the amalgamation petition.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

THAT the Tasman District Council receives the Acting Chief Executive's Report RCN11-12-08; and

THAT the Tasman District Council

- 1) **agrees to the disestablishment of the Enterprises Subcommittee and the transfer of functions to the Corporate Services Subcommittee.**
- 2) **agrees to amend the delegations Register as follows:**

Section 5.4

Add the positions of Communications Advisor and Human Resource Manager to the list of positions having authority to place notices and advertisements

Section 9.1 and 9.2

Delete reference to the Enterprise Subcommittee and amend the matters for which the Corporate Services Committee has responsibility to cover

Port Tarakohe	Motueka Airport
Council's Forestry Estate	Council's Commercial Property Portfolio

Section 7.1

Insert a second paragraph as follows

The officers identified in Table 2 are also authorised to enter into specified contracts for services commensurate with their authorised expenditure limits provided that any contracts which contain professional indemnity insurance, termination with notice, and intellectual property clauses shall be signed by a Third Tier Manager or above.

Section 8.1

Delete and renumber subsequent paragraphs

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1. LONG TERM PLAN 2012 - 2022

- 1.1 A further round of workshops on the Long Term Plan (LTP) has been completed and several reports have been incorporated into this agenda. Adoption of the LTP for public submission is now planned for 15 February 2012. This will be dependant on completing financials and preparing the necessary text.

2. DELEGATIONS REGISTER

- 2.1 At its meeting of 3 November 2011 Council asked for advice on changes to the Delegation Register required to disestablish the Enterprise Subcommittee and transfer its powers and functions to the Corporate Services Committee. The following recommendation identifies the changes required to give effect to this proposal. The Property Manager will continue to be the reporting officer on the reassigned functions.
- 2.2 The opportunity has also been taken to update provisions of Section 5.4 to reflect staff responsibilities which are self explanatory. These changes are consistent with other related staff delegations. There is also an inconsistency between the financial delegations in Section 7.1 and the powers to enter into contracts in Section 8.1. Section 8.1 was meant to cover those professional services contracts which are entered into from time to time. However other staff not mentioned in Section 8.1 commit the Council to contracts when they engage the services of trades people or other service providers. The proposal is to delete Section 8.1 and to insert an additional clause in Section 7.1 immediately prior to Table 2 as follows:

The officers identified in Table 2 are also authorised to enter into specified contracts for services commensurate with their authorised expenditure limits provided that any contracts which contain professional indemnity insurance, termination with notice, and intellectual property clauses shall be signed by a Third Tier Manager or above.

- 2.3 A suggested resolution to encompass the proposed changes to the Delegations Register is listed at the end of this report.

3. 2012 MEETINGS CALENDAR

- 3.1 Attached as Appendix One, for members information, is the proposed 2012 Meetings Calendar for the Tasman District Council.

4. VALUATION VALIDATION

- 4.1 Council has received the revaluation approval certificate from the Valuer General which now completes the revaluation process which Councillors received a briefing on at the Corporate Services Committee on 10 November. Notices have been sent to land owners who will have until 27 January 2012 to lodge any objections. Details of results will be released through Newsline.

5. ABEL TASMAN FORESHORE MANAGEMENT PLAN HEARINGS

- 5.1 Cr Norriss and myself have been sitting on the Plan Hearing Committee considering submissions made against the Abel Tasman Foreshore Management Plan. This is the latest step in a process that began in 1998 to improve management of the foreshore adjoining the Abel Tasman National Park and the communities of Awaroa and Torrent Bay.

6. AMALGAMATION PETITION

- 6.1 Since the last Council meeting the Local Government Commission, on 16 November, released a statement advising that its decision on the proposal for the union of Nelson City and Tasman District will be released in early February 2012. The statement said that following the completion of the hearing of submissions on the draft scheme, the Commission has met on two occasions and identified a range of issues that need to be addressed, including a number raised in submissions. This further delay has implications for the conduct of any poll coming as it will likely be around the time Council will be finalising the Long Term Plan 2012-2022.

7. RECOMMENDATION

- 7.1 That the report be received and the draft resolutions be adopted.

8. DRAFT RESOLUTION

THAT Tasman District Council receives the Chief Executive's Report RCN11-12-08; and

THAT the Tasman District Council

- 1) agrees to the disestablishment of the Enterprises Subcommittee and the transfer of functions to the Corporate Services Subcommittee.**
- 2) agrees to amend the delegations Register as follows:**

Section 5.4

Add the positions of Communications Advisor and Human Resource Manager to the list of positions having authority to place notices and advertisements

Section 9.1 and 9.2

Delete reference to the Enterprise Subcommittee and amend the matters for which the Corporate Services Committee has responsibility to cover

Port Tarkohe	Motueka Airport
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Insert a second paragraph as follows:

The officers identified in Table 2 are also authorised to enter into specified contracts for services commensurate with their authorised expenditure limits provided that any contracts which contain professional indemnity insurance, termination with notice, and intellectual property clauses shall be signed by a Third Tier Manager or above.

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Delete and renumber subsequent paragraphs

Dennis Bush-King
Acting Chief Executive

Happy Christmas to all Councillors and your families