

Figure 4.5 Projected Centre Operating Costs Year 1

	\$	Brought forward
ADMINISTRATION		
Labour (total costs including vehicle, ACC levies etc)		\$532,336
Manager	120,000	
Assistant Manager	80,000	
Admin./accounts assistant	35,000	
Ticket office 11.00 am to 6.00 pm (6 days) + 2 hrs/show	40,000	
Advertising	40,000	
Travel	3,000	
Staff training	5,000	
Office Stationery	9,000	
Computer consumables	2,000	
Photocopying	3,000	
Postage and courier	2,000	
Telephone/fax	6,000	
Bank fees etc.	1,500	
Professional (legal/accounting) fees	2,000	
Insurance	30,000	
Public relations/ entertainment	3,000	
Board costs	10,000	
Subscriptions	2,000	
Development projects	10,000	
Office equipment/software	4,000	
Brochures and printing	10,000	
Consultants	10,000	
Entertainment	3,000	
General	3,000	
Board fees and expenses	30,000	
Ticket office consumables	2,000	
	465,500	\$76,000
BUILDING		
Labour (total costs including vehicle, ACC levies etc)		
Technician (1 FTE)	45,000	
Cleaning Auditorium	13,400	
Cleaning Conf. Cntr.	3,900	
Cleaning Drama Thr.	4,536	
Front of house	-	
Technicians	-	
Security	-	
Catering	-	
	-	100,000
	\$66,836	\$757,336
	\$532,336	\$934,525
	Carried forward	\$177,189
		(Transferred to capital replacement reserve)