

## STAFF REPORT

**TO:** Mayor and Councillors  
**FROM:** David Ward  
**DATE:** 6 April 2006  
**SUBJECT:** LTCCP Adoption

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At today's meeting Council is required to formally adopt its LTCCP for public release.

Attached to the agenda for today's meeting is a copy of the LTCCP (in two volumes) which has been submitted to the Office of the Auditor General's Review Team for audit sign off. Council's "date" with the Review Team is Friday 7 April 2006.

You have previously received copies of a draft of this document and staff are appreciative of those suggestions received from councillors for enhancement. During the interim period we have been working with our auditors from Audit New Zealand to consider a number of additions to the document.

The major difference that you will notice between the document attached and that which you have previously received are the inclusion of our revenue and financing policy, inclusion of the complete treasury policy and expanded level of service commentaries (particularly in relation to the deferred items) in our infrastructural activity areas.

As a result of the audit review, if there are any required changes to the attached document these will be notified prior to the meeting. The resolution to adopt the document will affectively be a machinery resolution as the audit process will be completed at that point.

The next stage in the process is to release a summary of the LTCCP in an easily readable form to allow the District's ratepayers to gain an understanding of the key issues, philosophies, levels of service, proposed projects and affordability particularly in relation to the 2006/2007 year but with an indication of what is likely to follow in subsequent years.

This summary document will take the form of a special addition of Newsline the Mag which will be distributed to all households during the last week of April 2006.

Council will proceed with its scheduled public meetings through the first two weeks of May 2006. Comments on the content of the LTCCP, the compilation process and its overall benefit to the community will no doubt be considered during those meetings and through submissions to the document.

Staff who have been involved in the compilation process appreciate the support, input and encouragement that we have had from Council throughout the document compilation process.

## **RECOMMENDATION**

That Council adopts its audited Long Term Community Plan for the 2006-2016 period.

D G Ward  
Manager Corporate Services