

## Recycling Services – Replacement Bin

Valuation Assessment:										
Property Location:										
Ratepayer Name:										
Ratepayer Postal Address:										
Street number that the bin was allocated to:										
Recycling Day: (Please tick)		Monday		Tuesday		Wednesday		Thursday		Friday

Please advise which bin requires replacement:

Yellow Recycling Bin

Blue Glass Crate

Please advise why you require a replacement:

My bin was put out for collection but is now missing

My bin was damaged and is no longer useable

Other (please explain) .....

.....

.....

.....

Signed .....

Name (printed) ..... Date .....

Email address .....

Contact phone number (daytime) .....

### Things you need to know:

1. Upon receipt of your application, we will consider your request and tell you of our decision within 10 working days. We will confirm the decision by email once we have spoken with you.
2. We may need to charge you a fee for the replacement recycling bin and you will be advised of this when we contact you.
3. It can take up to two weeks for a replacement bin to be delivered to you.
4. Please check with your neighbours to make sure that they have not collected your bin by mistake. It also pays to take a drive up your street in case your bin has been moved to another location. This can happen from time to time.
5. If you do locate your missing recycling bin, please contact our staff as soon as possible – on 03 543 8400 or recycling@tasman.govt.nz.