

**From:** [LGOIMA](#)  
**To:** [REDACTED]  
**Subject:** RE: LGOIMA request - Tasman DC 2024 Ratepayers Report - Reference: 1632 Monday, 12 February 2024 1:27:31 pm  
**Date:** 2024 1:27:31 pm

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Kia ora [REDACTED],

I refer to your official information request dated 19 December 2023.

We have now completed consultation with our CCO's. The remaining balance of the request is below:

#### **5. Payments to third parties**

- **The total payments made by the Council (or any council-controlled organisation) to any Chamber of Commerce, including GST.**

Payments by Council \$12,814

Payments by Waimea Water Limited: None

Payments by Infrastructure Holdings LTD: None

Payments by Tasman Bay Heritage Trust: \$1,466.25

- **The total payments made by the Council (or any council-controlled organisation) to Local Government New Zealand (LGNZ), including GST.**

Payments by Council \$110,286

Payments by Waimea Water Limited: None

Payments by Infrastructure Holdings LTD: None

Payments by Tasman Bay Heritage Trust: None

- **The total payments made by the Council (or any council-controlled organisation) to the New Zealand Society of Local Government Managers (SOLGM), including GST.**

Payments by Council \$36,923

Payments by Waimea Water Limited: None

Payments by Infrastructure Holdings LTD: None

Payments by Tasman Bay Heritage Trust: None

If you are not satisfied with Council's response, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at

[www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact the Legal and Democracy Services team on [lgoima@tasman.govt.nz](mailto:lgoima@tasman.govt.nz).

Yours sincerely  
Legal Services Officer

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**From:** LGOIMA

**Sent:** Thursday, February 8, 2024 3:19 PM

**To:** Section 7(2)(a) - Protection of Privacy

**Subject:** RE: LGOIMA request - Tasman DC 2024 Ratepayers Report - Reference: 1632

Kia ora Section 7(2)(a) - Protection of Privacy

I refer to your official information request dated 19 December 2023.

Part of the information you have requested is below. However, with regards to question 5, Council has provided a partial response however, we must extend the deadline to 1 March 2024 under section 14(1)(b) to finalize consultation with our CCO's. We will provide the balance once consultation has been completed.

“ Please use **GST inclusive** figures where applicable. I request the following information for the **2022/23 Financial Year**:

**1. Average residential rates**

- The average **residential** costs of rates and other Council charges, where **average residential costs = (X + Y) / Z**. Please ensure that the figures used (X, Y, and Z) are disclosed in the response, where:
  - **X** is the total of all rates (general and targeted) charged by the Council to residential rating units;
  - **Y** is the total amount of user charges or levies applicable to residential rating units (for example charges relating to metered water, infrastructure contributions, refuse collection, fire protection etc.); and
  - **Z** is the number of residential rating units (however defined by the Council) within the Council's district or city. If the Council does not have a classification for residential, please use the closest definition (such as urban).
  - Please do not include Council charges that are not part of the rates demand (for example retail sales of Council rubbish bags).
- If possible, the median residential rates payment by residential units.

**Please include all residential rates in this calculation, regardless of location, as we are aiming to compare residential rating units (i.e. non-income producing) to non-residential (commercial/rural, income-producing).**

<b>Total</b>		
<b>X =</b>	\$ 93,152,106.80	
<b>Y =</b>	\$ 8,477,490.78	\$ 1,288,546.10 - NN city water not included (This was included in count previous years)

Z =	27127	
Average =	\$3,746.44	
<b>Residential</b>		
X =	\$ 73,837,972.66	\$ 1,288,546.10 - NN city water not included (This was included in count previous years)
Y =	\$6,259,105.30	
Z =	23042	
Average =	\$3,476.13	

## 2. Average non-residential rates

- The average **non-residential** costs of rates and other Council charges, where **average non-residential costs = (X + Y) / Z**. Please ensure that the figures used (X, Y, and Z) are disclosed in the response, where:
  - X** is the total of all rates (general and targeted) charged by the Council to rating units except those defined as residential\*;
  - Y** is the total amount of user charges or levies applicable to rating units except those defined as residential\* (for example, charges related to metered water, infrastructure contributions, refuse collection, fire protection etc); and
  - Z** is the number of rating units except those defined as residential\* (however defined by the Council) within the Council's district or city. If the Council does not have a classification for non-residential, please use the closest definition (such as commercial).
  - Please do not include Council charges that are not part of the rates demand (for example, retail sales of Council rubbish bags).
- If possible, the median non-residential rates payment for the council.

**\*Please ensure that this definition matches that used to calculate average residential rates so that the respective X values of both requests add up to total rates income for the 2022/2023 Financial Year.**

<b>Residential</b>		
X =	\$19,314,134.14	\$ 1,288,546.10 - NN city water not included (This was included in count previous years)
Y =	\$2,218,385.48	
Z =	4085	
Average =	\$5,271.12	
<b>Note: We do an accrual calculation for water use unbilled as at 30 June. This is not included in this as information provided is based on actual costs. Figures include GST</b>		

## 3. Personnel

- The total number of staff dismissed due to poor performance.**  
Zero

- **If applicable, the FTE number of staff employed by council-controlled organisations.**

This information is publicly available on Councils website under CCO public documents - [Governance policies | Tasman District Council](#)

- **If applicable, the total FTE number of staff employed by the council, excluding council-controlled organisations.**

371 FTE. We note, this information is publicly available via Council's website - [Annual reports | Tasman District Council](#) within the "Tasman District Council Annual Report 2023 (Page 204)

- **The total number of staff (non-FTE, including casual staff)**

404 headcount. We note, this information is publicly available via Council's website - [Annual reports | Tasman District Council](#) within the "Tasman District Council Annual Report 2023 (Page 203)

- **The total number of staff including those employed by council-controlled organisations receiving remuneration in excess of \$100,000.**

This information is publicly available on Councils website under CCO public documents - [Governance policies | Tasman District Council](#)

- **The total number of staff including those employed by council-controlled organisations receiving remuneration in excess of \$200,000.**

Staff/Salary bands are publicly available on our website within our Annual report - [Annual reports | Tasman District Council](#)

### 3.1. Management

- **The FTE number of managers employed.**

- **The Taxpayer's Union defines a manager as: any staff member who is responsible for a team of staff, or who has an employee/employees reporting to them and organises them to achieve their department's or organisation's specified goal. The Chief Executive team is included in this definition.**

33 Managers from mid tier to Chief Executive

- **The ratio of management to total staff numbers.**

Ratio: 12.36

- **The average and median salary of a manager.**

Average: \$167,807.31

Median: \$157,345.76

### 3.2. Communications

- **The FTE number of communications & marketing staff employed.**

6 as of 30 June 2023.

- **The average and median salary of communications & marketing staff.**

Avg \$88739

Median \$82942  
(as of 30 June 2023)

### **3.3. Consultants & contractors**

- **Total expenditure on consultants and contractors. Please ensure that this includes CAPEX and OPEX spending.**

\$11,008,921

- **Number of consultants and contractors paid. Please note that this refers to companies/entities, rather than total employees.**

183

### **3.4. Core services**

- **The FTE number of staff employed to work on the delivery and/or maintenance of local infrastructure.**

- **The Taxpayer's Union defines Infrastructure FTE as hours worked by staff who are directly responsible for maintaining council assets and services, including physical involvement in environmental services, stormwater, roading, water supply, wastewater, and solid waste management. They may also be directly responsible for biosecurity, collection of biological data, natural hazards/monitoring of the environment, and CDEM (if applicable), fulfilling the functions traditionally performed by a regional council.**

Waters & Wastes Section FTE = 28

Transportation Section FTE = 11

- **The FTE number of staff employed to provide regulatory functions.**

- **The Taxpayer's Union defines Regulatory FTE as hours worked by staff who are directly responsible for upkeep and enforcing council functions and income, including parking, democracy services, rates collection, building, planning and resource consents, enforcement of bylaws and rules, compliance monitoring and health licensing.**

Regulatory Section FET = 26

Resource Consents Section FTE = 35

Building Assurance Section FTE = 33.5

Democracy Services Team FTE = 3

Rates Team = 4 FTE

- **The FTE number of staff employed in customer-facing roles.**

- **The Taxpayer's Union defines Customer Service FTE as hours worked by staff who are directly responsible for communicating and providing aid for members of the public, such as at libraries, pools, art galleries, venues and events and customer services, pest and weed control services, environmental health hotlines, and receptionists at council office, whether in person or by phone.**

Libraries Section = 32.5 FTE

Customer Services Section = 21.5 FTE

#### 4. Audit and Risk Oversight

- **How many members are on the Council's Audit and Risk Committee (or equivalent)?**

6 members (Mayor King is an ex-officio member of all committees so 7 members if you include him, however he does not attend A&R meetings)

- **Of those members, how many are elected and how many are independent of the council?**

Two independent members

- **Is the Chair of the Committee an independent member?**

Yes

- **Does the Council have a lawyer (with a current practising certificate) on the Committee?**

No

- **Does the Council have an accountant (with a current practising certificate or a full member of the Chartered Accountants Australia and New Zealand) on the Committee?**

Yes

- **Does the Council have a code of conduct requiring political neutrality from Council staff?**

No, the Code of Conduct doesn't specifically require political neutrality, however it does require carrying out duties with integrity.

#### 5. Payments to third parties

- **The total payments made by the Council (or any council-controlled organisation) to any Chamber of Commerce, including GST.**

Payments by Council \$12,814

Information around payments made by Council-controlled organisations (CCOs) is not held by the Council. Council is consulting with its CCOs and will provide the balance of the information once we've consulted with our CCO's

- **The total payments made by the Council (or any council-controlled organisation) to Local Government New Zealand (LGNZ), including GST.**

Payments by Council \$110,286

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- **The total payments made by the Council (or any council-controlled organisation) to the New Zealand Society of Local Government Managers (SOLGM), including GST.**

Payments by Council \$36,923

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## 6. Debt (Treasury)

- **Net debt (total for the council) as a percent of rates income**
- **The dollar amount of debt per rating unit**
- **The dollar amount of interest paid per rating unit"**

Net Debt, Rates Income, and Net Interest are all measures used as part of our Treasury covenants in the TDC Treasury Risk Management Policy.

Figures used have to come from independently audited accounts, so are typically taken from the latest Annual Report, in this case for 2022-23.

Net Debt: \$201,205,266 = 227.7% of Rates income (ex. GST), or an average of \$7,417.16/rating unit.

Interest Cost: \$11,193,806 = an average of \$412.64/rating unit, however...

Net Interest: \$8,699,401 = an average of \$320.69/rating unit.

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If you wish to discuss this decision with us, please feel free to contact the Legal and Democracy Services team on [lgoima@tasman.govt.nz](mailto:lgoima@tasman.govt.nz).

Yours sincerely  
Legal Services Officer

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