

Minutes

Port Tarakohe Advisory Group

Date and Time: Tuesday 4 September 2018, 1.30 pm

Venue: Pohara Boat Club, Port Tarakohe

Present: Cr Sue Brown – Councillor (Chair on behalf of Cr Tim King)
Bob Butts – Director – Port Tarakohe Ltd
Merv Solly – Sollys
Michael Steven - Pohara Boat Club
Martin Potter – Tarakohe Marina Association
Barney Thomas – DOC
Dan Hames – Port Tarakohe Services
Mike Holland – Clearwater
Steve Tennant - Harbour Manager, Port Tarakohe
Mark Johannsen – Property Services Manager, Tasman District Council
Andrew Ellis – Commercial Portfolio Manager, Tasman District Council

Meeting opened at 1.40 pm.

1. **Welcome**

Everyone was welcomed to the meeting.

2. **Apologies**

Cr Tim King (Deputy Mayor) – Councillor – Tasman District Council

Cr Paul Sangster – Councillor – Tasman District Council

Dave Gowland – Golden Bay Community Board member

Allen Reid – Talleys

3. Minutes of last meeting - 26 June 2018

MOVED: Mike Steven / Mike Holland

That the minutes of the meeting held on 26 June 2018 be accepted subject to deleting “and to progress an application with the marine farmers and iwi” from the last sentence of section 8. – **Carried.**

4. Action Items from the previous meeting

- NPD payment method – Mark Johannsen advised that payment was by NPD card only and the Port Manager would hold an NPD card to cover customers with cash or other cards (which would be recharged).
- Marine Farming – It was noted that the Marine Farmers Association marine growth figures were circulated.
- Defibrillator – It was suggested that we could work with clubs to share the defibrillator. There is a publically available defibrillator at Ligar Bay.
- Insurance – A discussion was held regarding \$100k insurance excess, and a question was raised regarding self-insurance. The Advisory Group felt it was better to self-insure the seawalls and use funds for ongoing seawall repairs and maintenance.
- Barge – A discussion was held regarding the barge being moved and moored outside the Port as it blocks operational use by the commercial boats. Steve Tennant raised the issue of safety as the barge has poor lighting and moorings would need to be looked at.
- Recycling – Steve Tennant has arranged glass recycling bins on the wharf, and is arranging a skip bin as a work in progress.
- Road works – Mark Johannsen to follow-up with Engineering on the timing of the road works (Service Request 1814978) and email the Advisory Group.
- Feasibility Study – It was noted that the Marine Farmers Association have made an application for funding of a feasibility study. This has gone through Council’s Strategic Policy Manager with Council’s support.

Dan Hames raised the issue that there needed to be a Strategic Masterplan for the area. Dan handed out a copy of a page “Key Sectors for Growth of Golden Bay/Mohua” depicting the five rings of collaboration. It was agreed that a coordinated approach to planning was required, and all are aware that the PGF is looking for interconnectivity of projects.

5. Health and Safety Update

- Steve Tennant advised that the Port boat has been surveyed and has now been put under the MOSS arrangement.
- A VHF radio is being set up in the Port Manager's office.
- It is proposed to purchase swipe cards for access as the combination on the gate is too widely known.
- A complete review of Port Health and Safety is underway and a Management Plan will be developed.
- Old oil filters are being left behind. Steve Tennant has warned some users regarding this.

6. Port Operations Update

- A major break in the 3 phase power occurred. It is no longer fit for purpose. Council are investigating putting all services in one trench on the external (roadside) periphery.
- NPD have been contacted regarding the current fuel pump not shutting off properly.
- There are two more barge loads of rock left to do and there is nothing more booked after this.

7. Financial Update

Andrew Ellis provided a financial update of end of financial year result.

The Marina Owners Association do not want to pay the additional fees and are only paying on last year's level of fees. They believe there is nothing to show for the fee increases.

Action: Mark Johannsen and Andrew Ellis to liaise with the Association committee.

There was general discussion about the Port's sustainability with rock exports finishing and mussel growth not coming on for a few years.

There was also discussion about the level of debt that the Port is servicing. The public good element of the marina was noted.

8. Capital Development Programme Update

- Toilet/facilities building planning is being progressed.
- NPD facility awaiting approval of revised building and resource consents.

9. General Business

- **Biotoxin area closure, aquaculture waste streams and management**

Bob Butts queried the Biotoxin issue and Mike Holland explained that the Havelock occurrence was naturally occurring. This occurred May-July in the Sounds.

It is caused by the nidia cyst that lays on the sea floor and seems to grow in bays with little water movement.

Mike said that the industry does water sampling weekly in Golden Bay.

10. Next Meeting

The next meeting will be held on Tuesday 12 December at 1.30 pm.

The meeting concluded at 3.45 pm.

Action Log – 4 September 2018

Action:	Assigned to:
Follow-up on Service Request to Engineering on timing of road works and email Advisory Group	Mark Johannsen
Liaise with the Marina Owners Association regarding fees	Mark Johannsen / Andrew Ellis