

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 15 December 2020
Time: 4:00 pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	B Maru
Deputy Chairperson	D Armstrong
Members	R Horrell
	J Tomsett
	Cr B Dowler
	Cr D Ogilvie
	Cr T Walker

(Quorum 4 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 17 November 2020, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

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9 CONFIDENTIAL SESSION

Nil

6 PRESENTATIONS

6.1 LOCAL ALCOHOL POLICY OVERVIEW

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	15 December 2020
Report Author:	Verity Simpson, Motueka Community Board Secretary
Report Number:	RMCB20-12-1

PRESENTATION

Team Leader of Environmental Health, Graham Caradus, will provide an overview of the Local Alcohol Policy which has recently been reviewed (**Attachment 1**) and answer questions in relation to the maximum number of off-licences permitted.

Appendices

1. Review of Local Alcohol Policy statement of proposal

7

Attachment 1**STATEMENT OF PROPOSAL****Review of Tasman District Council Local Alcohol Policy**

This statement of proposal is divided into two parts as follows:

Part 1: *This part contains a Statement of Proposal*

Part 2: *This part contains the Tasman District Council Local Alcohol Policy*

Part 1: Statement of Proposal

This Statement of Proposal is made to fulfil the purposes of Section 83 of the Local Government Act 2002 and Section 97 of the Sale and Supply of Alcohol Act 2012.

1. Have your say:

The Tasman District Council is undertaking a review of its Local Alcohol Policy. You are encouraged to have your say on the outcome. The following sections provide background information, and details of the way you can make a submission to Council.

2. Legislative Background

The Sale and Supply of Alcohol Act 2012 (the Act) allows territorial authorities to have a local alcohol policy (LAP) to regulate licensing of premises for the sale of alcohol. The Council's existing LAP came into force on 14 March 2015, and pursuant to the provisions of section 97 of the Act, will expire on 14 March 2021 unless it is reviewed prior to that date using the special consultative procedure. The Council may review the LAP and have it continue in force for another 6 years, provided it makes no change to the LAP.

If Council decides to amend the LAP at any time, it is required to go through all of the procedures and steps as if it were adopting a new LAP. That entails:

- Formal consultation with Police, the Council's Inspectors, and the Medical Officer of Health during production of a draft which considers:
 - *The number of licences of each kind and the opening hours of each of the premises.*
 - *Any areas in which bylaws prohibiting alcohol in public places are in force.*
 - *The demography of the district's residents.*
 - *The demography of the people who visit the district as tourists or holiday makers.*
 - *The overall health indicators of the district's residents.*
 - *The nature and severity of the alcohol-related problems arising in the district.*
 - *The objectives and policies of its district plan.*
- Formal consultation on the Draft LAP, and having regard to the results of consultation, produce a provisional LAP;
- Give public notice of the provisional LAP, and the rights and grounds for appeal;

- If an appeal is received, it is dealt with by a public hearing of the Alcohol and Regulatory Licensing Authority (ARLA).
- If any appeal is lost, the Council must resubmit an amended provisional LAP, appeal the decision to the High Court or abandon the provisional LAP. For the appeals against our provisional LAP in 2014, the appeals lodged were dismissed after a lengthy and expensive process.

3. Effect of the existing LAP

The existing LAP has been in use for almost 5½ years. The most significant impact of the LAP is to set reduced maximum trading hours for all businesses that are licensed to sell alcohol, compared to what may have been permitted by the default national maximum trading hours defined in the Act. The comparison of those hours is as follows:

- The Default National Maximum Trading Hours under the Act that are applicable when an LAP does not impose controls are:
 - ❖ On and Club licences: 8.00 am to 4.00 am the next day
 - ❖ Off-licences: 7.00 am to 11.00 pm on any day.
- Maximum trading hours specified by the LAP:
 - ❖ On and Club licences: 8.00 am to 2.00 am the next day (two hours shorter than the maximum in the Act);
 - ❖ Off-licences: 7.00 am to 10.00 pm on any day (one hour shorter than the maximum in the Act)

A limit on the location of off-licence businesses reinforces the TRMP provisions. However, planners can provide an exemption from the need to seek a resource consent when the proposed activity may result in a minor technical breach. These exemptions have become available through recent changes to planning laws. The LAP offers no such exemption, and this may result in some applicants for alcohol licences needing to apply for a resource consent.

A number of discretionary conditions are also suggested in the LAP. These may act as a guide for the District Licensing Committee in applying conditions on any application which is dealt with by way of a public hearing following an objection from the public, or opposition from the licensing agencies. The discretionary conditions cannot be imposed on applications that are granted "on the papers" and are not decided by way of a public hearing.

4. Standard for evidence required to develop or change a Local Alcohol Policy

The Act, and legal precedent established through the defence of the appeal of Tasman District Council's provisional LAP and Wellington City Council's provisional LAP in mid-2014, has established a standard for evidence required to develop an LAP. In the appeals of the mentioned provisional LAPs, the Alcohol Regulatory and Licensing Authority Judge said:

- "...a local policy prepared by local people who know and understand the local problems in their locality."
- "... evidence of research undertaken in other countries or even on a national basis in New Zealand, is unlikely to be of assistance ..."
- "...national or international research evidence needs to have a connection with what occurs in the district ... it is the local issues that are relevant."

In summary, the development or alteration of an LAP must rely on specific cause and effect based evidence of alcohol related harm being presented that implicates specific licensed premises or groups of premises within Tasman District to justify any new controls being contemplated in the LAP.

Council's regulatory partners in administering the Act are the NZ Police and the Medical Officer of Health. They are experts in their fields of alcohol related harm from crime and disorder, and alcohol related harm to public health respectively. The Police and Medical Officer of Health are fully aware of the evidence that is (or is not) available through their respective agencies to support any potential change to the LAP.

Both regulatory partners have written letters of support for the review of the LAP to leave it unchanged. Specifically the Medical Officer of Health stated in part:

- "...there is no new evidence at this time to prompt a change to the LAP..."

The Police have advised:

- "...a significant reduction in alcohol related offence/incidents since the introduction of the LAP."
- and
- "Nelson Bays Police recommend the Tasman District Council Local Alcohol Policy is continued without change."

5. Staff recommendation to Council

This statement of proposal, and the workshop during which Councillors agreed to consult on leaving the current LAP unchanged during this review process, has been prepared by Council staff who work with the current LAP. After consulting with Police and the Medical Officer of Health, a staff recommendation was made to Councillors.

Key to that decision making process was the knowledge that the information required to produce a change to the LAP would need to identify the cause and effect that would implicate specific alcohol sellers, or groups of sellers, with identified alcohol related harm. Whilst much is known from research about the population based effects of alcohol consumption, evidence of specific harm, associated with the purchase of alcohol from any particular licensed premises does not exist currently within Tasman District. This view is reflected in the Police and Medical Officer of Health's comments to Council, and closely aligned with that of the Council's Alcohol Licensing Inspectors.

It is known that some minor amendment to the LAP is desirable to more closely align the provisions of clause 2.1.2 of the policy with the resource management processes that occur within the Council's planning department. However, that would require the amendment of the LAP as detailed in section 2 *Legislative Background* and would result in the possibility of the entire LAP being the subject of appeal. The risk/benefit assessment of a new LAP being appealed and the limitations currently existing from the continuation of the current LAP do not justify making a change to the LAP.

The staff recommendation to Councillors was that the LAP review should be undertaken on the basis of no change being made to the LAP. That pathway does not expose the LAP to possible appeal.

6. How to have your say on the review of the Local Alcohol Policy

Your views are important to the Council, and the review of this policy is an important part of the alcohol licensing process that Council operates. You are encouraged to make a submission to the Council in one of the following three ways:

- Email your submission info@tasman.govt.nz with 'Local Alcohol Policy Review' in the subject line.
- Head to <https://www.tasman.govt.nz/feedback> to submit your feedback online.
- Post your submission to "Local Alcohol Policy Review Consultation", Tasman District Council, 189 Queen Street, Private Bag 4, Richmond 7050.

7. Submissions are open from Tuesday 25 August until Friday 25 September 2020.

You must have your submission with the Council **by 4.30pm on Friday 25 September 2020**. Anyone who wishes to do so will have the opportunity to speak in support of their submission at a hearing to be held on 14 October 2020.



Tasman District Council Local Alcohol Policy

Adopted 8 December 2014

In force 14 March 2015:

Tasman District Council Local Alcohol Policy

1.0 INTRODUCTION AND EXPLANATORY MATERIAL

- 1.1 The Sale and Supply of Alcohol Act 2012 (the Act) has the following objectives:
- (a) that the sale, supply and consumption of alcohol should be undertaken safely and responsibly; and
 - (b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.
- 1.2 Alcohol related harm is defined very widely and includes any crime, damage, death, disease, disorderly behaviour, illness or injury, and harm to individuals or the community, either directly or indirectly caused by excessive or inappropriate alcohol consumption.
- 1.3 The Act allows territorial authorities to make a local alcohol policy (LAP). The LAP is a set of policies, made by the Council in consultation with its community, about the sale and supply of alcohol in its geographical area. Tasman District Council has decided to develop a LAP for its district and to set restrictions and conditions for licensed premises within the district.
- 1.4 Once the LAP comes into force, Council's District Licensing Committee (DLC) and the Alcohol Regulatory Licensing Authority (ARLA) must have regard to the policy when they make decisions on licence applications.
- 1.5 Through a LAP the community is able to:
- Limit the location of licensed premises in particular areas or near certain types of facilities, such as in specific neighbourhoods or near schools or churches;
 - Limit the density of licensed premises by specifying whether new licences or types of licences should be issued in a particular area;
 - Impose conditions on groups of licences, such as a "one-way door" condition that would allow patrons to leave premises but not enter or re-enter after a certain time;
 - Recommend discretionary conditions for licences;
 - Restrict or extend the default maximum trading hours set in the Act, which are:
 - 8am - 4am for on-licences (such as pubs and restaurants)
 - 7am - 11pm for off-licences (such as bottle stores and supermarkets).
- 1.6 Where the LAP does set maximum trading hours, the District Licensing Committee has discretion to set the permitted trading hours as more restrictive than the maximum trading hours in the LAP.
- 1.7 The LAP can be more restrictive in its provisions relating to licensed premises, but cannot permit activities not allowed by the District Plan. The Tasman District Resource Management Plan provides for licensed premises either within the Central Business, Commercial and Tourist Services zones or by resource consent.
- 1.8 The Tasman Resource Management Plan also restricts the operating hours for licensed premises on Central Business, Commercial or Tourist Services zones that are adjacent to a residential zone to not later than 11pm.
- 1.9 Section 117 of the Act permits the District Licensing Committee and the Alcohol Regulatory Licensing Authority to issue any licence subject to "any reasonable conditions not inconsistent with this Act". The LAP includes policies to guide the District Licensing Committee and Alcohol Regulatory Licensing Authority as to the discretionary conditions that may be appropriate.

CRITERIA FOR CONSIDERING LICENSING APPLICATIONS

- 1.10 The purpose of the LAP is to provide local guidance for the Council's District Licensing Committee in deciding whether to issue or renew a licence.

1.11 Under section 105 of the Act, the District Licensing Committee has to have regard to a range of matters in addition to any relevant local alcohol policy when considering a licence application. The types of matters include:

- the object of the Act;
- the suitability of the applicant;
- the design and layout of any proposed premises;
- whether (in its opinion) the amenity and good order of the locality would be likely to be reduced, to more than a minor extent, by the effects of the licence;
- whether (in its opinion) the amenity and good order of the locality are already so badly affected by the effects of the issue of existing licences but—
 - it is nevertheless desirable not to issue any further licences.

1.12 The Act says that a licence may be refused or conditions applied if the issue of the licence, or the consequences of the issue of the licence, would be inconsistent with the LAP (section 108 and 109). Where a licence is renewed and it will be inconsistent with the provisions of the LAP, conditions may be imposed (section 133).

GOALS OF THE LAP

1.13 The Local Alcohol Policy provides direction for the District Licensing Committee so that licensing decisions:

- Contribute to Tasman being a safe and healthy District;
- Reflect local communities' character and amenity and their values, preferences and needs;
- Encourage licensed environments that foster positive, responsible drinking behaviour and minimise alcohol-related harm.

OBJECTIVES OF THE LAP

1.14 The objectives of the LAP are to provide a policy which:

- Reflects the views of local communities as to the appropriate location, number, hours and conditions that should apply to licensed premises within their communities;
- Provides certainty and clarity for applicants and the public as to whether a proposed license application will meet the criteria of the LAP;
- Provides effective guidance for the decisions of the District Licensing Committee and the Alcohol Regulatory Licensing Authority.

DEFINITIONS USED IN THIS LAP

1.15 When reading this LAP, the following words and phrases have been used. For further details refer to the section of the Act referenced.

Types of licences

- **on-licences** where the licensee can sell and supply alcohol for consumption on the premises and can let people consume alcohol there (see section 14 of the Act)
- **off-licences** where the licensee sells alcohol from a premises for consumption somewhere else (see section 17 of the Act);
- **club licences** where the licensee (e.g. a club) can sell and supply alcohol for consumption on the club premises by authorised customers (see section 21 of the Act); and
- **special licences** which can be either on-site or off-site special licences. With an on-site special, the licensee can sell or supply alcohol for consumption there to people attending an event described in it. With an off-site special, the licensee can sell the licensee's alcohol, for consumption somewhere else to people attending an event described in it (see section 22 of the Act).

Notes:

Some premises hold more than one licence – for example a tavern may also hold an off-licence and be able to sell alcohol which is consumed off the premises.

The Act allows special licences to be issued for up to 12 months. Unlike other kinds of licence special licences are not subject to the Act's default maximum hours so can apply up to 24 hours a day. Special licences are to allow the sale or supply of alcohol at events and are not intended to be a substitute for a "Club", "on" or "off" licence.

1.16 Other terms

- airport bar** means premises that are within or attached to an airport; and used or intended to be used in the course of business principally for selling or supplying alcohol to air travellers arriving at or departing from the airport (refer section 5(1))
- bottle store** means retail premises where (generally speaking) at least 85% of the annual sale revenue is expected to be earned from the sale of alcohol for consumption somewhere else (refer section 32(1))
- bar** in relation to a hotel or tavern, means a part of the hotel or tavern used principally or exclusively for the sale or consumption of alcohol (refer section 5(1))
- café** has the same meaning as restaurant in terms of the licence
- club** means a body that—
- (a) is a body corporate having as its object (or as one of its objects) participating in or promoting a sport or other recreational activity, otherwise than for gain; or
 - (b) is a body corporate whose object is not (or none of whose objects is) gain; or
 - (c) holds a permanent club charter (refer section 5(1))
- grocery store** grocery store means a shop that—
- (a) has the characteristics normally associated with shops of the kind commonly thought of as grocery shops; and
 - (b) comprises premises where—
 - (i) a range of food products and other household items is sold; but
 - (ii) the principal business carried on is or will be the sale of food products (refer sections 5(1) and 33(1))
- hotel** means premises used or intended to be used in the course of business principally for providing to the public—
- (a) lodging; and
 - (b) alcohol, meals, and refreshments for consumption on the premises (refer section 5(1))
- restaurant** means premises that—
- (a) are not a conveyance; and
 - (b) are used or intended to be used in the course of business principally for supplying meals to the public for eating on the premises (refer section 5(1))
- night-club** a place of entertainment open at night which normally provides music and space for dancing and may provide a show e.g. of comedy or other 'acts'
- supermarket** means premises with a floor area of at least 1000 m² (including any separate departments set aside for such foodstuffs as fresh meat, fresh fruit and vegetables, and delicatessen items) (refer section 5(1))
- tavern**
- (a) means premises used or intended to be used in the course of business principally for providing alcohol and other refreshments to the public; but
 - (b) does not include an airport bar (refer section 5(1)) i.e. an airport bar is not treated as a tavern for alcohol licensing purposes).

2.0 LICENCE CONDITIONS

2.1 Off-Licences

2.1.1 Hours for off-licences

The following maximum trading hours apply to all off-licensed premises in the Tasman District territorial area and includes all off-licence sales including over the counter sales:

Monday to Sunday	7am to 10pm
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2.1.2 Location of off-licences

From the date this LAP comes into force, no off-licences are to be issued for any premises **unless** that premises is already licensed; or is located on land zoned Central Business, Commercial and Tourist Services or a Resource Consent has been granted by Council for its operation either before or after that date.

2.1.3 Discretionary conditions for off-licences

Conditions relating to the following matters **may** be appropriate for off licences:

- Supervised designation of all bottle stores to ensure unaccompanied minors do not enter bottle stores
- Display of safe drinking messages/material
- Application of the principles of Crime Prevention Through Environmental Design.
 - Supermarkets and bottle stores will give effect to the principles of Crime Prevention Through Environmental Design where they achieve the following outcomes:
 - Lighting
 - Internal lighting inside the premises enables passive surveillance by staff and active surveillance by CCTV
 - Lighting allows customers to be seen as they enter the premises
 - Lighting allows staff to check IDs
 - External areas such as car parks and loading bays are well lit, subject to the requirements of any resource consent or a district plan rule.
 - Internal Layout
 - General points of sale are positioned near the main entrance.
 - CCTV
 - CCTV is installed in suitable locations to monitor vulnerable areas (areas which are not easily or not continuously monitored by staff)
 - Customers are aware of the CCTV system.
 - Staff
 - Relevant staff understand how to operate the CCTV system
 - There are sufficient numbers of staff to ensure control of the premises during trading hours

2.2 On-licences

2.2.1 Hours for On-licences

The following maximum trading hours apply to all on-licensed premises in the Tasman District territorial area (other than hotel in-bedroom (mini-bar) sales):

Monday to Sunday	8am to until 2am the following day.
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The following hours apply to hotel in-bedroom (mini-bar) sales:

Monday to Sunday	24 hours per day
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2.2.2 Discretionary conditions for On-licences:

Conditions relating to the following matters **may** be considered generally appropriate for on- licensed premises such as night-clubs and late-night bars:

- 'One-way door' restrictions
- The time entertainment finishes
- Provision of additional security (staff) after 'x' hour
- The installation and operation of CCTV cameras on the exterior of, and within a premises
- Provision of effective exterior lighting
- Restrictions on the size of servings (e.g. 'doubles') and time of 'last orders'
- Management of patrons queuing to enter the licensed premises
- Restriction on the use of outdoor areas after 'x' hour
- That where a licence is granted for the first time (first time meaning premises where the prospective licensee has never held a liquor licence previously or is operating a premises that has never been a licensed premises before), the trading hours are more restrictive than the maximum trading hours contained in this LAP.
- Application of the principles of Crime Prevention Through Environmental Design

The following conditions may be appropriate for on-licensed premises such as BYO restaurants:

- The holder of a manager's certificate to be on duty during busy periods e.g. Thursday, Friday and Saturday nights
- That where a licence is granted for the first time (first time meaning premises where the prospective licensee has never held a liquor licence previously or is operating a premises that has never been a licensed premises before), the trading hours are more restrictive than the maximum trading hours contained in this LAP.

2.3 Special licences:**2.3.1 Hours for Special Licences**

The hours (opening and closing) and duration of a special licence are set at the discretion of the District Licensing Committee for each event, having regard to the nature of the event or series of events. The following maximum trading hours apply to all special licenses in the Tasman District territorial area:

Monday to Sunday	Discretionary up to 24 hours a day
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2.3.2 Special licences may be issued both for off-site consumption (e.g. wine sales from a market stall) or for on-site consumption, e.g. at a community event or when a bar has a special licence to open earlier/close later for significant events. Generally for premises holding existing on-licences, the conditions of a special licence will specify a closing time no more than two hours later than permitted by their on-licence.

2.3.3 Discretionary Conditions

In addition to the discretionary conditions in Section 147 of the Act, the following conditions **may** be considered appropriate for special licences:

- Any special licence for a series of events should not be for a period exceeding 6 months
- No premises should have more than 25 events in any special licence
- 'One-way door' restriction to apply from a specified time
- No glassware is to be taken outside the building or onto grass or artificial grass surfaces
- Plastic containers or cans to be used for any event (except when it is being served and remains within the building)
- Areas to be clearly defined/ cordoned off/ demarcated where liquor is being sold/consumed outside of the building e.g. Beer tent. Where appropriate people are to remain within the defined area.
- Wine to be sold by the glass only and no bottle sales shall occur.
- The holder of a manager's certificate to be present when alcohol is available for sale, or the number of manager's certificate holders required may be specified.

- The maximum number of alcoholic drinks per sale transaction may be specified.
- No school fete, gala or similar event held on school grounds at which the participation of children can be reasonably expected shall allow for the consumption of alcohol on the premises.
- Careful consideration of appropriateness of alcohol associated with driving events shall be undertaken and such applications may be refused.

2.4 Club Licences

2.4.1 Hours for Club Licences

The following maximum trading hours apply to all club-licensed premises:

Monday to Sunday	8am until 2am the following day
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2.4.2 Discretionary conditions for club licences:

Conditions relating to the following matters **may** be appropriate for Club licensed premises depending on the size and nature of the club:

- A requirement for the holder of a managers certificate to be present when alcohol is available for sale during busy periods e.g. more than 100 people are on the Club premises.

7 REPORTS

7.1 MOTUEKA SKATEPARK DEVELOPMENT UPDATE REPORT

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 15 December 2020
Report Author: Lynne Hall, Horticultural Officer
Report Number: RMCB20-12-2

1 Summary

- 1.1 This report is to update the Motueka Community Board on progress related to the Motueka skatepark development.
- 1.2 **Attachment 1** to this report contains a proposed design for the skatepark development. Staff recommend that we consult the public on this design prior to bringing a final design back to the Motueka Community Board for approval.

2 Draft Resolution

That the Motueka Community Board receive the Motueka Skatepark Development Update Report RMCB20-12-2

3 Purpose of the Report

- 4 This report updates the Community Board on progress on the skatepark development, presents 3D sketches of the proposed development and advises of the next steps.

5 Background and Discussion

- 5.1 The Motueka Community Board requested Reserves and Facilities staff to undertake development of the Motueka skatepark. This is the result of requests for funding from the Special Projects Fund and an approach from older park users for additional elements to be added to the skatepark.
- 5.2 A proposal is now ready to take to the community for their input and feedback. The proposal caters for all ages and levels of experience and provides separate, although connected areas for this purpose. The current skatepark layout brings beginners into the same space as experienced riders which poses a safety risk.
- 5.3 The design proposed for consultation has three areas. Each can be built in separate stages as funding becomes available.
- 1) A junior area to provide an opportunity for young and inexperienced riders to learn and gain confidence.
 - 2) Further development of the existing area to introduce new features such as a 'volcano' to provide a more challenging experience for seasoned riders.
 - 3) A semi-enclosed bowl.
- 5.4 Last financial year \$10,000 was made available from the Special Projects Fund for upgrades, some of which is currently committed to improvements of the existing park as well as design. Since then, \$50,000 has been committed to the project from the Motueka Reserve Financial Contributions account and the Community Board has made a further \$30,000 available.
- 5.5 This amount will not cover the cost of the full development but should allow for the junior section and some additions to the existing skate park. It may also be used as seed funding to help raise external funding from other sources.
- 5.6 A well-known and respected skatepark builder has been approached to provide a cost estimate. Staff had not received the estimate for the work at the time of writing this report.
- 5.7 Once we have obtained estimates and a staged development approach has been decided, staff will work with the Youth Council to canvass the community for their thoughts and invite feedback from park users.
- 5.8 Staff will present a final proposal to the Community Board for approval early next year. Work can commence as soon as a builder can commit to the work and we have obtained any consents that may be needed.

6 Conclusion

- 6.1 A proposed design has been prepared after working with older skatepark users to show how the park could be improved in a way that caters for all levels and which separates beginners

from more experienced riders. We will consult with the community on the proposed design (**Attachment 1**) and report back to the Board with a recommended final design.

7 Next Steps / Timeline

- 7.1 If the Youth Council is agreeable, the proposals can be taken to the community for their thoughts and comments. An information panel will be installed at the skatepark to invite feedback from park users and the public.
- 7.2 Following consideration of feedback, a final plan will be presented to the Community Board, together with a development plan and staging.
- 7.3 Work will then commence on the upgrade. A starting date will be dependent on the availability of an experienced contractor.

8 Attachments

1. Motueka skatepark development proposal for consultation 23

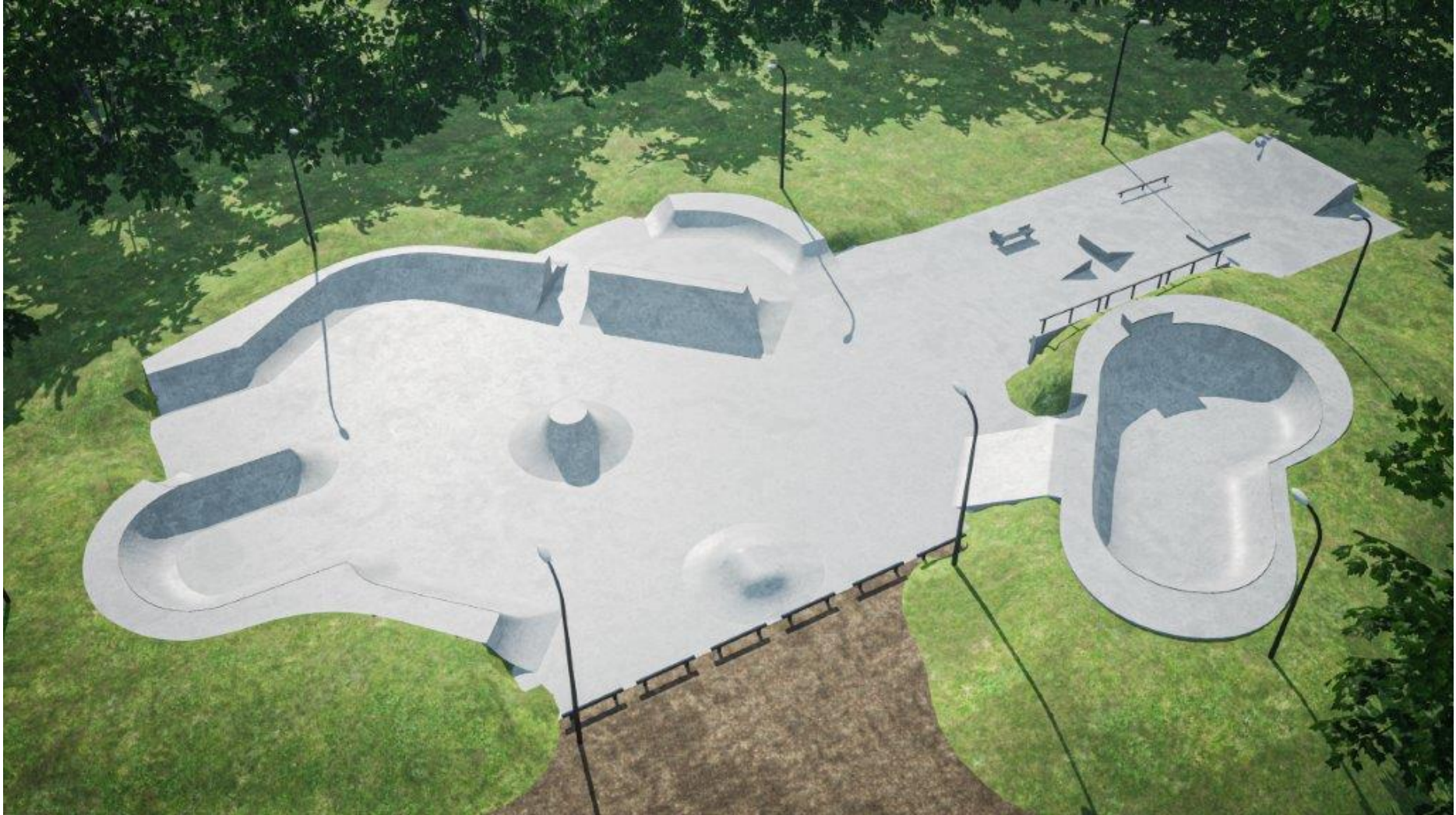


Item 7.1

Attachment 1

Attachment 1
Item 7.1





Item 7.1

Attachment 1

Item 7.1

Attachment 1





Item 7.1

Attachment 1

Item 7.1

Attachment 1



7.2 DISCRETIONARY FUND APPLICATIONS**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	15 December 2020
Report Author:	Verity Simpson, Motueka Community Board Secretary
Report Number:	RMCB20-12-3

1 Summary

- 1.1 Five applications were received for the December 2020 round of Discretionary Funding. These were:
- Amped4life Charitable Trust
 - Motueka Kai Fest
 - Riwaka Brooklyn Gymnastics Club
 - Inspired Productions Trust
 - Motueka Riding for the Disabled
- 1.2 These applications comply with Board guidelines and the full applications are attached (**Attachments 1-7**) for the Boards reference. All applicants have been asked to attend the meeting to speak to their applications.
- 1.3 The policy for the Discretionary Fund criteria is also attached (**Attachment 8**) for Board member's information
- 1.4 Four of the applications are category A 'Projects' and there are budgeted funds available to meet these requests.
- 1.5 One application is from category C 'Youth Development Fund' and there are budgeted funds available to meet these requests.
- 1.6 Currently there is a balance of **\$4,946.00** being carried forward from November 2020 for the Discretionary Fund. If all applications being considered at this meeting are approved in full, the remaining balance of the Discretionary Fund will be **\$2,946.00**.
- 1.7 Currently there is a balance of **\$3,825.00** being carried forward from November 2020 for the Youth Development Fund. If the application being considered at this meeting is approved in full, the remaining balance of the Youth Development Fund will be **\$3,325.00**.
- 1.8 The Board has three options.
- **Option 1** - The Board can approve the applications in full.
 - **Option 2** – The Board can approve an amount less than the application amount.
 - **Option 3** – The Board can decline the application. In declining the application, the Board should communicate the reason for the decision to the applicants.

- 1.9 If applications are approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving their bank account details.

2 Draft Resolution

That the Motueka Community Board

1. receives the Discretionary Fund Application September 2019 report, RMCB20-12-3; and
2. Grants Amped4life Charitable Trust \$500.00; or
 - a) the Motueka Community Board declines the application on the grounds that and;
3. Grants Motueka Kai Fest \$500.00; or
 - a) the Motueka Community Board declines the application on the grounds that and;
4. Grants Riwaka Brooklyn Gymnastics Club \$500.00; or
 - a) the Motueka Community Board declines the application on the grounds that and;
5. Grants Inspired Productions Trust \$500.00; or
 - a) the Motueka Community Board declines the application on the grounds that and;
6. Grants Motueka Riding for the Disabled \$500.00; or
 - a) the Motueka Community Board declines the application on the grounds that ...

3 Attachments

- | | | |
|----|--|----|
| 1. | Discretionary Fund Application - Amped4life Charitable Trust | 31 |
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**Motueka Community Board
Discretionary Fund Application Form**

Name of organisation:	AMPED4LIFE CHARITABLE TRUST.
Address:	90 63 KEREI STREET, MOTUEKA, 7120
Contact Person:	LINDA GLEW
Phone:	0274 476435
Email:	lglew50@gmail.com
Purpose of organisation:	Alcohol + drugs education/awareness for public, youth, schools, workplaces.
Amount applied for: (up to \$500)	\$500 to be used towards the presentation costs, venue and audience resource costs.
Details of project to be funded:	March 10, 2021 a public awareness/education meeting for 1.5 hours, presented by Amped4life Founder, Pat Buckley.
Category of funding relating to this application (see guidelines)	Project category that benefits the community as a whole.
Who/What will benefit from the project in the Motueka community?	The public @ large will be invited to the evening presentation - youth, faith groups, service groups, education sector, health sector and social service sector will be accommodated by presentations earlier in the day.
Describe any voluntary time and any other funding contributions received for this project	Apart from Pat Buckley, Director of Amped4life, all other organising/facilitating of the events is undertaken by a small committee of volunteers (6-8) Safe Families Motueka, Community Store
Who else have you asked for funding for this project?	are current funders. I have plans to ask Rotary Club, Lions or Lioness Clubs to contribute to the Public Meeting.
Bank Account Number	38-9004-0368890-00.

From: website@tasman.govt.nz <website@tasman.govt.nz>
Sent: Thursday, 29 October 2020 12:24 pm
To: Reception Richmond <Reception.Richmond@tasman.govt.nz>
Subject: Grant Application - Motueka Community Board Discretionary Fund

The following application has been received - please forward to the Motueka team.

Name of organisation*

Motueka Kai Fest

Project category

Projects - category A

Address

10 Sanderlane Drive, Motueka

Contact person*

Greg Jones

Contact phone*

0274300626

Email address*

gregpeterjones@gmail.com

What is the purpose of your organisation?

To create a Festival in the heart of Motueka to celebrate great local produce and family entertainment

Amount applied for - up to \$500

\$500

Details of project to be funded:

To help pay for toilets on the day a necessity have 2 supporting letters if required Thank you.

Benefits - Who or what will benefit from the project in the Motueka community?

Everybody who participates will benefit including local businesses as we are planning on getting 7000 plus people this year and 10000 the next

Describe any voluntary time and any other funding contributions received for this project

Lots of volunteers, rate,lions,council,sponsorship also from local business's

Who else have you asked for funding for this project?

As above plus so far we have had hew world mitre 10 top 10 holiday CWS confirm

Bank account number

0313540426775000

You can upload a file to support your application

Support-letter-Our-town-Motueka.pdf - [Download File](#)

Privacy Statement

Item 7.2

Attachment 2



C/o 157 High Street
Motueka
7120

email: coordinator@lovemotueka.com

21 October 2020

To whom it may concern

Re: Letter of Support for the 2021 Motueka Kai Fest Event

Our Town Motueka whole heartedly endorse Kai Fest Motueka.

As a community built and reliant on primary producers, we fully understand the effort required and the importance to the country as a whole this sector represents.

Coupled with entrepreneurial businesses thinking outside the square in developing new products, I can't think of an area that could showcase the diverse range of food and culinary products as here. No better reason than that, but with the influx of visitors to our area, alongside any reason to bring a community together is a reason our support for this event is common sense and essential.

Regards

A handwritten signature in blue ink, appearing to read 'Brent Prestidge', with a long horizontal stroke extending to the right.

Brent Prestidge
Chair
Our Town Motueka

From: website@tasman.govt.nz <website@tasman.govt.nz>
Sent: Sunday, 11 October 2020 3:56 pm
To: Reception Richmond <Reception.Richmond@tasman.govt.nz>
Subject: Grant Application - Motueka Community Board Discretionary Fund

The following application has been received - please forward to the Motueka team.

Name of organisation*

Riwaka Brooklyn Gymnastics Club

Project category

Youth development fund - category C

Address

28B High Street

Contact person*

Kirsty McKenzie

Contact phone*

0220385250

Email address*

Kirstymck@hotmail.com

What is the purpose of your organisation?

Providing fundamental movement and gymnastics programs throughout the region

Amount applied for - up to \$500

500

Details of project to be funded:

New Equipment to facilitate school based "special needs" fundamental movement programs

Benefits - Who or what will benefit from the project in the Motueka community?

Primary aged children in the Tasman region

Describe any voluntary time and any other funding contributions received for this project

It has been set up with voluntary time for operations and we have applied for funding to a small part of the wages to provide this program into three schools in the Tasman region

Who else have you asked for funding for this project?

N/A

Bank account number

03 0693 0114800 000

From: website@tasman.govt.nz <website@tasman.govt.nz>
Sent: Friday, 20 November 2020 1:37 pm
To: Reception Richmond <Reception.Richmond@tasman.govt.nz>
Subject: Grant Application - Motueka Community Board Discretionary Fund

The following application has been received - please forward to the Motueka team.

Name of organisation*

Inspired Productions Trust

Project category

Projects - category A

Address

84 Ranzau Road West, RD1, Hope

Contact person*

Robert Bloor

Contact phone*

0278066741

Email address*

chair@inspiredproductionstrust.co.nz

What is the purpose of your organisation?

Inspired Productions Trust (IPT) is a registered Arts Charity working with local & national performers & creatives to deliver high-quality inclusive community arts projects, supply event & logistic support, performances & workshops to schools, community organisations & council events in the Top of the South since 2008. The team of world class performers & creatives have over a Century of experience in the entertainment, education & event management sectors, alongside them is a highly skilled administrative, project management and fundraising team with many years working in the community sector & arts industry.

Partners & funders include: NCC, TDC, MSD, Rata Foundation, NRDA, Top of the South Community Foundation, Sport Tasman, and Nelson & Tasman business associations.

Amount applied for - up to \$500

500

Details of project to be funded:

This 'Motueka Street Performers event' will be a Free, Fun-filled, Family Friendly event at Motueka Town Square with high-quality Entertainers from the local region and 2 from Wellington

We will invite some of the best Street Performers in the World who happen to be Kiwi's! to perform their high-skill, comedy circus and acro-batics shows. Provisionally booked world-class acts include Vinyl Burns, The Twisty Twins, Mr Wizowski, Rob FireNix, Steve Wilbury. We will also showcase local performers (musicians, face painters, balloon modellers, Stilt walkers, Giant bubble makers), such as Flossie the Balloon lady and Firebird Circus and other local musicians. The project will be run by Inspired Productions Trust in partnership with local stakeholders.

It will leverage off of a separate event we are producing: 'Nelson Street Fest' (8-9/01/21), which is already funded through \$7000 from NRDA. This will greatly reduce costs for travel

and other marketing/logistical costs for this event.

This event can function under the health guidelines of Covid levels 1-3 dependent on the restrictions in place at the time. With shows/performers changing their format to encompass physical distancing guidelines and rules around gatherings.

Benefits - Who or what will benefit from the project in the Motueka community?

The project will create opportunities for local communities to engage with and participate in arts activities. Produced & created by Tasman Region organisation, performers & creatives.

With an estimated total number of participants/live audience being in excess of 1500.

The performances will also be filmed and uploaded to the internet which will greatly expand the number of people able to participate in this quality project remotely and make this project accessible to a broader community, many of whom may not have the opportunity to participate in the Arts. Whilst also showing Motueka as a creative hub to people online.

The open air entertainment will create a feeling of safety in these uncertain times, develop community cohesion by watching high-quality, family friendly and accessible entertainment together in the shared public space. Giving Tasman residents pride in their community & appreciation for the value of arts & what local artists create valuing it as 'real work'. Payer at a fair rate to creatives.

It gives free high-quality entertainment to local Tasman District residents, as well as encouraging other National tourists to the area with a local/regional marketing campaign. The event will encourage local people and visitors to spend time enjoying performances in central Motueka, experiencing art in shared public spaces.

It is likely to generate extra income with national visitor's spending money on accommodation, in local businesses etc.

Inspired Productions core value is inspiring communities through high-quality, interactive performances, mainly in public spaces – bringing art to the people. In these unusual and uncertain times, we feel that inspiring people to a better future has the potential to benefit individuals and society as a whole. This project will benefit various communities both directly and from the knock on effect of the project.

Top of the South regional community:

Inspired Productions Trust has a long successful track record delivering large scale projects across a broad spectrum of communities within the Top of the South region, including people affected by marginalisation. We aim to make a difference through the arts at a local level, by re-connecting the community and creating well-being through participation, partnerships and community outreach.

Describe any voluntary time and any other funding contributions received for this project

We have secured up to \$10000 in-kind support from a number of separate events/projects already agreed with various local stakeholders/business associations including Our Town Motueka, Richmond Unlimited, Uniquely Nelson and others for marketing and logistic event support. We can use some of this for this event.

There is a National/Regional/local marketing campaign already funded for \$2000+ we have secured from the NRDA which we can include this event in.

We have local volunteers assisting in the logistics of this event.

Our project Manager is offering a 50% in-kind support on normal fees.

Local performers from IPT are offering a discounted rate of approx. 35% of their normal rate to make this event happen.

Who else have you asked for funding for this project?

We shall be asking New World/Countdown, Baileys and other larger retailers for sponsorship

Bank account number

12-3165-0330845-00

You can upload a file to support your application

IPT-Motueka-show-support-material.pdf - [Download File](#)

Privacy Statement

Item 7.2

Attachment 5



chair@inspiredproductionstrust.co.nz
www.inspiredproductionstrust.co.nz

Inspired Productions Trust (IPT) is a registered Arts Charity working with local & national performers & creatives to deliver high-quality inclusive community arts projects, supply event & logistic support, performances & workshops to schools, community organisations & council events in the Top of the South since 2008. The team of world class performers & creatives have over a Century of experience in the entertainment, education & event management sectors, alongside them is a highly skilled administrative, project management and fundraising team with many years working in the community sector & arts industry.

Partners & funders include: NCC, TDC, MSD, Rata Foundation, NRDA, Top of the South Community Foundation, Nelson & Tasman business associations, MarlboroughFun

Previous projects include:

Our Town Motueka Starlight parade, Winter Festival Event Support & Entertainment provider (2015-20)

Richmond Unlimited Business Association events – Entertainment provider (2017-20)

Ignite Festival, Picton – Entertainment & event support (2017-19)

'Lift Off' - Entertainment provider & event assistance, 2019,

Various NCC & TDC Events 2015-2020

St. Peters Chanel School (2014-2015) Anti-bullying Project Multi-media & Film making

Waimea College Performing Arts (2015) – Circus Skills & Performance

MSD Making a Difference Project (2014-15): Waimea College – 1 year Performance & Circus project working with Special Ed unit

The Hub Youth Development Project (2012) – Theatre workshops

Canterbury Community Trust Click Project (2012) – International Youth Theatre Project

MYD Tomorrows Leaders Today Project(2010-13) - Leadership workshops

Refugee Youth Video project (2011). NCC,

Nelson Youth Theatre (2010-12) NCC

Forthcoming Projects: Murchison Youth Development/Employment Project '21 (TDC Community & Economic development initiative funded), Nelson StreetFest Feb '21 (NRDA Economic Development funded), Auckland Point school/Stoke Community (NCC funded), Waimea College Feb-Dec '21 (awaiting decision from Creatives in Schools).

Robert Bloor Community Arts and Performance CV

Name: Robert Bloor

Address: 1248 Moutere Highway, RD1, Upper Moutere. Tasman. 7173

Performance: Circus Performer, Cabaret Artist, Team Building/Circus Skills Workshop leader/teacher, Fire/Light/U.V. Performer, Street Performer, Juggler, Meet-and-greet/Roaming Costumed Character, Director, Actor. Compere/M.C. Comedian,

Technical: Giant Bubbles, Juggling Hats, Balls, Clubs, Scarves, Staffs, Diablo, Plate spinning, Devil Stick, Cigar Box's, Swinging Clubs, Poi. Staff, Meteor, Single and double Whip cracking, Skipping Rope, Hula Hoop, Acro-balance, Rolla Bola.

Admin: Project design & management, Health&Safety, Event/entertainment Production & management, Artist/director/technician management. Design & production of marketing material. Funding & finance. Director.

TRAINING AND QUALIFICATIONS

2020 – MYOB Accountancy training. Nelson

2013-14 Youth Worker Training Level 3. Nelson

09/13 Respect All People Multi-Media Training. RAP Nelson

04/02-07/02 9281 Teaching Basic Adult Literacy and Numeracy. Designing and implementing 'Person Centred Learning Programs'. Bristol City College, UK

09/00-04/01 FAETC (Further Adult Education Teachers Certificate): Barton Hill Settlement. Bristol, UK

1991-93 First University Exams: Fine Art, History of Art, Philosophy. Reading University. UK

1991 BTEC Foundation in Art & Design, Stevenage College, UK

1990 A-Level: Art and Design, Business Studies. St. Georges School, Herts. UK

1990 A/S Level: General Studies, Science in Society. St. Georges School, Herts. UK

1989 GCSE English Language and Literature, Maths, Physics, French, Biology,

Geography, History. St. Georges School, Herts. UK

Related Work Experience

2014-Present. **Chairperson of Inspired Productions Trust.** NZ based Arts Charity. Accounting & Payroll management, employment negotiation & contract management, project design, implementation & logistic support, network co-ordinator, funding/grant application, management & reporting.

1999-Present. **Performer/MC/Circus&Performance Trainer/Mentor.**

KiwiCircus/FireNix. Project/Tour manager/booker/logistics, Health&Safety, Event and Entertainment Production & management, Artist Liaison. Health and Safety. Working with International Artistic Directors, Performers, Technicians, Council regulators and Safety officers. Design and production of marketing material. Funding and finance. Planning and running a variety of circus based events, performances, workshops at various Community, Cooperate events, Festivals etc.. in NZ and Worldwide

May 2014-Present. **KiwiCircus Project Manager/Community Circus Trainer.**

Numerous local/regional projects providing and managing the entertainment and logistics for Community Events including: Motueka Starlight Parade 206-present, Richmond Santa Parade 2017-present, Nelson Buskers Festival 2017, NCC Carnivale 2016-present, Ignite NYE Celebrations, Picton 2017-present

Performance and Event planning Project (MSD 'Making a Difference funded' - \$30K). Partnering with various regional and national partners. Providing training and employment within the Events/ Entertainment Sector. Responsible for fundraising entire budget, budgeting and accounting, employing staff and training. Design and delivery of complete 1 year study and performance course.

2018-19 **Tasman Gold Club Captain** – Event planning & logistics, sponsorship coordinator, Website design

Sept/Oct 2014&2015 - '**Pop Up Art**' - Anti-bullying Multi-Media Art, Photography and Short Film Project, St. Peters Chanel/Vinnies, Motueka. NZ

May-June 2014. **Project Manager and workshop leader.** 'Respect all People' Multi-media project. NZ.

July 2013 – Oct 2014 – **Community Circus Trainer.** YMCA OSCAR & Youth Programs. Nelson. NZ

2010-12 - **Project Manager.** Mahamudra Center for Universal Unity. Colville, NZ. Project management, research and development, fundraising, event management, design, manufacturing, building & maintenance, employing contractors, managing volunteers, taking meetings, writing minutes.

March-Oct'08 – **Community Arts Worker, Course Director, Trainer.** Kumarani Circus, NZ. Design, production and management of training resources, marketing material and training facilities. Training and managing workshop assistants. Designing, writing, marketing and implementing community and 'Circus in Schools' projects for a wide range of ages, abilities and ethnicities

Sept–Dec'07 –**Trainer, Choreographer and Performer.** Sky One TV show 'Cirque de Celebrite'. UK. Training celebrities in circus skills for primetime TV broadcasts, health and safety briefs, liaising with other Trainers, Directors and Production Managers, agents

Aug '05, '06, '12 – **MC/Artistic Director/Co-ordinator** Group FireShow. European Juggling Convention, Ptju, Slovenia, Ireland and Germany. Working with a variety of Nationalities, developing culturally themed individual and group performances.

July'05-Sept'07 - **Project and Artistic Director, choreographer and performer.** Project SO- LAR. Coordinating Worldwide tour of 'SOLAR' performance group. Design and production of marketing material. Funding and finance. Booking agent. Artist liaison. Health and safety

08/96-05/97 – **Designer/Technician and Support Worker Static Dynamic,** Brighton. U.K. De- sign, planning, construction and running of Multi Sensory(MS) Environment and sessions

08/96-05/97 – **Artists Open Studio Coordinator.** Brighton Fringe Festival. U.K. Liaising with local artists, private, commercial/community venues and media, to bring local artists work to the Public. Designing and producing marketing material

SELECTED AOTEAROA PERFORMANCE HISTORY

Auckland Festival'05
New Zealand Juggling Convention '05-present
Agricultural and Produce Shows around NZ '07-present
Motueka Starlight Parade Entertainment Manager and performer '13-present
Various Marlborough/Tasman Events including Nelson Buskers Festival, Nelson Arts Festival Carnival, Picton Ignite NYE, Richmond Santa Parade, Moteuka Winter Carnival

SELECTED INTERNATIONAL PERFORMANCE HISTORY

U.K.: Glastonbury Festival '03-09 (Big Top, Cabaret, Fire/Dance Stages).
Stockton RiverSide Festival '06,
Edinburgh Fringe Festival '06-07
Bristol Juggling Convention'05-07
PLAY Festival '06-07
Big Green Gathering'03,
Brixton Academy NYE '02
Nottingham Council FireWorks Display '07
SkyOne 'Cirque de Celebrite' '07
HTV'Weird and Wonderfull '04
Twisted Films Studio launch'04
Europe: European Juggling Convention'03, 05, 06, 11(Denmark, Slovenia, Ireland, Germany)
Pflasterspektakle, Austria'05-07
Friedrichshafen International Arts Festival '07, Germany
Strauma Wurzburg '07, Germany
Munich StreetLife Festival '06-07, Germany
Harbourside Festival '03, Denmark
India: Alumni Reunion,'04,
Lions Club of India,
Everest Casino, Nepal '04

Johnson and Johnson awards, Balsamand Palace'03,
Smirnoff Xmas Party'03
Dubai: Festival City '09
1st Street Festival – Marina City '11
Americas: Dundas International Street Art Festival '07, '10 (Canada)
Winnipeg Fringe Festival '10
Calgary Street Festival '10
Ottawa Street Festival '09
Kingston Street Festival '09
Digby Scallop Days '09
St John Buskers Fest '09
Palenque Millennium Party '00 (Mexico)
Australia:
Fremantle International Street Arts Festival '07
Adelaide Fringe Festival '07
Tamworth Country Music Festival '06. 08
Exodus Festival '06. 08
Bangalow Xmas Year Eve Street Festival '05. '10
Woodford Folk Festival '05-10



SHOPPING
DINING OUT
ACCOMMODATION
EVENTS + VENUES
SPORT + LEISURE
SERVICES

Date: 23rd October 2020

To whom it may concern

Richmond Unlimited have worked successfully with Inspired Productions on several occasions previously.

Inspired Productions have provided various performers for a number of events we have run. We have always found them to provide a quality package, with good communication and a professional attitude.

We have a number of events including Richmond Santa Parade (29 Nov 2020, 5,000 pax), Richmond Market Day (30 Dec 2020, 6,000 pax) and the Queen Street Quest (17 Apr 2021, 750pax), we think this project would be good for.

At this stage we have confirmed budgets for a few of these & we can offer \$3,800 towards this project, in addition we can offer marketing and support staff wages from within our organisation, with an estimated value of \$6,000 as in-kind investment

We also plan to use them for our Santa Parade again in 2021 and have been brainstorming a Black Friday Shopping event for Nov 2021, where we use Inspired Productions to bring entertainment and buskers to the streets. These investments are new and specifically for this project.

We would fully support Inspired Productions in their grant for the project 'Community Arts workshops & performances' and we look forward to welcoming their performers & project into the business district of Richmond in the future within the guidelines & restrictions of the current Covid-19 level.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Charlotte Bidlake', is written over a light blue circular stamp.

Charlotte Bidlake
Richmond Unlimited
Events & Marketing Administrator

Unlimited living | www.richmondunlimited.co.nz

03 544 4898 info@richmondunlimited.co.nz 9 Cambridge Street, PO Box 3098, Richmond 7050



To whom it may concern.

26th October 2020

Ref.: Inspired Productions Project – Supporting letter

As the Manager of Uniquely Nelson, an organisation that promotes Nelson as a vibrant and unique destination with a diversity of offerings, I am witness to the significant benefits the Inspired Productions Project would bring to the city and its region. I would like to lend my support to Inspired Productions project

We believe that the quality performances & workshops that Inspired Productions are able to provide through their extensive network of local training facilitators & performers come at an ideal time, as Covid-19 creates a new dynamic for us all.

Whilst we cannot at this stage guarantee a new financial investment, we can offer in-kind support of marketing & support, online and radio advertising with an estimated value of \$2000 as a new investment.

We request that any funding available be granted to this project to allow Inspired Productions Trust to develop this project to give the public and participants access to quality arts at this time when they may not otherwise have access to it. We see a great benefit from Inspired Productions Trusts development, increasing capability in the regions art/cultural/creative/community sectors

The programme involves many members of our community in the delivery of those events and allows them to take pride in promoting their region as a place to visit and to enjoy.

I am happy to support the Inspired Productions Project and the team that works behind it.

Many thanks.

A handwritten signature in black ink, appearing to read 'Simon Duffy'.

Simon Duffy
Manager
Uniquely Nelson.

Uniquely Nelson | Suite 3, Level 1, 244 Hardy Street, Nelson 7010
P: 03 546 8405 | M: 021 864 284 | F: 03 546 8403 | W: www.uniquelynelson.co.nz



C/o 157 High Street
Motueka
7120

email: events.motueka@gmail.com

phone: 027 659 1563

23 October 2020

To whom it may concern

Re: Reference for Rob Bloor & Inspired Productions Trust

Our Town Motueka have held numerous events throughout the years and in my role as Coordinator I have worked successfully with Rob Bloor at Inspired Productions Trust for entertainment bookings & organisational support. Rob is absolutely an integral part of our events and is always the first person we contact when we have an event in mind. He is a great communicator, imaginative, organised and passionate about his work. I wouldn't call anyone else. When he called me to discuss collaborating on a variety of project I was thrilled. I think it will be such a boon for our region in these difficult times.

We can offer \$4,000 as in-kind support for event staff and marketing.

We would fully support Inspired Productions in their grant for their project and we look forward to welcoming their performers & project within the guidelines & restrictions of the current Covid-19 level.

Claire Hutt
Our Town Motueka Coordinator

Inspired Productions

84 Ranzau Road West, Hope
 Richmond Tasman 7081
 New Zealand
 Phone: 0278066741
 admin@inspiredproductionstrust.co.
 nz
 www.inspiredproductionstrust.co.nz



Quote: 110 **Quote**

Quote date: 20/11/2020

Bill to:
 Motueka Discretionary Fund

Expiry:
 22/01/2021

ITEM	DESCRIPTION		UNITS	UNIT PRICE	AMOUNT
2001	Performance	Hrs	3	250.00	750.00
9009	Community Project Donation	Hrs	3	-150.00	-450.00
1111	Project Design&Management	Hrs	5	80.00	400.00
9009	Community Project Donation	Hrs	5	-40.00	-200.00

TOTAL: \$500.00
 No GST has been charged



Twisty Twinz

~ Acrobatic Aerial Artists ~

Identical twin sisters Jola & Nele Siezen are a colourful Circus Duo. Inspiring & entertaining audiences all around the world with their creative & original work~ Two individuals moving as one.

Education and Training

Selwyn Tertiary Performing Arts ~ Diploma in Theater Performing Arts - Auckland NZ (2002).

Circo Arts ~Diploma in Circus Arts - Christchurch NZ (2005 & 2006).

Acro Mastermind Teacher Training ~Acrobatic Teacher training with Jason &Chelsey Magness - Te Anau NZ (2018)

Extensive travels and acrobatic trainings at Festivals and conventions throughout Europe & Australia over the past 17 yrs.

Companies & Collaborations

The Twisty Twinz- Circus entertainment and classes

Loons Circus Theatre Company- Jola & Nele are founding members and performers of the Loons Theater Company ~ Shows include; The Butler (NZ & UK), Happy Home Road, Hanussen Palace of the Burlesque, Oak, Clock Work Carnival (NZ).

They have also performed and collaborated with many other companies and artists over the years.

Performance & Teaching highlights

Christchurch Symphony Orchestra- Circus Proms

Buskers Festivals- Christchurch, Nelson& Orewa (NZ) , Linz Pflasterspektakel & Feldkirch Gaukler Festival (Austria).

Festivals- Luminare, Circulation, Illume, Evolve, UTS (NZ)

Tasmania Circus Festival, Woodford Folk Festival (Australia)

Teaching- International School Bangkok (Thailand), Kinderzirkus Wannabe (Germany), International Acrobatic festival (France),

T.V

Jola& Nele Siezen are Guinness World Record holders (3 people in a small box for the longest duration of time.)

NZ Smashes Guinness World Records -(TV series 2009)

Lo Show dei Records- (TV show Italy 2010).

Our Town' NZ TV series -(Motueka episode 2014).

Contact Details

Jola & Nele Siezen

Phone: 0064 212500025,

Email: twistytwinz@hotmail.com,

Website: www.twistytwinz.com

Address:

117 Greenhill road,
Ngatimoti 7196,
New Zealand

Specialised Skills

Acro-balance/ Adagio

(duo, trio and ensemble)

Aerial Silk & Sling

(solo duo & synchronised)

Stilt walking

Stilt acrobatics

Roving characters

Contortion

Handbalance

Teaching/ coaching circus.

Basic Skills

Unicycling

Juggling

(balls, pois, clubs)

Slackline/ rope

Trapeeze

Aerial hoop

hulahoop

Contact Dance

Physical theatre

Capoeira

facepainting

Other Skills/ Passions

Costume design& sewing

Stage& prop crafting

Thai massage

Bilingual (English and German)



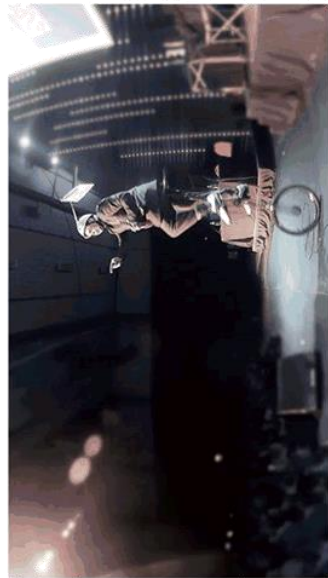


Hawai Comedy Proverbs...
VINYL BURNS
 Celebrity Superstar Entertainer

Contact: phone: 021 226 0568 email: laugh@kiwicomedys.com web: www.kiwicomedys.com

Rock Unicycle Show

A TRULY UNIQUE HIGH ALTITUDE ROCK 'N' ROLL EXPERIENCE WITH MR "VINYL BURNS"



Audiences immediately love the retro character of contemporary clown Vinyl Burns. Brimming with inept sophistication, extreme stunts and surprisingly polished skills, he instantly becomes an act they'll be talking about long after the show.

Vinyl creates atmospheric loops of guitar and voice before suiting up with a ludicrous array of safety equipment, and climbing to the top of his 6ft unicycle. Once perched there, he delivers a mix of guitar shredding rock, and aching sweet melody.

100% self contained and can be performed almost anywhere, this popular show is loaded with visual and physical spectacle to captivate and impress all ages.

Vinyl creates atmospheric loops of guitar and voice before suiting up with a ludicrous array of safety equipment, and climbing to the top of his 6ft unicycle. Once perched there, he delivers a mix of guitar shredding rock, and aching sweet melody.



"You were really funny!"
Melanie Lynskey - Actor

"If you took Neil Diamond, Harry Houdini and Jerry Seinfeld and threw them together, Vinyl Burns would be the result."
www.Fijitimes.com

"Far and away the best act we've had"
Bull Allen - New Zealand All Black and IWC New Zealand Dairy Industry Awards

"Bloody amazing!"
Linda Topp (Topp Twins)



Since 1996, Kim has entertained international audiences with his **one of a kind**, character based, solo comedy circus.

This constantly evolving show melds circus with slapstick & live looping gadgetry with old school rock'n'roll, and promises a fresh festival experience for all ages.

"...fantastic!"
TV3 News

"A Truly Uni-Que Act!"
Ottawa Metro



"A performer that crossed the boundaries of fabulous! Kim went over and above the call of duty proving to the professionalism and dedication were part of his everyday life!"
Kelly McKeigan, Artist Liaison
Halifax International Busters Festival

**It's dramatic, silly, beautiful and hilarious...
 All in one moment.**





DJ vinyl burns

RIDICULOUSLY GOOD

Multi Genre Music Selector + Character Comedy
DJ Vinyl Burns plays both sides

DJ Vinyl Burns is a larger than life DJ and MC, spinning great tunes, with an even greater personality on the mic. He's a mood appropriate DJ, playing the room like a song... but that's only half the story.

The Vinyl Burns DJ Experience provides a solution to your musical requirements as well as gently injecting a hilarious comedy element into your event.

The character Vinyl Burns is a hilarious washed up 1970's Las Vegas Wannabe Lounge Celebrity. He's all charm, charisma, confidence and showmanship, but kind of lacking the street cred'... He's hilarious.

At first look, as unobtrusive and subtle as you'd expect a DJ to be, simply delivering a tasteful and appropriate audio backdrop to your event.

“Alan Partridge meets Ron Burgundy...”

“From awkward prom night to a crescendo of hilarity with just one DJ, well I never!” -Dan Hendra, Events Manager at Otago University Students' Association

Similarly, on the mic, Vinyl plays to the mood of the crowd... Gently crooning like a late night radio host, or hyping the floor toward a frenzy... Vinyl selects the correct gear, and guides us toward our destination.

Vinyl covers a diverse selection, from smooth deep lounge jazz, trip hop, house and acid jazz, through indie folk, alt country and Americana. Not to mention high end retro classic rock hits and 80s synth-heavy guilty pleasures. Whatever is right, for your audience.

“...great music mixes perfectly with Vinyl's vibrant, interactive character - So fun!!”

Look a little closer and your guests may tune into Vinyl's self deprecating character comedy, slapstick sophistication and fun, inclusive silliness.

Reminiscent of everyone's slightly uncool uncle who insists on playing the music at your 21st... pretty embarrassing, but this time, it's OK to laugh.

“...hilarious character without sacrificing the great music...”





Felicity Yates

Experience

Balloon Twisting at parties and events in Nelson and throughout NZ 2006-2020

Face Painting at Parties and events in Nelson and throughout NZ 2012-20

Preschool Music Sessions in Resthomes in the Nelson Area 2016-20

Big Bubble displays and workshops at Parties and events in Nelson and throughout NZ 2016-20

Magic Shows for Kids and Families at Parties and events in Nelson and throughout NZ 2017-20

Magician in Residence on Interislander summer sailings 2017-20

In addition 'Flossie' has brought many smiles to Resthome residents with balloons and bubbles since 2008

Qualifications and Awards

- Certified Balloon Artist Exam 2010 (Qualatex Balloon industry training)
- Jeff Hayes Visionary Scholarship 2018 for Inspiration and dedication to the Balloon Industry (Ozjam balloon convention 2018)

References

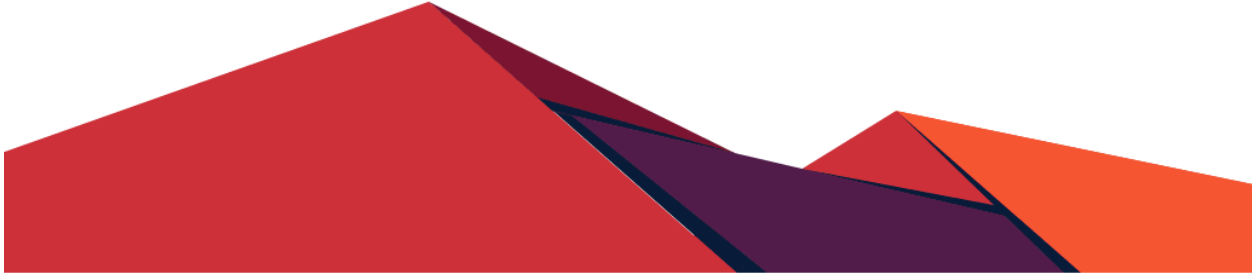
[Available upon request.]

71 Redwood Valley Lane
Richmond 7081 Nelson

0274089869

felicity@flossieballoons.co.nz

www.flossieballoons.co.nz



Michael Liam Armstrong · Mr Wizowski

mrwizoskientertainment@gmail.com

Education

Bachelor of Applied Arts (Performing Arts) · 2019 *Whitireia*
Bachelor of Laws · 2009 *Canterbury University*

Performance

2020

Wellington Fringe
 Orewa Buskers festival

2019

The Menagerie
 Cuba Dupa
 Newtown Fair
 Coastella

2017

Edmonton Fringe
 Victoria Fringe
 Port Fairy Folk Festival
 Western Australian Circus Festival
 Lux Light Festival

2016

Princess Cruises
 Port Fairy Folk Festival
 Tedx Wellington

2015

Princess Cruises
 Winnipeg Fringe Festival
 Wellington Fringe Festival
 Port Fairy Folk Festival
 Kids Day Out Variety show

2014

Edinburgh Fringe Festival 2014
 Port Fairy Folk Festival
 Christchurch World Buskers Festival

2013

Port Fairy Folk Festival
 Christchurch World Buskers Festival

Earlier work

UniSmart (2012-2014)

- Touring a 70min solo show to universities, aimed at first-year students. Incorporating circus skills such as juggling and straightjacket escape with comedy to present important messages to new university students.

Circus Aotearoa (2008-2012)(performing between Dec-Jun)

- Touring with a Big Top Circus, full-time performing in at least four shows a week.
- Performing a variety of acts including aerial rope, Cyr wheel, rola bola and group acrobatics.



Michael Liam Armstrong · Mr Wizowski

mrwizoskientertainment@gmail.com

Circus Monoxide “Harvey Troupe” 2011-2012

- Devising and performing an ensemble circus show. Performing doubles trapeze, Cyr wheel, juggling and pitching.

Teaching roles

Slipstream Circus

Lead Trainer and Artistic Director

2017-2018 contract

- Running a circus program at a school with 200 students in Northern Tasmania and directing their yearly show.

Whitireia 2016-2017

Circus Instructor for full time professional development course

- Teaching juggling and manipulation, Cyr wheel and performance skills.

Wellington Circus Trust

Circus Instructor 2013-2017

- Circus teacher with a variety of different ages and skill levels. From kids classes, teens to Adult recreational. Also community outreach classes such as at risk youth and intellectually handicapped.
- Teaching skills Tissue/rope, juggling, equilibristics and tumbling

Workshops

Western Australian Circus Festival 2017

- Cloning, mime, Rola bola, st shows

Circus Monoxide 2011- 2012

- Circus Instructor and performer in “Harvey’s troupe”

Frenchwoods Festival of the Performing Arts 2010 and 2011

- Circus Instructor teaching and devising circus routines for children aged 7-17 including Aerials, fire and ground skills



Steve Wilbury Artistic CV

Steve Wilbury
info@stevewilbury.com
+64221 099 749
www.stevewilbury.com
Dob: 04/02/1981
Ht: 178cm Weight: 90kg

"Painfully Funny" - Edinburgh Evening News
"Hilarious" - Nelson Mail

Performance Highlights: Skills:

Kids Day Out Variety Tour
Nelson China Week
BMW Series One Launch
Liquorland National Awards
New Zealand Improv Festival
Harry Potter Book Five Launch
Hebridean Celtic Festival
Glastonbury Festival
European Juggling Convention

Stage and Close Up Magic
Emcee
Contact Juggling (up to 9 ball)
Juggling
Diabolo
Improvisational Theatre
Character Walkaround
Club Passing
Stand Up Comedy

Routines:

They Psych-o-matic 2000 - Mentalism. **Bill in Lemon** - Stage Magic. **Five Sneaky Productions** - Contact Juggling. **Comedy Confabulation** - Stage Magic. **Needle Swallow** - Stage Magic. **The Silliest Diabolo Routine in the World** - Diabolo. **Rubik's Cube 4 Way Solve** - Stage Magic. **The Great Accent Game** - Improv.

Awards:

Best Manipulation - New Zealand Magic Convention
Special Commendation - Texas Association of Magicians

From: website@tasman.govt.nz <website@tasman.govt.nz>
Sent: Thursday, 26 November 2020 7:14 pm
To: Reception Richmond <Reception.Richmond@tasman.govt.nz>
Subject: Grant Application - Motueka Community Board Discretionary Fund

The following application has been received - please forward to the Motueka team.

Name of organisation*

Motueka Riding for the Disabled

Project category

Projects - category A

Address

230 College St, Motueka

Contact person*

Sarah Thompson

Contact phone*

020 4144 1085

Email address*

grants@motuekarda.nz

What is the purpose of your organisation?

Riding for the Disabled provides therapy riding sessions for children (2 years and upwards) and adults with physical, emotional and psychological challenges. We aim to provide a fun experience in a safe environment that encourages feelings of inclusion rather than isolation. Our goal is to 'Reach more Riders, Change more Lives' and we want to help our riders find their happy face and leave with a big smile.

Amount applied for - up to \$500

We would like to apply for \$500 to assist with the development of a website.

Details of project to be funded:

We would like to create a website to help us connect with the community. Currently we have a Facebook page but we want to be more professional and efficient in the way that we communicate what we do, how we do it and who can benefit.

Benefits - Who or what will benefit from the project in the Motueka community?

The whole community will benefit from an informative, visually appealing website as they will learn more about what we do. At the moment as a result of COVID-19 there is an alarming number of primary school aged children are suffering from high anxiety. We want to reach out to them via the website and encourage them to register at RDA so that our healing horses can help them to relax and calm down.

We are also developing other programmes to help children affected by family court decisions caused by the stress and strain of COVID-19.

We also want to connect more with potential volunteers in the community who want to make friends, people who want to do some maintenance around the grounds and those who want to support this valuable service.

The website will be the one-stop shop for RDA Motueka information, forms required for riders and volunteers, achievements and challenges and will be the best way for us to

celebrate success.

The website will be a great way to acknowledge our sponsors and supporters and this online information will hopefully encourage other local companies to offer financial assistance or in-kind donations.

Describe any voluntary time and any other funding contributions received for this project

Network Tasman kindly approved a grant for a laptop, some internet access and \$500 towards the initial consultation process for the construction of our website.

Our hard working Committee has spent many voluntary hours brainstorming ideas and researching other RDA Groups' websites and working on content for our own website.

Thank you for your time to consider this application.

Who else have you asked for funding for this project?

Nobody else has been approached

Bank account number

02 0692 0066093 00

You can upload a file to support your application

Privacy Statement

Motueka Community Board Discretionary Fund Criteria

ORGANISATIONAL POLICY

POLICY REFERENCES

- | | |
|---------------------------------------|--|
| • Sponsor: | Mike Drummond |
| • Effective date: | 1 August 2019 |
| • Internal review due: | Five yearly |
| • Legal compliance: | Council approval of the criteria, which need to be linked back to the Council's Revenue and Financing Policy |
| • Associated Documents/References | Revenue and Financing Policy |
| • Approved by Council (If Applicable) | 1 August 2019 |

Purpose

To provide funding:

- a) for community projects and initiatives in the Motueka Ward that the Motueka Community Board considers will benefit the Motueka community; and
- b) to support Motueka Community Board functions, including
 - i) Board members attendance at conferences or training workshops;
 - ii) Board advertising and communication;
 - iii) Board community surveys;
 - iv) and for Board functions; and
- c) to support youth related activities in the Motueka Ward.

Application

This policy applies to the disbursement of funds from the Motueka Community Board Discretionary Fund.

Criteria

- 1) The rules, guidelines and monetary amounts set out in this policy are subject to change as a result of Motueka Community Board and Tasman District Council review.
- 2) All approved projects and initiatives must contribute to Tasman District Council's Community Outcomes;
- 3) Projects need to demonstrate local community support;

- 4) Projects must demonstrate a clear benefit to the Motueka community, including addressing an identified community need.
- 5) There is a \$500 maximum for applications for non-Motueka Community Board-initiated projects.
- 6) Applicants may be given less funding than they apply for.
- 7) Funds will be allocated through quarterly funding rounds in March, June, September and December each year.
- 8) Applications will be made three weeks before the Motueka Community Board considers quarterly funding allocations.
- 9) Applications are to follow the Motueka Community Board Discretionary Fund application form template.
- 10) Where appropriate, funding applications should be supported by an appropriate Health and Safety Plan.
- 11) All projects that apply for funding will become public via Motueka Community Board agendas and minutes.
- 12) Applicants are required to speak to their request, or provide an acceptable reason why they cannot, at the Motueka Community Board meeting where their application is being considered.
- 13) Projects must be completed within nine months of receiving funding.
- 14) Successful applicants will provide a report to the Motueka Community Board on the project and how the funding was used, within nine months of receiving funding. Community Board support staff will follow up with each organisation that has been provided funding.
- 15) Each year more project funding requests will be received than funds available and not all requests will be successful. The Board's decision on project funding is final and no correspondence will be entered into.
- 16) Funding is to be used only for the purpose approved. Unused funding must be returned to the Board at the termination or completion of the project.
- 17) The Motueka Community Board acknowledges that there could be extraordinary situations which do not fully meet the criteria described in this policy. The Community Board reserves the right to consider and approve such applications.

Discretionary funding will not be provided for:

- 18) Ongoing operational costs that are not project specific;
- 19) Costs that cannot be verified with appropriate quotes;
- 20) Projects that have already been completed.

Process Council Funding:

The Discretionary Fund includes three categories of funding:

- 21) Seventy percent of the pool per year will be available for **Category A – Community Projects.**
- 22) Fifteen percent of the pool per year will be available for **Category B – Board-related Activities.**

- 23) Fifteen percent of the pool per year will be available for **Category C – Youth-related Activities**. This may include events organised by youth, for youth, or on behalf of youth.
- 24) If funds earmarked for Categories B and C are unused at the time of the final funding round of the financial year, these funds shall be released into the general fund and may be offered to previous unsuccessful, but worthy applications, and/or utilised in Board-imitated projects.

Authorised by

Date of approval: 31 October 2019

7.3 MOTUEKA COMMUNITY BOARD CHAIR'S REPORT**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	15 December 2020
Report Author:	Brent Maru, Chairman, Motueka Community Board
Report Number:	RMCB20-12-4

1 Summary

1.1 This is the Motueka Community Board Chairman's regular monthly report.

2 Draft Resolution

That the Motueka Community Board receives the Motueka Community Board Chairperson's report RMCB20-12-4

3 Local Government Commission – Golden Bay Community Board facilitated session

- 3.1 As Board Members will be aware the Local Government Commission whilst considering the merits of establishing a Local Board for Golden Bay decided not to implement a Local Board but instead is offering to facilitate the development of a stronger relationship between the existing Board, Tasman District Council, Manawhenua ki Mohua and the Local Board steering group.
- 3.2 I have had a discussion with the Chief Executive and I have been invited to a meeting in 2021 to join the parties as a representative from the Motueka Community Board.

Recommended Action:

Board to note.

4 Motueka 2030 Group

- 4.1 Members of this group have continued to meet and have commenced a "readiness assessment" with the Department of Internal Affairs (DIA). It is fair to say that some work is needed to convene this governance group over the coming weeks to be in the best position to be considered a worthy partner for DIA to invest in.
- 4.2 Board members note that I circulated the invitation and information to our last meeting to all Board members as some of you had showed an interest in joining the group.

Recommended Action

Update for the Board.

5 Te Awhina Marae - Board Member Armstrong

5.1 Update from Board Member Armstrong.

Recommended Action:

Board to discuss.

6 Council Updates – Councillor Ogilvie

6.1 Update from Cr Ogilvie (**Attachment 1**).

Recommended Action:

Board to note.

7 Board Members Social Media Posts

7.1 I remind Board members that whilst they are free to express any personal comments they have, I do ask members to consider how they are presenting their views and not to represent the Board.

7.2 Reporting on Community Board matters on social media does have the potential to split our Board where differing opinions may exist and could result in a public debate over our decisions.

7.3 I will leave members to use their own judgement as to what posts they make, but ask all to reflect that regardless of whether you support a Board decision or not, it is ultimately a decision made by the Board.

Recommended Action:

Board to note.

8 Motueka Community Board Special Project Feedback

8.1 **Attachment 2** is the Community's feedback on the proposed Special Projects.

8.2 Approximately 100 feedback forms were received and the following is the ranking of the top four from the feedback received:

- 1 Motueka Skate Park continued upgrade
- 2 Accessible playground equipment
- 3 Town loops
- 4 E-bike charge station

Recommended Action:

Board to discuss.

9 Thank you, Verity

9.1 This will be Verity's final meeting with us. A big thank you, and acknowledgement of all the work that Verity undertakes behind the scenes. Certainly I will greatly miss you.

Recommended Action:

Board to note.

10 State Highway 60 (SH60) - High Street

10.1 A positive announcement about planning for the upgrade of SH60 to begin before Christmas. I do note some early objections regarding the time of the year that this planning is taking place and hope that as a community we will unite and embrace the fact that a resolution is near.

Recommended Action:

Board to note.

11 Board Chair

11.1 After 20 years plus in my current role with Sport Tasman I have decided to undertake a new and exciting opportunity, (which I will disclose to the Board at our December meeting). It will see me working in Stoke, however I believe I can continue to undertake the role of Chair of the Board effectively (and have the support of my new employer to do so).

11.2 However, as it will mean I will not be as available, (in Motueka) I am proposing that we review in April as a Board the role of Chair and confirm that the Board is happy for me to continue in the role of Chair.

Recommended Action:

Board to note.

12 Items from Board Members

12.1 Are there any items from Board members?

Recommended Action:

Board to discuss.

13 Motueka Youth Council

13.1 Are there any items from Youth Council representatives?

Recommended Action:

Board to discuss.

14 Items from the Public Forum

14.1 Are there any items raised in the public forum requiring further discussion?

Recommended Action:

Board to discuss.

Item 7.3

• **Attachments**

- | | | |
|----|--------------------------------------|----|
| 1. | Council Report - Cr Ogilvie | 69 |
| 2. | Motueka Community Projects Pie Chart | 71 |

Council Notes :- Nov. 6th – Dec 4th, 2020

1. Martin's Farm Rd project. Tasman "Alliance" (TDC v Downer's) complete the planned upgrade to improve safety for walkers & cyclists on the busy road with multiple users.

Council will consider the value of speed humps to restrict speeding traffic. (Note - new speed limit is 30kph).

2. Kaiteriteri, Stephens Bay, Tapu Bay, Riwaka reticulated domestic water supply.

To be chlorinated, similar to last season for at least 6 months over summer period. (Dec 15 - March 1st)

3. Waste Water Treatment Plant Oxidation Pond.

Recent rains have affected flows to the WWTP, with risks to the oxidation pond level. There has been an emergency discharge to the adjacent planted ~~area~~ sand area. (~3.5 hectares, 30,000 native plants).

Also a damaged seam in the warm water tank aggravated the problem, & higher discharges. A temporary repair has resolved the matter.

New membranes will allow additional flows, possibly by 30%, to 4000 m³/daily.

4. Mariri Resource Recovery Centre.

A section of the asphalt pavement needs immediate renewal, over 400m² of pavement. Likely cost to exceed \$45,000.

5. Memorial Park Lease.

The five year rent review with Proprietor of Wakatu has been negotiated & agreed at \$32,025.

6. Arrivals & Departures Sculpture

Council accepted the gifting of the Sculpture from the Motueka Arts Council.

As agreed at the Community Board's June 2020

meeting, funding for maintenance of the Sculpture will come from the Community Board rate, set at a \$5,000 maximum annually.

(Likely maintenance costs; - landscaping, lighting bulb replacements, graffiti removal, etc - managed by Reserves & Facilities).

Freedom Camping Bylaw amendment - as from Dec 7th, 2020.

At Deck's Reserve, the non self-contained vehicle sites to be removed, & made available for self-contained vehicles only

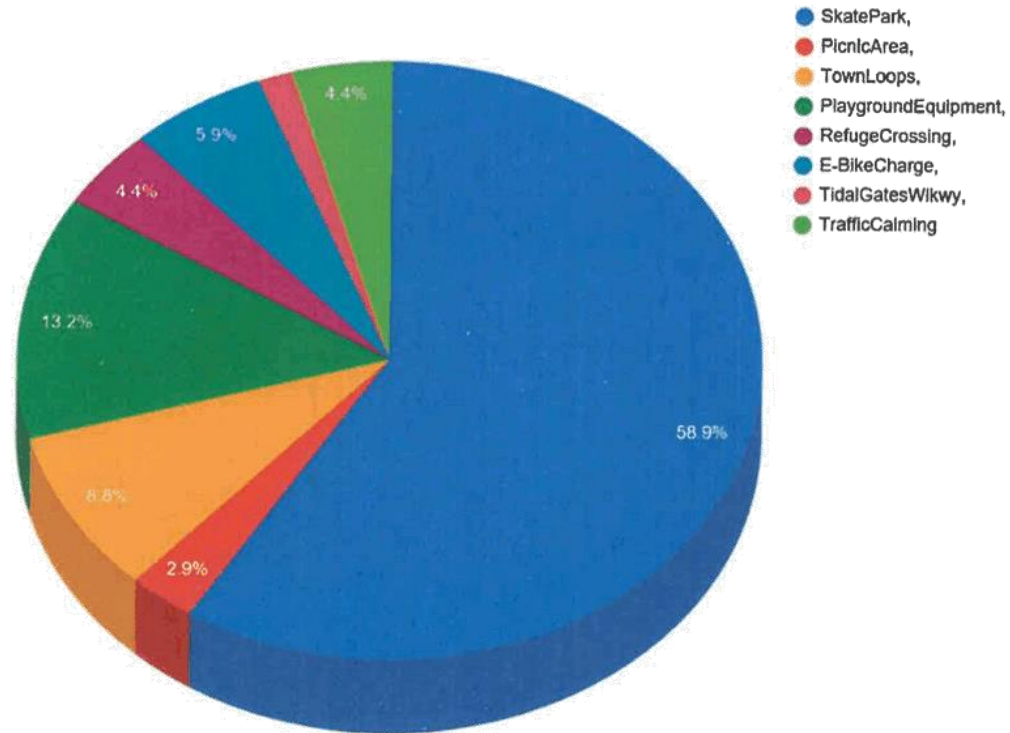
The Bylaw allows self-contained vehicles at the Motueka Beach Reserve, in the designated spots

Non-self contained vehicles are permitted at the Alexander Bluff Road Reserve, for a maximum of 40 vehicles, in the designated spaces.

Over \$100,000 has been granted to the Council for "Freedom Camping Ambassadors" over the summer period.

David Ogilvie
4/12/20

Motueka Community Projects



7.4 ACTION LIST

Decision Required

Report To: Motueka Community Board
Meeting Date: 15 December 2020
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB20-12-5

1 Summary

1.1 Attached is the Action List for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action List report RMCB20-12-5.

3 Attachments

1. Action List

75

Note – updated from the Board meeting of 17th November 2020

Item	Minute/Action	Accountable Officer	Status
August 2020	Chair Maru to continue organising regular meetings with Police and to include Board Member Horrell and Cr Walker.	Chair Maru/Board Member Horrell/Cr Walker	15/09/20 Date TBC
August 2020	Chair Maru and the Board Secretary to arrange a date and provide a morning tea to acknowledge three local policemen who are celebrating their long service to the community.	Chair Maru/Board Secretary	15/09/20 Date TBC
October 2020	Chair Maru and Board Member Tomsett to arrange a site visit with Phil Lister, to view various safety concerns on the shared pathway between Riverside Community and Motueka township	Chair Maru/Board Member Tomsett	
October 2020	Chair Maru to forward both Youth Council reports to the Reserves and Facilities team	Chair Maru	23/11/20 Reports sent to Richard Hollier
November 2020	Chair Maru to write a letter of support on behalf of the Marahau Sandy Bay Ratepayers and Residents Association to accompany their application for funding from the Rata Foundation for a sculpture at the entrance to Marahau	Chair Maru	26/11/20 Letter sent.
November 2020	Chair Maru to follow up with Motueka Greypower in relation to their request to remove the Janine Seddon monument.	Chair Maru	

Item	Minute/Action	Accountable Officer	Status
November 2020	Board Secretary to make hand sanitiser available at future meetings.	Board Secretary	
November 2020	Board Secretary to amend the October minutes to include a resolution to say \$30k from special projects funds are to be reallocated from the Innovative Streets Project to the Motueka Skate Park development and get Chair Maru to re-sign the amended minutes	Board Secretary	26/11/20 Minutes amended and waiting for Chair to sign at December meeting.
November 2020	Board Secretary to release \$30k from Special Project funds to the Motueka Skate Park funds and \$10k Special Project for Thorp Bush to the Reserves and Facilities Department	Board Secretary	26/11/20 General Ledger details for transferal funds provided to Lynne Hall.
November 2020	Chair Maru enquire with Reserves and Facilities Officer, Steve Richards regarding the building requirement levels for the toilet block upgrade and Motueka Beach Reserve.	Chair Maru	23/11/20 Stephen Richards replied this would be assessed through Building Consent process.
November 2020	Chair Maru to invite Environmental Health Officer Graham Caradus to a meeting to discuss the Local Alcohol Policy.	Chair Maru	23/11/20 Graham Caradus confirmed his attendance at the 15 December meeting.
November 2020	Chair Maru to invite CE of Nelson Bays Primary Health, Sara Shaughnessy to a meeting to discuss the challenges with accessing health care in the community	Chair Maru	

Item	Minute/Action	Accountable Officer	Status
November 2020	Mr Kirby to follow up with NZTA (Roger Ashworth) in relation to Board Member Horrell's concerns regarding the tarseal repairs needed on High Street North and the buildup of logs under the Motueka Bridge.	Mr Kirby	19/11/20 High Street North Reseal - NZTA are aware and looking to fix but this is weather dependant and they need consecutive hot, sunny days before they can go back. 19/11/20 Motueka Bridge - The NZTA Bridge and Structures team have visited the site and are not concerned about the debris at the moment but is on their radar to remove the debris once river levels have dropped.
November 2020	Mr Kirby to follow up Board Member Horrell's enquiry about the lack of road side mowing in the area and in particular the Moutere Highway.	Mr Kirby	19/11/20 Roadside Mowing – the mowing frequency has not changed. I have not asked for it to be done, as I know it will be done as part of the normal mowing schedule.

7.5 SPECIAL PROJECTS ACTION LIST

Decision Required

Report To: Motueka Community Board
Meeting Date: 15 December 2020
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB20-12-6

1 Summary

- 1.1 Attached is the Special Projects Action List for the Motueka Community Board to review **(Attachment 1)**.
- 1.2 Attached are some progress pictures of the Martin Farm Road project **(Attachment 2)**.

2 Draft Resolution

That the Motueka Community Board receives the Special Projects Action List report RMCB20-12-6.

3 Attachments

- | | | |
|----|---------------------------------------|----|
| 1. | Special Projects Action List | 81 |
| 2. | Progress pictures of Martin Farm Road | 85 |

Note – updated from the Board meeting of 17th November 2020

Approved Projects 2019/20	Funds Awarded	Status	Allocated Overseer
Playground Update (carried over 2018/19)	\$10,000	<p>20/10/2020 Stage 1 of Youth Council lead project at Thorp Bush to begin</p> <ul style="list-style-type: none"> repaint existing playground at Thorp Bush (doc leaf green to blend with the natural environment) replace damaged plastic components with new colourful components. 	Motueka Youth Council/Chair Maru
Enhancement of Marahau (carried over 2018/19)	\$4,297.78	21/07/2020 - Carry-over confirmed	
Continued upgrade of Motueka Skate Park (carried over 2019/20)	\$10,000	20/10/2020 Project underway	Board Member Tomsett/Youth Council/Chair Maru
Motueka Skate Park re-purposed funds	\$30,000		Board Member Tomsett/Youth Council/Chair Maru
Raised safe crossing Poole Street, adjacent to Memorial Park walkway	\$10,000	Completed	Cr Ogilvie
Installation and upgrade of Social Seating	\$10,000	20/10/2020 Design needs to be accepted before beginning work	Board Member Armstrong/Tomsett
Footpath – Martin Farm Road, Kaiteriteri	\$10,000	20/10/2020 Project to be completed before Christmas 2020	Cr Ogilvie

Item 7.5

Approved Projects 2019/20	Funds Awarded	Status	Allocated Overseer

Attachment 1

Motueka Community Board Special Projects 2019/20 Budget

TOTAL

Special Projects balance as at 30th June 2020

\$85,232.00

Motueka Community Board Special Projects

Playground Update	\$10,000.00	
Enhancement of Marahau	\$4,297.78	
Motueka Skate Park	<u>\$10,000.00</u>	
Motueka Skate Park	<u>\$30,000.00</u>	
Raised safe crossing Poole Street	<u>\$10,000.00</u>	Funds Paid
Installation and upgrade of social seating	<u>\$10,000.00</u>	
Footpath - Martin Farm Road Kaiteriteri	<u>\$10,000.00</u>	
		\$84,297.78

BALANCE

\$934.22

PLUS BUDGET ALLOCATION

\$52,854.00

TOTAL UNALLOCATED FUNDS

\$53,788.22

Proposed 2020/21 Projects	Funds Awarded	Project	Allocated Overseer
Refuge Crossing – Thorp Street near Totara Park	\$30,000	Refuge Crossing – Thorp Street near Totara Park	
Picnic Area – Riwaka side of Motueka bridge	\$10,000	Picnic Area – Riwaka side of Motueka bridge	
E-bike charge station and bike tools	\$5,000	Central e-bike charge station – Location TBC, the Motueka I-site a potential location	
Walkway over Tidal Gates – Wharf Road	\$10,000	Walkway over Tidal Gates – Wharf Road	
Town Loops – (Grey power Motueka) – To include social seating.	\$10,000	Linking common spaces such as the new Motueka library with Motueka's wealth of reserves and green spaces in a series of walking trails. Supported by Parks and Reserves.	
Accessible Playground Equipment	\$30,000	Decks Reserve	

Item 7.5

Proposed 2020/21 Projects	Funds Awarded	Project	Allocated Overseer
Traffic Calming – Little Kaiteriteri	\$10,000	Install a series of speed humps along Rowling Road, Torlesse Drive and along Talisman Heights	

Attachment 1



8 CORRESPONDENCE

8.1 CORRESPONDENCE

Decision Required

Report To: Motueka Community Board
Meeting Date: 15 December 2020
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB20-12-7

1 Summary

1.1 This report includes incoming and outgoing correspondence during November 2020

2 Draft Resolution

That the Motueka Community Board receives the Correspondence report RMCB20-12-7.

3 Attachments

- | | | |
|----|--|----|
| 1. | Letter of support - Marahau Sandy Bay Ratepayer and Residents Association | 89 |
| 2. | Martin Farm Road update from Steve Elkington | 91 |
| 3. | Project De-Vine Environmental Trust - Accountability Form Special Projects | 95 |
| 4. | Mapua Willing Wheels | 97 |



Motueka Community Board

tasman district council

23rd November 2020

The Rata Foundation
PO Box 1440
Christchurch Mail Centre
Christchurch 8140

Dear Staff and Trustees

The Motueka Community Board enjoys a long-term relationship with the Marahau Sandy Bay Ratepayers & Residents Association and as a Board has funded several community-led projects by the Association over past years.

Our Board has been aware of the Association's plan to install a significant sculpture located at the entrance way to the small village of Marahau and was privileged to receive a presentation on this at our November Board meeting.

The Motueka Community Board is pleased to support the proposal in the name of the Marahau Sandy Bay Ratepayers & Residents Association and has full confidence in the Association's ability to raise funds for the design, construction and the commissioning of a significant sculpture.

We understand that the design of the proposed sculpture is based on the principles of;

- Welcoming visitors to the area,
- Reflecting the distinctive aspects of the Marahau landscape, its history and the community connections with the sea, land and natural environment,
- Celebrating the cultural identity of the community of Marahau and the surrounding area.

The Marahau Sandy Bay Ratepayers & Residents Association is an active group who have responsibly represented the interests of their diverse community. Our Board consider that the Association is absolutely capable of making this proposal a reality and as such fully endorse all applications for funding in their name.

Yours sincerely



Brent Maru
Motueka Community Board Chair

Tasman District Council
P.O. Box 123
Motueka 7143
Email: motuekacommunityboard@tasman.govt.nz

From: Steve Elkington <Steve.Elkington@tasman.govt.nz>
Date: 25 November 2020 at 10:36:21 AM NZDT
To: David Ogilvie <David.Ogilvie@tasman.govt.nz>, Brent Maru <brentmaru@gmail.com>
Subject: Martin Farm Rd Path

Hi there,

Just to let u know Downer started upgrading the path at Kaiteriteri yesterday and the work completed is looking good.



Item 8.1

Attachment 2





Item 8.1

Attachment 2

Kind Regards

Steve Elkington | Engineering Services
Senior Road Engineer
Extension 775 | Mobile +64 27 221 2942 | DDI +64 3 543 8575



Motueka Community Board Accountability Form

Name of Organisation: Project De-Vine Environmental Trust

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Special Projects Fund Grant.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

Control Work \$ 4,700

Mileage \$ 307

Amount allocated: \$5,000

Amount unspent: \$0

With this grant we were able to deliver the following benefits to the community:

We were able to offer control work to the landowners who received assessments from us in Riwaka / Marahau area. With the grant 6 properties were visited and 172.5 hours was spent on control work. Total of 555 pest plants were controlled: banana passion vines mature 65, old man's beard mature 383 (many with multiple leaders, making it a complex task to kill them all) and juvenile 305.

Your support helped us show the community support for a successful DOC Community Fund Grant application, for \$159k to cover control work and ancillary costs over 3 years. Your grant is contributing towards the clearing of large areas of primarily Old mans beard vines. By helping various properties, the landowners will be more empowered to continue the control work themselves. The net effect of lowering the seed production will have a significant effect on public and private land in the area.

Thank you for your support of this project.

Name: Chris Rowse

Signature:

Position: Chairperson

Telephone: 02041112626 Date: 31 October 2020

Please return this form when your project is finished or within 9 months of receiving the grant to:
Motueka Community Board Secretary
Tasman District Council
PO Box 123
Motueka 7143
(Please use a separate form for each grant received)

NEED A LIFT?

Māpua Willing Wheels *Volunteer Drivers Transport Service*

- reliable & affordable transport for Māpua & Districts residents
- in & around Māpua, Motueka, Nelson, Richmond
- business; appointments; activities; shopping
- ride home from sports' practices or after-school activities

Costs – 6 monthly membership subscription \$25 & set mileage per ride, e.g. Māpua to Richmond return \$30

Drivers – team of locals all police vetted & ready to go

Contact Rachel on **022 6822 373** /
mapuawheels@gmail.com



Provided in partnership by :

Nelson Tasman Community Transport Trust (NTCTT) & Māpua & Districts Community Association (MDCA) & funded by the Community Connect MSD funding/grant as part of the NTCTT / Māpua Project

