

Minutes

Motueka Aerodrome Operations and Safety Committee

Date and Time: Wednesday 12 December 2018, 1.00 pm

Venue: Motueka Aero Club Rooms

Present:

- Stuart Bean – Chair
- Jason Deer – President Aero Club
- Mark Stagg – Argus Aviation
- Barry Eaton – Recreational User
- Blair Campbell – Nelson Tasman Air
- Andy Gaul – Nelmac
- Giles Witney – Nelson Aviation College
- Brad Keay – Nelson Aviation College
- Jeff Coulson – Recreational User
- Glennie Johnson – Recreational User

In attendance:

- Andrew Ellis - Commercial Portfolio Manager, Tasman District Council
- Jane Park - Administration Officer - Property Services, Tasman District Council
- Michelle Fraei – Executive Support Officer, Tasman District Council

Meeting opened at 1.02 pm

1. Welcome

Stuart welcomed everyone to the meeting.

2. Apologies

John Gourdie – Gourdie Automotive

Jim Maguire – Recreational User Representative

John Richards – Recreational User

Mark Johannsen – Property Services Manager, Tasman District Council

3. Minutes of the previous meeting – 19 September 2018

The minutes of the meeting held on 19 September 2018 were circulated and confirmed as a true and correct record.

4. Action items from the previous meeting

- **UAV representative** – Tony Nikkel, the previous UAV representative, has moved out of the region. Andrew Ellis had asked Ben Smith at Newton Survey if he would be interested in being the UAV representative on this Committee. The Committee were in agreement with this. Andrew will advise Ben that he is welcome to attend future meetings.

- **Location of windsock** – This issue was discussed at the previous Motueka Aerodrome Advisory Group meeting. The Advisory Group decided not to move the windsock and instead concentrate on lowering the shelter belts.

Jane Park has liaised with the property owners and they have agreed to do this. It was noted that Wakatu Inc have trimmed the sides of their shelterbelt but not lowered the height. **Action:** Jane will discuss this with Wakatu Inc.

- **Confirmation of drag racing dates** – Andy Gaul has been given the confirmed dates.
- **Tree debris from Marchwood Park Road corner** – This has not yet been cleared.
- **Monthly perimeter checklist** – A full perimeter inspection was completed last month, and will now be on a regular program with Nelmac. A photo will be taken of anything left or broken.

A runway inspection was done and a few issues came out of this with some damage that needs repairing. Andrew Ellis has contacted engineering at the Council but at this stage has not heard back.

There is a lot of rubber where the drag race starts and it is obscuring the markings. The Drag Racing Association is responsible for these repairs.

A query was raised regarding spraying of the clover on the grass runway as it becomes slippery when wet. It was agreed that this should be held off until April when the clover should be sprayed and the grass re-sewn. Andy Gaul will get a price to spray this and

will look at an annual spray programme. **Action:** Andy to investigate price to spray clover

- **Changes to the AIP with Airways NZ** – This is still with Andrew Ellis.
- **Desktop emergency exercise** – The emergency exercise has now been done and it went well. The report will be discussed in item 5.
- **Landing fees** – The annual recreational landing fees have been formally agreed by the Council for this year and there has been a good response from all users. Now need to go forward and make recommendations for next year. The recently approved fees are as follows:
 - \$150 per year for single user aircraft
 - \$600 per year for multiple user and club aircraft. (Comments were made from this meeting that this rate was too high)

There is still the option to pay fees per landing via the honesty box or online.

Action: Andrew to email the Committee the proposed fee structure for next year.

5. Operations and safety issues

- **Motueka Aerodrome Emergency Exercise Report – November 2018**

A simulated emergency exercise was conducted at the Motueka Aero Club on 15 November 2018. The purpose of the exercise was to test and maintain the preparedness and adequacy of the AEP, to test the adequacy of the response of all people involved, the emergency plan and procedures, emergency equipment and communications.

A report from Jim Frater has been circulated. There were eight recommendations from this report, not many were significant.

It was recommended to identify one person who is the initial controller.

A query was raised regarding the location of the emergency services meeting point. It was agreed at the emergency exercise to leave it where it is by Argus Aviation.

Subject to feedback the changes will be put through on the aerodrome emergency plan. Once the update has been done it will be sent out to the Committee.

- **Motueka Aerodrome Encroachment Plans – September 2018**

Andrew Ellis had circulated the updated encroachment plans to the Committee. The updated plan is clear and includes a table showing all level of encroachments. Come back with any comments or queries to Andrew.

A query was raised regarding the new cool store not being on the updated plan and the location of it being close to the runway. Andrew confirmed that the cool store is within the height limits but is not shown on the photo as it is still under construction, but he will ask Nikkel Surveying to update the plan once it has been built.

A question was asked whether lessons were learnt from the Council regarding the cool store building and future buildings around the aerodrome, and the lack of consultation with the aerodrome users. Andrew said these concerns were raised with the Commercial Committee. The underlying problem is when there is no formal requirement for Council departments to consult with aerodrome users over local planning issues,

Giles Witney raised concerns regarding power poles encroaching airspace landing on runway 02.

Action: Andrew to contact Network Tasman

No other safety issues were raised.

6. General Business

- **Noise complaints for 2018 compared with 2017 – Giles Witney**

Giles asked whether the Council has noticed a significant increase in noise complaints this year compared to last year, as the Aviation College have received more complaints this year.

Andrew commented that as Mark Johannsen is the aerodrome operator he handles most of the noise complaints so is unaware if there has been an increase in complaints.

Action: Mark to investigate data for noise complaints and to respond to Giles.

- **Monthly AIMM reports on aircraft movements – Giles Witney**

Giles asked what the Council has learnt from the three months of AIMM data received, and how this data will be used.

Andrew said the data is beneficial to understand the scale of movements at the aerodrome and allow the aerodrome to provide annual reporting to the CAA. The software helps Council ensure users pay landing fees, and set appropriate fees going forward. Having the ability to drilldown to see all radio transcripts is beneficial as this information can be passed onto the CAA and other parties, such as the Police, if there is an incident.

Unfortunately, the transcription costs of the software is higher than expected, due to the large number of radio calls, hence we will review the cost effectiveness of the software going forward.

Giles also asked whether the data is providing good information on economic prosperity for the aerodrome. Andrew commented that the information is useful to provide to the Council when making decisions on the aerodrome. Stuart Bean commented that it was also up to the members of the Committee to do the PR and create momentum for the aerodrome.

- **Hang gliding at Motueka Aerodrome**

Andrew Ellis had received a proposal from Kevin Rooke to operate tandem hang gliding instruction lessons at the aerodrome. This would involve a tow launch from behind a car with a line between the vehicle and hang glider.

This was discussed and it was agreed that this operation would not work at the aerodrome.

Action: Andrew will contact Kevin to let him know the Committee's decision.

- **Freedom Campers**

Mark Stagg said that there is a lot of freedom campers down Marchwood Park Road. It was suggested that he should register a service request at the Council regarding this.

- **Proposed dump station at Motueka Aerodrome**

Giles Witney asked what was the outcome of the proposed dump station. Andrew confirmed it is not happening.

Meeting closed at 2.13 pm

Action Log – 12 December 2018

Action	Assigned to:
Discuss with Wakatu Inc to lower shelterbelt	Jane Park
Clear tree debris from Marchwood Park Road corner	Andy Gaul
Chase engineering regarding damage to runway	Andrew Ellis
Investigate price to spray clover	Andy Gaul
Organise changes to the AIP with Airways NZ	Andrew Ellis
Email the Committee the proposed fee structure for next year	Andrew Ellis
Contact Network Tasman regarding power poles	Andrew Ellis
Investigate data for noise complaints	Mark Johannsen
Contact Kevin Rooke regarding hang gliding operation	Andrew Ellis

CONFIRMED