

# Minutes

## Motueka Aerodrome Advisory Group

**Date and Time:** Wednesday 13 March 2019, 2.30 pm

**Venue:** Tasman District Council Service Centre, Hickmott Place, Motueka

**Present:**

- Cr Peter Canton – Chair
- Barry Dowler – Community Board Member
- Mark Stagg – Argus Aviation
- Stuart Bean – Skydive Abel Tasman
- Cr Paul Hawkes – Tasman District Council
- Kevin York – Independent Member
- Jim Maguire – Recreational User Representative
- Mark Lasenby – Independent Member

**In attendance:**

- Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
- Jane Park – Administration Officer - Property Services, Tasman District Council (Minute Taker)

Meeting opened at 2.30 pm

### 1. Welcome

Cr Canton welcomed everyone to the meeting.

### 2. Apologies

Mark Johannsen – Property Services Manager, Tasman District Council

Linda Atkins – Executive Support Officer, Tasman District Council

**Moved** Mark Lasenbury / Kevin York

That apologies be received from Mark Johannsen and Linda Atkins – **Carried.**

**3. Minutes of last meeting**

**Moved** Stuart Bean / Jim Maguire

That the minutes from the 12 December 2018 meeting be accepted as a true and correct record – **Carried.**

**4. Action items from the previous meeting**

The action list was updated.

**5. Health and Safety update**

No new items.

**6. Aerodrome operations update**

Andrew Ellis circulated the AIMM data and explained it.

Noted two aircraft landed on the taxi way.

Agreed to paint two white crosses on the end of the grass taxi way.

**7. Fees and Charges 2019/2020**

This was discussed and agreed to in general.

The CPI increase was not popular and there was consensus to remove the parking fee.

Once confirmed, additional sign required at Argus Aviation end of the aerodrome.

**8. Financial update**

Andrew Ellis circulated the financial papers and noted income has increased \$18k against the forecast, costs are lower than forecast and there is a healthy surplus of \$20k.

Other income explained as rates on charge and small fuel levy.

All historic overdue rent reviews and lease renewals are complete and there was a positive response to the financials.

**9. General Business**

- Barry Dowler advised NDRA would confirm continuing at NZMK within the next few months, dependent on RC.
- Rubber build up was noted and NDRA have offered to repaint runway markings.
- Noted there are still some noise complaints coming in and Kevin York advised the first noise complaint was laid in 1938.
- The Committee feels positive publicity around the benefits of the aerodrome would improve public perception.

Meeting closed at 4.05 pm

### Action Log – 13 March 2019

Action	Assigned to:
<b>Review process to build a new hangar:</b> <ul style="list-style-type: none"> <li>• Andrew Ellis to propose new guidelines.</li> <li>• B Dowler asked to have development contributions justified as this is putting enquiries off.</li> </ul>	Andrew Ellis / Mark Johannsen In Process
<b>Discuss moving power poles:</b>  Approached Network Tasman – in LTP but no timeframe – readdress as this is considered a safety issue.	Andrew Ellis / Jane Park
<b>Sign for entrance to Marchwood Park:</b> The scope has changed – move the sign to the other side of the road.	Andrew Ellis / Jane Park
<b>Aerodrome operations:</b> To paint two white crosses on the end of the grass taxi way.	Stuart Bean / Andy Gaul
NDRA have offered to repaint runway markings.	Jane Park