

# Meeting Notes

## Port Tarakohe Advisory Group

**Date and Time:** Wednesday 28 February 2017, start 1.30 pm

**Venue:** Pohara Boat Club

**Present:** Cr Paul Sangster – Councillor – Tasman District Council (Chair)  
Cr Sue Brown – Councillor - Tasman District Council  
Matt Blythe – Harbour Manager, Port Tarakohe  
Gene Cooper – Commercial Manager – Tasman District Council  
Merv Solly - Sollys  
Milan Talley – Talleys  
Mike Steven - Pohara Boat Club  
Bob Butts – Director – Port Tarakohe  
Mike Holland – Clearwater Mussels  
Jason Mackay - Sanford

Matt Blythe (meeting notes)

**Apologies:** Cr Tim King (Chair)  
Dave Gowan

### 1. Welcome

Cr Paul Sangster Chaired in Cr Tim King's absence, and welcomed everyone to the meeting.

MOVED Cr Sue Brown/Matt Blythe

That apologies for Cr King and Dave Gowan be accepted. – **Carried.**

### 2. Minutes of last meeting

MOVED Bob Butts/Mike Holland

That the minutes of the meeting held on 23 November 2016 be accepted. – **Carried.**

### 3. Health & Safety

Matt Blythe gave an update on health and safety matters. No specific issues. The ladders are still being looked at for front of wharf and other key issues will be resolved with capital expenditure plans approved for work during winter.

#### **4. Fees and Charges 2017/2018**

Gene reminded parties the update on the fees and charges 2017/2018 schedule was sent to all users in November 2016. There has been no feedback.

The charges are reflected in the Annual Plan 2017/2018, which has no formal consultation this year. The Plan will be out for limited consultation over coming months.

#### **5. Port Strategy**

Gene advised this has not progressed past a number of initial interviews.

#### **6. Port Activity**

Milan updated Talleys operations as;

- Wet fish as per previous volumes
- a slow start to Tuna season
- Two permanent staff based here – not likely to change.

Merv Solly updated on dolomite activity and Wanganui Port restrictions.

The mussel industry players' signalled activity was similar to last year.

#### **7. Operational Issues (next 3-4 months)**

Gene gave an update around expected general freight, mussel crop and dolomite activity levels.

Pile berth replacement – expect tender out in the next few weeks.

Merv Solly mentioned the rock contracts. Transmission Gully, Hutt River, Port Wellington, Peka Peka to Otaki Highway. Could see 2-3 years of rock contracts.

#### **8. Capital Development Programme**

Gene outlined the fuel contract and the pile berth replacements being focused on.

#### **9. Port and Marina Security**

No recent issues. There is a concern about rubbish continuing to be left at the Port.

#### **10. Financial Update**

Gene provided copies of the financial results and discussed the Profit and Loss, Balance Sheet and Cash Flow Statement sheets with all members. No specific feedback or concerns raised. Continue to expect this to be the last financial year of losses.

## 11. Other General Items

### Damage to harbour from recent weather events

We suffered significant weather damage in recent storms. Merv Solly has been asked to quote for the work, which is covered under insurance. Merv discussed the damage and his instructions are that once the insurance loss adjustor have approved, he is to start asap.

### Weighbridge

Jason – mentioned that TNL require training. General discussion held about why TNL drivers are the only users who seem to get this wrong. The Port are organising further training and fines will apply for misuse.

### Road issues

Bob queried the rock overhang on the corner behind Pohara Boat Club. This issue was discussed previously and needs to be hurried up before there is an accident or incident. Gene outlined he is waiting on submissions from TNL and Sollys to identify the number of accidents in recent times.

The meeting was concluded at 2.33pm