

Minutes

Motueka Aerodrome Operations and Safety Committee

Date and Time: Wednesday 12 June 2019, 1.00 pm

Venue: Motueka Aero Club Rooms

Present: Stuart Bean – Chair
Mark Stagg – Argus Aviation
Giles Witney – Nelson Aviation College
Brad Keay – Nelson Aviation College
John Richards - Recreational User
Andy Gaul – Nelmac
Barry Eaton - Recreational User
John Gourdie – NDRA

In attendance: Andrew Ellis - Commercial Portfolio Manager, Tasman District Council
Jane Park - Administration Officer - Property Services, Tasman District Council
Linda Atkins – Executive Support Officer, Tasman District Council (Minutes)

Apologies Mark Johannsen – Property Services Manager, Tasman District Council
Ben Smith – Newton Survey UAU Representative
Don Grant – Motueka Aero Club

Meeting opened at 1.00 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Apologies from Mark Johannsen and Ben Smith were noted.

1. Minutes of the previous meeting – 13 March 2019

The unconfirmed minutes of the last meeting were circulated to members with a change as requested by Giles Witney and expanded original notes from Jane Park (minute taker). The amended version was emailed to this group. Stuart Bean's comments about runway markings have been included in these minutes.

- Amend Item 6: add short term parking.

The minutes of the meeting held on 13 March 2019 were confirmed as a true and correct record with one amendment.

2. Action items from the previous meeting

The action list was updated. Discussed the following items in detail:

Damage to runway

Andrew reported he has quotes repairing for 80m of cracks in the runway, the other option is to wait for a full reseal in two years as there is a full reseal included in the Council's ten year plan.

The build-up of rubber and cracks /joints in the runway can be water blasted and painted over and this is all along the runway. It does need remedial work now. It was noted Steve Madigan, the consulting firm to Tasman District Council is the expert.

Action: Andrew (AE) is to get feedback on this for the next meeting.

The committee noted the runway must be kept safe and protected from weather damage. They suggested using heat bandages which last for years.

It was agreed to identify areas and mark the runway and have it inspected.

Action: Andy is to arrange a time next week for the Committee to walk/inspect the runway and identify major points to get fixed. To ask Downers to come too and arrange for them to do the sealing.

Organise changes to the AIP with Airways NZ:

Confirmed for July in the work schedule: marking the full runway, tarmac and grass, then the grass runway.

Contact Network Tasman regarding power poles:

Jane has sent a map and included this on the AIP.

Network Tasman will charge over \$100k to remove poles.

Discussed obstacles and safety issues. It was suggested that raising the thresholds would mitigate risk and prevent accidents.

Action: Giles to do the calculations of the obstacles at each end of the runway.

The Committee will review this and make a recommendation to the Advisory Board.

It was noted changes to the threshold markers could shorten the runway by many metres and limit the aircraft that can land here.

Investigate data for noise complaints:

Work in progress.

Noted complaints are from the same few people around the district, not the airport area.

To keep a formal complaint record and identify if complaints increase.

Suggested sending any complaint letters to the CAA.

5. Operations and safety issues

- The bird scarer is broken – Jane Park (JP) called the relevant person and left message. Work in progress (WIP).
- Plover birds are a risk on the runway. Noted a recent incident with a student pilot who had a significant bird strike event which damaged the aircraft.

Action: Jane to investigate if someone wants to collect these birds/eggs or manage the problem.

- Noted a diamond grid has been added around the refuelling area.

7. General Business

Andrew Ellis (AE) noted the dump station is under construction. The Council Engineering Department decided to put it in the corner as the area is too small for a hangar. The Council is charging a rental fee and has there is power and waste water there now, so if a new hangar is built this can be used.

A query was raised if this is a permitted activity for an airfield/airport as it may attract birds.

Action: AE is to check the rules on this process regarding public notification.

AE noted he had circulated the Draft Civil Aviation Bill for information and submissions can be sent to them or via Tasman District Council (TDC). He noted the removal of the need for airports to have to operate commercially. Discussed the process for the bill to impact on aviation rules once it becomes an Act.

Other items discussed:

- Queen Victoria Street fence is damaged and needs fixing.

Action: TDC to arrange this.

- Broken post by wind sock.

Action: TDC to replace this.

- Security at the airfield was raised and agreed to put padlocks on multiple gates and users to have keys. Suggested one key for all locks.
- AE noted gates at main entry points are locked but those by hangars are not locked.

Action: To arrange lock and keys. Andy to look into keys/locks/smartphone locks.

Andy is to check locks on inspection, and hold spare keys.

Agreed on a combination lock code for all users for an initial trial.

Meeting closed at 2.15 pm

Confirmed

Action Log – 12 June 2019

Action	Assigned to:
<p>Shelterbelt:</p> <ul style="list-style-type: none"> • JP to ask Wakatu if we can deal directly with them on site to get it done. 	Jane Park
<p>Damage to runway:</p> <ul style="list-style-type: none"> • Andrew (AE) is to get feedback on this for the next meeting. • Arrange a time next week to walk the runway and inspect it to identify major points to get fixed. • To ask Downers to come too, then do the sealing. 	Andy Gaul
<p>Organise changes to the AIP with Airways NZ:</p> <p>In process, runway positioning and other changes. Draft ready for circulation to committee for comment. Jane Park to email interested users.</p>	Jane Park
<p>Contact Network Tasman regarding power poles:</p> <p>Giles to do the calculations of the obstacles at each end of the runway and report to the committee.</p>	Jane Park
<p>Investigate data for noise complaints:</p> <p>To keep a formal complaint record and identify if this increases.</p>	Mark Johannsen WIP
<p>Rubber build up on runway markings.</p> <p>Have a quote to paint over top, but if it is going to be repaired it will be sealed over, so need time to sort this.</p> <p>Plan is to waterblast marks off then paint runway.</p> <p>To wait until runway is resealed but if this is years off will paint it.</p>	Andrew Ellis
<p>Aircraft parking fees</p> <p>This committee recommended removing fees. This in a paper to the Full Council meeting next week and if Council approve there will be no fees from 1 July 2019.</p>	Andrew Ellis
<p>Contact Kevin Rooke regarding hang gliding operation</p> <p>He has been advised no.</p>	Andrew Ellis
<p>Birds on runway:</p>	Jane Park

<p>To investigate if someone wants to collect plover birds/eggs or manage the problem.</p>	
<p>Dump station: To check the rules on this process regarding public notification.</p>	<p>Andrew Ellis</p>
<p>Repairs: TDC to arrange fixing the damage to the fence on Queen Victoria Street.</p> <p>TDC to replace the broken post by wind sock.</p>	<p>Jane Park</p>
<p>To arrange lock and keys for all gates.</p> <ul style="list-style-type: none"> • Andy to look into keys/locks/smartphone locks. • To check locks on inspection, and hold spare keys. 	<p>Andy Gaul</p>

Confirmed