

Minutes

Motueka Aerodrome Advisory Group

Date and Time: Wednesday 12 June 2019, 2.30 pm

Venue: Tasman District Council Service Centre, Hickmott Place, Motueka

Present: Cr Paul Hawkes – Tasman District Council (Acting Chair)
Barry Dowler – Community Board Member
Mark Stagg – Argus Aviation
Stuart Bean – Skydive Abel Tasman
Kevin York – Independent Member
Jim Maguire – Recreational User Representative
Mark Lasenby – Independent Member

In attendance: Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
Jane Park – Administration Officer - Property Services, Tasman District Council
Linda Atkins – Executive Support Officer, Tasman District Council, (Minute Taker)

Meeting opened at 2.30 pm

1. Welcome

The Acting Chair welcomed everyone to the meeting.

2. Apologies

Cr Peter Canton – Chair, Councillor, Tasman District Council
Mark Johannsen – Property Services Manager, Tasman District Council

Moved: Cr Paul Hawkes / Jim Maguire

That apologies be received from Cr Peter Canton and Mark Johannsen.

Carried

3. Minutes of last meeting

Moved: Kevin York / Mark Lasenby

That the minutes from the 13 March 2019 meeting be accepted as a true and correct record

Carried

4. Action items from the previous meeting

The action list was updated, discussed in detail the following items:

Review process to build a new hangar

- Andrew Ellis noted the Council will look at this over time.
- Discussed the development contributions and if the aerodrome is in a flood zone. It was observed that water comes from the orchard next door onto the road not off the aerodrome.

Discuss moving power poles

- Network Tasman would charge in excess of \$100k to remove these so there is no immediate plan to do this.
- Reported in Operations and Safety Group meeting that power poles/obstacles were raised as a safety issue, but the option of reducing the threshold markers would shorten the runway. Giles Witney offered to complete a review of the OLS data and report back to the Operations and Safety Group and Tasman District Council (TDC) to review.
- Noted that it is the pilot/operator's responsibility to check charts first and these power lines date back to the 1930s.
- Andrew Ellis noted power lines and some additional trees had been added to the AIP but not every obstacle was shown i.e.(houses, hangars).

Action: Andrew Ellis to investigate liability for TDC and report back to this meeting.

5. Health and Safety update

- Stuart Bean reported on the Operations and Safety meeting held today:
- Bird risks: here was a bird strike recently, committee decided to investigate reducing plovers nesting near the runway
- Security: it was decided to eliminate security risks by putting locks on all gates.

6. Aerodrome operations update

- Andrew Ellis noted that diamond grid has been installed next to the concrete pad to improve transition to the refuelling area. This area has been tidied up.
- Padlocks will be installed on all gates that access the runway and operational areas on the aerodrome.
- The grass taxiways have been moved in order to rest the old ones.
- Noted the maintenance contract is working well (including mowing).
- The AIMM data has been in place for 10 months now and is showing a seasonal trend that will give an annual number of movements slightly higher than originally estimated.

7. Financial update

- Andrew Ellis circulated the April 2019 financial papers and noted there is a surplus of \$20k, so the aerodrome is supporting itself and doing well.
- Notes a change to the numbers as the AIM report has now been taken out of maintenance.
- Depreciation had an error but the figures are now correct.

Moved: Kevin York / Jim Maguire

That the April 2019 finance report be accepted.

Carried

8. General Business

Runway damage and repairs

- Andrew Ellis referred to the email (circulated to the Group by email) from Giles Witney, Nelson Aviation College (NAC) regarding damage to the runway he states is caused by drag racing.
- The damage will be repaired, but we cannot tell who caused the damage, which is cracking all along the runway.
- Tasman District Council will ask Downers for advice and a quote to repair the runway. The Long Term Plan includes resealing.
- Once the damage is identified, if it is due to drag racing, Tasman District Council will ask NDRA to pay for repainting those areas.
- It was noted drag racing needs a notified resource consent due to Tasman District Council noise rules, so it may not carry on. The licence provides income for the airport.
- The Acting Chair suggested letter of support from this group to assist the NDRA continue.
- Discussed the progression of the motor sport park in Kohatu.
- The current NDRA licence has expired. There has been no request for a new one yet.

Dump station

The dump station is under construction now at the corner Marchwood Park area. The Engineering Department will pay a lease and waste water/power is installed.

Actions: Andrew Ellis is to check the airport rules to ascertain if this is a permitted activity under the airport management plan and needs a resource consent.

- To ask Geoff Cuthbertson in Engineering why the dump station did not need to be a notified resource consent.

Civil aviation bill

Any submissions are due by 6 July 2019. Send comments to TDC pass to NZ Airports. Andrew Ellis noted it does not affect Motueka Aerodrome.

Bird issues

Barry noted there was a bird strike in Nelson recently, which is a common event and birds are nesting closer to the airport in Nelson and Motueka.

Buildings

The planned tour of the aerodrome to familiarise and assess the need for space between buildings has not been done yet. Noted that there was no response from the initial person

inquiring about building a new hangar, but there is a new party now wanting to build a large hangar, so there will be no gap.

Action: agenda item and Jane/Andrew to arrange an aerodrome tour for those who want to attend.

Meeting closed at 3.30 pm

Next meeting 21 August 2019

Confirmed

Action Log – 12 June 2019

| Action | Assigned to: |
|---|---|
| <p>Review process to build a new hangar To look at this over time.</p> | <p>Andrew Ellis / Mark Johannsen In Process</p> |
| <p>Discuss moving power poles To investigate liability for TDC and report back to this meeting. Giles will review OLS and report back to the Operations and Safety Group and Tasman District Council (TDC)</p> | <p>Andrew Ellis Giles Witney</p> |
| <p>Sign for entrance to Marchwood Park The scope has changed – move the sign to the other side of the road. Jane to check if this has been done. To put a sign on both sides of the road to say the gate is closed at Marchwood Park entry off College St.</p> | <p>Andrew Ellis / Jane Park</p> |
| <p>Aerodrome operations Decided not to paint two white crosses on the end of the grass taxi way at the Operations and Safety Group meeting today as it is not necessary.</p> | <p>Stuart Bean / Andy Gaul</p> |
| <p>Runway markings NDRA have offered to repaint them. To assess damage on runway and timing of repairs, to repaint after repairs.</p> | <p>Andrew Ellis / Jane Park</p> |
| <p>Buildings Jane/Andrew to arrange aerodrome tour for those who wish to attend. Agenda item next meeting.</p> | <p>Jane/Andrew Linda</p> |
| <p>Dump Station Andrew is to check the airport rules to ascertain if this is a permitted activity under the airport management plan and needs a resource consent. To ask Geoff Cuthbertson in Engineering why the dump station did not need to be a notified resource consent.</p> | <p>Andrew Ellis</p> |