

Minutes

Māpua Waterfront Area Masterplan Working Group

Date and Time: Monday 19 November 2018, 6.45 pm
Venue: Ngaio Reserve Area / Māpua Boat Club, Māpua

Present: David Martin – Chair
Mark Johannsen – Property Services Manager, Tasman District Council
Marion Satherley – Māpua & Districts Community Association
Naomi Aporo – Ngāti Rārua
Kura Stafford – Ngāti Tama Ki Te Waipounamu Trust
David Scott – Tamaha Sea Scouts
Mike Kininmonth – Māpua & Districts Community Association
Debbie Lavery – Māpua & Districts Business Association
Martyn Barlow – Māpua Boat Club
Graeme Stradling – Friends of Māpua Waterfront
Michelle Fraei – Executive Support Officer (Minutes)

1. **Site visit to Ngaio Reserve (6.45 - 7.00 pm)**

The Working Group met onsite at Ngaio Reserve and visited the Waterfront Park to identify various locational issues.

2. **Welcome**

The Chair welcomed everyone to the meeting, and Kura opened with a karakia.

3. **Apologies**

Richard Hollier – Reserves and Facilities Manager, Tasman District Council
Jamie McPherson – Transportation Manager, Tasman District Council

4. **Minutes of the previous meeting – 15 October 2018**

The minutes from the 15 October meeting had been circulated and were accepted as a true record.

5. **Ngaio Reserve**

David M summarised the feedback received for the Ngaio Reserve and the Working Group were in agreement that the main points were:

- Access to boat ramp
- Dinghy rack
- Cultural relevance / information panels / storyboards
- Greenspace
- Ample seating / picnic tables
- Access to beach and ferry
- Bike stands
- Open space for children including a climbing frame / sandpit - family emphasis
- Protection of Ngaio tree
- Surfacing of area

The main theme from the community was for family emphasis.

The Group agreed the need for a cohesive approach and the possibility of a staged process for the Waterfront Park and Ngaio Reserve.

Any major resurfacing work will be held off until the area is developed.

David M also provided a list of ancillary points from the feedback received:

- Provision of summer events concerts / entertainment area.
- Screening of Golden Bear and the northern boundary - The Working Group agreed that this issue can be taken off the list.
- Possibility of a raised area for picnic tables / merged with entertainment area - There was consensus from the Working Group to take this off the list. The Group felt that the reserve area ought to remain a family friendly area.
- Bollards - The Working Group agreed to examine the bollard issue and make recommendations.
- Dogs bins and bags.

- Shade over tables.
- BBQ and drinking fountains.
- Ferry waiting area /coverage and seating.

Intergenerational integration and non-duplication were seen as important when developing and enhancing the area.

It was agreed to nominate four members to liaise with the Council landscape designer on behalf of the Māpua Waterfront Area Masterplan Working Group (MVAWG). Naomi, David S, Marion and Graeme agreed to serve and will brief the designer.

The Design Group will engage with the designer, and relay the views of MVAWG and the community. Once approved it will be costed and funding then discussed.

The Māpua Waterfront Area Masterplan document gives credibility to moving budgets forward and this should be the mandate to approach Council with the plans.

The Group agreed that although various concept plans have been submitted there is no one design that can be agreed. However the Design Group now have clearly agreed criteria.

Action: David M to contact Richard to organise the meeting of the group with the landscape designer.

Mark was asked if he will prepare a business case for the Council, detailing the budgets required for any work.

Action: Mark to do a business case for the Council.

Naomi left the meeting at 8.05 pm.

- **Update on Golden Bear application to alter liquor licence**

The Golden Bear has applied for the same extension to the liquor licence as the previous year. The staging is temporary and does not affect the Ngaio Reserve.

- **Golden Bear toilets**

Mark said that the Golden Bear building consent has been approved but was awaiting finalisation.

6. **Parking**

Jamie circulated a memo outlining the response to feedback received from the Group.

There was concern about timeframes regarding signage as the busy tourist season is fast approaching.

Moving the signs, marking out the carparks, and the gravel is on order.

David M will tell Jamie that the Working Group has appointed Debbie to liaise on their behalf about the placement of the signage to better locations.

- The shared zone Mapua Wharf sign should be moved.
- The existing large sign on the right-hand side as you approach the roundabout should be moved down to the left-hand side as it is currently on a bend. The Working Group

disagrees that adding a matching large sign on the left-hand side would have less visibility.

- The existing signage on the left-hand side at the roundabout should be moved diagonally opposite to the right-hand side so it is clearly visible to cars approaching the Tahī Street roundabout.
- The P sign with symbols is too high, it needs to be lowered and moved towards the roundabout.

Action: Debbie to liaise with Jamie regarding moving the signs.

7. Lighting and grass mounds

Lighting

- Option 4 (downward directed solar lights) has been selected for bollard lights.
- Lighting on toilets under eaves is also directed downward.
- Lights will be on daylight sensor.
- Awaiting confirmation of installation date but likely to be February 2019.

Grass mounds

Richard had received feedback from the Group and comments are as below:

- Surface water is an issue anywhere along the frontage, but drainage is easier to deal with on the south side due to proximity of drains.
- Shade is available from planting on the south side but not on the north end which is more exposed.
- The Parks and Reserves team do not support the location on the north side due to drainage and wind exposure.

The Working Group discussed the location of the grass mounds, raising concerns that they are going to be placed in a wet area, and consideration also needs to be given to the neighbouring property.

The grass mounds are easily moved for any future development in that area.

There was a general consensus that if the mounds were moved slightly away from the wet area and the neighbouring property then they should be installed.

Martyn raised the issue of contamination in Waterfront Park. Richard has confirmed the last test was clear.

8. Other matters arising from the minutes

- **Summary of engineering plans/projects for Māpua area to report back to Council for discretionary funding** - Mark circulated an email regarding budgets in the general Māpua area.
- **Jamie to talk to Māpua fire officers regarding any safety issues and report back to the next meeting** – Jamie was absent from this meeting so was not able to comment.
- **David M to meet with Māpua fire officers to go through masterplan and report back to the next meeting** – David has met with the fire officer. The major issue outlined was that it was difficult for volunteers to get to the station via Aranui Road because of vehicles reversing out of angle parking. They suggested parallel parking on the north side of Aranui Road and/or the angle parking towards the wharf be moved back a bit. They do not want the roundabout raised at all.
- **Circulate carparking concept plans changes to the Working Group with feedback by Wednesday 24 October** - Debbie will liaise with Jamie regarding parking signage. Jamie to circulate the revised plan.
- **Circulate archaeological report** – Kura circulated this to the Working Group.
- **Monitoring post decontamination and report back to the next meeting with a history of recent testing** - Richard has followed up on this as below:
 - There is a testing programme in place with testing carried out every 12-18 months.
 - Testing is as per the site management plan and includes sampling from monitoring boreholes and sediment samples in the estuary.
 - Testing has not identified any issues and the site continues to be safe.
 - Testing was last carried out in February 2018. The next test is due over this coming summer so will be carried out during the period December 2018 to February 2019.
- **Timeframe for lighting** - This should be done by February 2019.
- **Circulate concept plans to the Working Group on reserve area between Golden Bear and the estuary** - This has been circulated.

- **Working Group to feedback for ideas/thoughts on area between Golden Bear and estuary** - Everyone has provided feedback on this.
- **Boat ramp on the south side of the Waterfront Park.** It is acknowledged that this is discussed in the Masterplan, but is not approved by the Council. However we need to be aware of the Mapua Boat Club and Tamaha Sea Scouts intention to continue with its proposal and the group needs to factor these in decisions that it makes.
- **Ngaio Reserve.** Mark Johannsen undertook to verify the condition of buried services in the area as well as ascertain whether or not they require upgrading etc.
- **Grass mounds.** David Scott spoke about the grass mounds being located on land that a portion of the community were campaigning for use as a replacement boat ramp. It was discussed that the mounds could be easily moved at a later date.

9. Deputy Chair

David M asked the Working Group if they thought there was a need for a Deputy Chair when he was away. It was agreed that there should be someone to fill in, with the natural choice being a Council officer – either Richard or Mark.

10. Informing the community of the Working Group's work and remit

David put to the Group that they should be informing the community of their work and remit as outlined in the Terms of Reference item 2d - "Ensure the local community and stakeholders are kept informed of progress and have the opportunity for input into the proposed changes and solutions for the rohe."

A suggestion was made that a piece could be written for Coastal News. It was agreed to look at ways of solving this next year and a standard agenda item "Communications" be added to future agendas.

Action: Secretary to note for future agenda.

11. Next group to give presentation to team

Mike thought that as Naomi, Kura and Daren did a great job on their presentation on the history of Māpua, he thought each group could do a brief 15 minute presentation of who they are and what they represent. This item will be carried forward to the next meeting.

Action: Secretary to note for next agenda.

12. Date of next meeting

David M will be away for the next scheduled meeting.

The Group decided to not have a meeting before Christmas and instead David M will send an email update on what is happening prior to going on holiday.

David M will confirm a week or so prior if the Group wishes to have an informal meeting in January 2019.

The Friends of Māpua Waterfront felt that it was better to have closed meetings. The Group thought that if there is anything that needed to be discussed in Committee then they can ask the public to leave. There was also a suggestion to change the location of the meetings to meet at other sites. It was agreed that the Boat Club was a good location, but a change of venue will be kept in mind when setting the location of the next meeting.

The meeting closed at 9.00 pm, and Kura closed with a karakia.

Action Log – 19 November 2018

Action	Assigned to:
Contact Richard to organise the meeting of the group with the landscape designer	David M
Business case to Council for budgets	Mark
Liaise with Jamie regarding moving of the signs	Debbie
Jamie to talk to Māpua fire officers regarding any safety issues and report back to the next meeting	Jamie
Circulate revised plan for parking	Jamie
Add standard agenda item “Communications” to future agendas	Secretary
Add item to next agenda – Brief presentation from each Group	Secretary