

## MINUTES

<b>Title:</b>	<b>Mapua Waterfront Advisory Group</b>	
<b>Date:</b>	<b>5 August, 2015</b>	
<b>Time:</b>	<b>7.00 pm</b>	
<b>Venue:</b>	<b>Mapua Boat Club</b>	
<b>Present:</b>	<b>Cr Brian Ensor</b>	Chair
	<b>Gene Cooper</b>	Tasman District Council
	<b>Graeme Stradling</b>	Mapua & District Community Association
	<b>Elena Meredith</b>	Mapua & District Community Association
	<b>Annette Walker</b>	Mapua Boat Club & neighbour
	<b>Don Yelverton</b>	Land owner
	<b>Marion Satherley</b>	Ruby Coast Initiative Trust
	<b>Andrew Schwass</b>	Mapua Ferry
	<b>Janet Taylor</b>	Mapua & Districts Business Association
	<b>Russell Sampson</b>	Mapua Emergency Response Group
	<b>Nicky McBride</b>	Mapua & Districts Business Association
<b>In attendance:</b>	<b>Hannah Simpson</b>	Executive Assistant

### Apologies

Adele Calteux, Devon Gallagher

### Minutes: 20 May 2015

Minutes approved with no amendments.

Members agree that the minutes of all future meetings should be circulated to the group within 10 days of the meeting.

### Terms of Reference (ToR)

Gene will add some wording to the ToR around the sharing and dissemination of information. Hannah will then recirculate the draft ToR for the group to review, with a view to these being approved at the next meeting. There are a number of former positions appointed that need representee's updated.

### Mapua District Business Association Update

There was discussion in favour of a rubbish skip being placed again at the wharf area, particularly during peak season. The cost of this initiative is negligible when compared to the benefit. Mapua District Business Association are happy to continue covering this supply and cost.

## Outstanding matters – action list 20 May

Who	Task	Update
Elena	Send ToR to Valerie for distribution to the group.	Done.
Gene	Arrange with Chris Choat preparing a media release from minutes of Forum meeting and a media release relating to no vehicles on the wharf.	Done.*
Gene	Advise group of when construction work will commence on the old aquarium site.	Done. Updates ongoing.
Gene / Don	Meet with Engineering to discuss fencing etc.	Done.
Gene	Check with Gary Clark re parking/ motorbike/ disabled/ drop off points.	Done.
Gene	Talk to Beryl / Gary re \$80,000 for boat ramps.	Done.
Gene	Gene to set up scoping meeting with Gary & Beryl in next 3-4 weeks to look at pedestrian link between the park and the wharf and to prepare bullet point of options in advance.	Done 2/10/2015.
Gene	Talk to Beryl re completing toilet on waterfront park and directional signage for toilets.	On track for completion end Sept 2015.
Gene	Discussion with Andrew re ferry landing.	Carried to next meeting.

\*The wharf will be closed to vehicles Monday to Saturday between 7.30am and 5pm during the Shed 4 construction phase. Access for delivery vehicles is by arrangement.

### Shed 4 Rebuild Update

Construction began today, with Gibbons having been awarded the contract.

Communications are on track to come out every two weeks. All members should be on the distribution list. If you're not receiving these communications, please let Gene know.

Five out of the seven units have tenants confirmed and the Council expects the last two to be signed off this week. Members can share with the community the nature of the businesses confirmed so far as a cafe, interior designer, handmade furniture store, local produce store and bicycle hire.

### Commercial Precinct Closure / Parking / Roading Changes

The group were unhappy they had not been advised that closure of the Mapua wharf boat ramp would be an item for discussion at the recent Full Council Meeting. In particular, Annette (as President of the Mapua Boat Club) had been unable to make an informed comment around timing of the closure when she was approached by local media. Members seek mindfulness from the Council in future and ask that Brian and Gene commit to keeping them informed of any items relating to the Mapua wharf, particularly those that may be of interest to the media and local community. Gene pointed out it was discussed in the last minutes.

Given Council's decision, which followed the May meetings discussions around the reasons for closure (increased activity, health and safety etc), there was also discussion about access to the

Boat ramp after hours. No parking will be available, however use of Boat ramp for emergency services and other use before 8am and after 8pm daily will be possible with limited swipe card access, subject to ensuring the precinct remains safe to pedestrians.

Gene tabled a copy of the plans identifying areas that the Council are looking to designate for parking. Council allocated funds to address the parking issues in Mapua in years one and four of the Long Term Plan 2015-2025. Bringing the project forward so that it can be completed in one stage will result in cost savings for ratepayers. Additional parking should be in place by October / November, but in the interim the land opposite the existing car park on Tahī Street will be opened for overflow during busy periods.

### **Mapua Waterfront Park**

MDCA continue to work with Council staff on researching potential playground models.

Staff had suggested a change to the proposal - for the playground to be nearer the car park rather than on the waterfront, as this is a more suitable site. Graeme will take this recommendation back to MDCA to adjust the proposal.

MDCA will be applying for funds towards picnic tables for the park at the next round of Community Grants.

The MDCA and the forum group request that Engineering consider having a pedestrian strategy in place to compliment the new parking plans. The group would like to see a link between the park and wharf areas from the existing ramp and staircase. They would like Council staff to work in consultation with the community on this matter. Gene agreed to set up a scoping meeting between Gary Clark, Beryl Wilkes and the group within 3-4 weeks of the date of this meeting.

The purpose would be for a walk round of the affected area followed by discussion of the possible options. Gene will prepare a one pager bullet pointing all the options and circulate to members ahead of the meeting.

### **Lighting**

The Council are considering installing two lights along the pedestrian walkway within the wharf area. Gene has noted Annette's navigational concern and agrees that the lights should be positioned in a downwards direction.

Members would like to see the engineering light at the waterfront in operation so they can gage what the wharf lighting might look like. Gene will work on this with Gary Clark and will notify the group of what night this will be.

### **Health & Safety**

Gene tabled a copy of the recommendations from the Cosman Parkes review. Issues around vehicle versus foot traffic and boat versus swimmer were evident.

A primary concern raised by the Boat Club was the installation of a handrail around the pontoon for canoeists and swimmers. Gene has picked this up with the Harbour Master and will link in with the Boat Club and Council engineering staff to address the issue.

## Camera

A time-lapse camera has been positioned on top of the Golden Bear for the duration of the Shed 4 development, with a view to this becoming a permanent feature after project completion.

## Golden Bear

Jim Matranga has exercised his right to take over the remainder of Shed 5. Mr Matranga has been asked to develop conceptual drawings for the development of Shed 5, which will be shared with the forum once available and once they have passed Council assessment.

## General Items

**Dogs** – Russell voiced his concerns over the increasing number of dogs off the lead in and around the wharf area. There was discussion over whether an existing on leash requirement was in place at the wharf. Gene will take this concern back to Ross Connochie and will advise members of the animal control bylaw in place for the area.

**Information to be shared** – no confidential matters were discussed at this meeting. Members are free to share the meeting content with the wider community.

**Date of the next meeting** – Wed 4<sup>th</sup> November 2015, 7pm, Mapua Boat Club Rooms.

Meeting closed at 9.00 pm.

Action items – 5 August, 2015

Who	Task	Status
Gene	Talk to Beryl re completing toilet on waterfront park and directional signage for toilets.	Carried from previous meeting - on track for completion end Oct 2015.
Gene	Discussion with Andrew re ferry landing.	Carried from previous meeting.
Gene	Gene will add some wording to the ToR around the sharing and dissemination of information and recirculate the draft ToR to the group.	Draft ToR updated and circulated with minutes of 05/08.
Gene	Gene to set up scoping meeting with Gary & Beryl in next 3-4 weeks to look at pedestrian link between the park and the wharf and to prepare bullet point of options in advance.	Organised for 2 October 2015.
Gene	Gene to work with Engineering on arranging a time for the waterfront light to be switched on and advise the forum of when this will be.	Organised for 2 October 2015.
Gene	Gene will relay Russell's concerns re dog on the wharf to Ross and will circulate information on the current bylaw to forum members.	Spoken with Ross. Animal Control Bylaw circulated with minutes of 05/08 on 20/8/2015.