

MINUTES

TITLE: Motueka Community Board
DATE: Tuesday, 8 November 2011
TIME: 4.00 pm
VENUE: Motueka Office, 7 Hickmott Drive, Motueka

PRESENT: Mr D J Ogilvie (Chair), P Hawkes (Deputy Chair),
C Satherley, M Chapman, Crs E J Wilkins, B F Dowler

IN ATTENDANCE: Community Services Manager (L L Kennedy)
Reserves Manager (B Wilkes)
Senior Customer Services Officer (L Quartly)
Executive Assistant (V M Gribble)

IN MEMORIAM

Mr Ogilvie advised the Board of the recent passing of Mr Trevor Lummis and a minute's silence was observed in his memory.

APOLOGIES

Moved D Ogilvie/P Hawkes
MCB11-11-01

THAT apologies for absence from Cr J L Inglis and for lateness from M Chapman be received.
CARRIED

1 PUBLIC FORUM

1.1 J Butler

Mr Butler spoke about Motueka Quay Wharf repairs. He suggested the money allocated be transferred to making children's play equipment safe. He also spoke about Council debt.

1.2 I Williamson

Mr Williamson spoke about cellphone towers and his concern that they were a permitted activity. He asked that once Council becomes aware of where cellphone towers are to be erected that affected landowners be advised.

2 CONFIRMATION OF MINUTES

2.1 Motueka Community Board – 11 October 2011

Moved C Satherley/Cr Dowler
MCB11-11-02

THAT the minutes of the meeting of the Motueka Community Board held on Tuesday 11 October 2011 containing resolutions numbered MCB11-10-01 to MCB11-10-15 be confirmed.

CARRIED

3 CORRESPONDENCE – RMCB11-10-01

The Board reviewed the correspondence which was included in the Information Pack.

Cr Wilkins asked about a Civil Defence Plan for Motueka. She asked if the Board could make enquiries about forming a group to look at the matter. P Hawkes undertook to make enquiries of Jim Frater.

Cr Dowler advised that the material excavated from Turners Bluff will be used for fill on the Turner property.

Community Services Manager, Lloyd Kennedy, arrived at 4.34 pm.

Mr Ogilvie asked about the charging of travel time. Mr Kennedy undertook to find out what is charged to the Motueka Community Board.

Moved D Ogilvie/C Satherley
MCB11-11-03

THAT the Motueka Community Board receives the inwards correspondence and approves the outwards correspondence.

CARRIED

4 REPORTS

4.1 Community Board Chair – RMCB11-10-02

4.1.1 Motueka Ward Road and Street Condition

Mr Ogilvie commented on the condition of roads and streets in the Motueka Ward. He suggested the report be referred to Gary Clark (Transportation Manager) requesting improvement in maintenance levels and questioned whether Motueka Ward was receiving its fair share of roading money.

Cr Dowler advised that the current maintenance contractor has written to Council advising it will not be seeking an extension of the contract.

Moved C Satherley/D Ogilvie
MCB11-11-04

THAT the Motueka Community Board:

- a) Refer this report to the Transportation Manager (Gary Clark) for his information;
- b) Request the Transportation Manager to provide a breakdown of the roading expenditure for the Motueka Ward;
- c) Request the Transportation Manager to provide a timetable for the upgrade of the Riwaka to Kaiteriteri Road;
- d) Request the Transportation Manager to advise the programme for the upgrading of Parker Street.

CARRIED

4.1.2 NZTA/TDC State Highway Liaison Meeting

The next Liaison meeting is to be held on 19 December 2011.

Moved C Satherley/P Hawkes
MCB11-11-05

THAT the Motueka Community Board request the Motueka Ward Councillors to place the following items on the agenda for the State Highway Liaison meeting to be held on 19 December 2011, subject to review by Cr T E Norriss and Mr M Kargar:

- a) Traffic signals at the Pah Street, Greenwood Street intersection with High Street;
- b) Round-a-bouts at High Street South, Clock Tower Corner (Old Wharf Road and King Edward Street intersection with High Street) and Woodlands Avenue and Whakarewa Street intersection with High Street.
- c) Request information on how much money has been collected from the Tasman District and reinvested each year since 2008.

CARRIED

4.1.3 Central High Street – Accessibility Matters

Some “accessibility” concerns have been mentioned recently, particularly relating to tables/chairs and the various notice boards on the footpaths outside shops. These can constitute obstacles for people on crutches, mobile scooters etc.

Moved C Satherley/B Dowler
MCB11-11-06

THAT the Motueka Community Board:

- a) refer the Central High Street accessibility matters to Council's Compliance Officer; and
- b) request a copy of current regulations and procedures for footpath signs and furniture to the Motueka Community Board; and further
- c) that the Compliance Officer be requested to check compliance along High Street, Motueka and report back to the Board.

CARRIED

M Chapman arrived at the meeting at 5.15 pm.

4.1.4 Petition: Large Trucks on High Street, Motueka

A petition signed by 50 people had been passed to the Board Chair for the Community Board to follow up. The petition concerned diverting large trucks from High Street.

Moved P Hawkes/C Satherley
MCB11-11-07

THAT the Motueka Community Board receive the petition regarding large trucks on High Street, Motueka and refer it to NZ Transport Agency.

CARRIED

4.1.5 Motueka Community House

The Motueka Community House have requested a Motueka Community Board member join their Committee.

Moved Cr Wilkins/P Hawkes
MCB11-11-08

THAT the Motueka Community Board receives the Chair's report RMCB11-10-03 dated 2 September 2011.

CARRIED

Moved C Satherley/P Hawkes
MCB11-11-09

THAT the Motueka Community Board receives the Chair's Report (RMCB11-11-02).

CARRIED

4.2 Financial Report – RMCB11-11-03

The financial report for September 2011 was included in the agenda.

Moved Cr Wilkins/C Satherley
MCB11-11-10

THAT the Motueka Community Board receives the Financial Report RMCB11-10-03 for September 2011.
CARRIED

4.3 Light Industrial Development – Port Motueka – RMCB11-11-07

Mr Satherley spoke to the report contained in the agenda. The next step is to talk with iwi and Department of Conservation.

Moved C Satherley/M Chapman
MCB11-11-11

THAT the Motueka Community Board receives the Light Industrial Development Meeting Report (RMCB11-11-07).
CARRIED

4.4 Cemetery Standard Operating Procedures – RMCB11-11-09

Reserves Manager, Mrs B Wilkes, spoke to her report on Cemetery Standard Operating Procedures.

Moved Cr Wilkins/P Hawkes
MCB11-11-12

THAT the Motueka Community Board:

- a) **receives the Cemetery Standard Operating Procedures 2009 Report MCB11-11-09; and**
- b) **supports the alteration to the Council Cemetery Standard Operating Procedures to include the size restriction on memorials in Blocks III and IV in the Motueka Cemetery along with the memorial size restriction in Natural Burial Areas.**

CARRIED

4.5 Small Projects – RMCB11-11-10

The Board reviewed the small projects report RMCB11-11-10.

Mr Kennedy said cameras can be leased and he suggested a meeting be held with Community Services Administrator, Francie Wafer and Regulatory Manager, Adrian Humphries to explore the options available.

The Board decided to do site visits for the suggested works.

**Moved D Ogilvie/Cr Wilkins
MCB11-11-13**

THAT the Motueka Community Board:

- a) allocate \$12,000 to kerb and channel projects, either (a) Hursthouse Street; or (b) Hau Road; or (c) any other Engineering Services project.
- b) \$12,000 be allocated to “shared path” projects:- either (a) Woodlands Canal sealing; or (b) Thorp Street towards Staples Street; or (c) Staples Street from Thorp Street; or (d) any other Community Services project.
- c) the balance of \$5,239 be allocated for the purchase or lease of security cameras.
- d) Authorise the Community Board Chair and Cr Barry Dowler to liaise with the Engineering Services Department on a) above; and with Cr Eileen Wilkins for b) and c) above; and report to the 13 December 2011 meeting of the Motueka Community Board, with the intent of putting firm recommendations to the Board for decisions.

CARRIED

Cr Dowler left the meeting at 5.55 pm.

Mr Hawkes said he would be organising a community litter collection on Sunday 11 December 2011. He will approach Scotts and Voigts to see if they would pick the litter up and it was hoped it would be able to be dumped free at the transfer station.

The Big Beach Cleanup is between 9.00 am to 12 noon on Saturday 19 November 2011.

5 SERVICE REQUEST RESPONSES – RMCB11-11-04

The Board reviewed the Service Request responses.

6 ACTION LIST – RMCB11-11-05

The Board reviewed the Action List.

**D Ogilvie/Cr Wilkins
MCB11-11-14**

THAT the Action List – RMCB11-11-05 be received.

CARRIED

7 PROJECTS, ACTIVITIES, INTERESTS REPORTS (2011 – 2012) – RMCB11-11-06

The Board considered the Projects, Activities, Interests Report (2011 – 2012).

**Moved C Satherley/M Chapman
MCB11-11-15**

**THAT the Projects, Activities, Interests Reports (2011 – 2012) – Report
RMCB11-11-06 be received.
CARRIED**

The meeting concluded at 6.02 pm.

Date Confirmed:

Chair:

UNCONFIRMED MINUTES