

# MINUTES

**TITLE:** Audit Subcommittee  
**DATE:** Thursday 9 December 2010  
**TIME:** 2.15 pm  
**VENUE:** Council Chamber, 189 Queen Street, Richmond

**PRESENT:** Cr G A Glover (Chair), Crs J L Inglis, K Maling, M Bouillir, T E Norriss, T B King,

**IN ATTENDANCE:** Cr Z S Mirfin, Corporate Services Manager (M Staite), Accounting Manager (R Holden), Financial Accountant (B Grammer), Executive Assistant (V M Gribble)

## 1 REPORTS

### 1.1 Audit Subcommittee Update Report – RFN10-12-01

Corporate Services Manager Mr Staite spoke to the report contained in the agenda.

The purpose of the report was to update members on the terms of reference for the Audit Subcommittee and to consider the upcoming work programme.

**Moved Crs Norriss/Maling  
FN10-12-01**

**THAT the Audit Subcommittee:**

- a) receives Audit Subcommittee Update Report – RFN10-12-01, and;
- b) an action list be attached to future agendas.

**CARRIED**

## 2 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Maling/Bouillir  
FN10-12-02**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting:**

**2010 Audit Management Report**

**The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
2010 Audit Management Report	Good reason to withhold exists under section 7	Section 48(1)(a)

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

<b>Reason to withhold information under Section 6 or 7</b>	<b>Section</b>
To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees	Section 7(2)(f)(i)

**CARRIED**

(Refer to Confidential Minute book, resolution number FN10-12-03)

### **3 RESOLUTION TO RESUME PUBLIC MEETING**

**Moved Crs Norriss/Inglis  
FN10-12-04**

**THAT public meeting be resumed.**

**CARRIED**

The meeting concluded at 3.22 pm.

Date Confirmed:

Chair: