

MINUTES

TITLE: Corporate Services Committee
DATE: Wednesday 28 November 2007
TIME: 1.00 pm
VENUE: Tasman Council Chambers, 189 Queen Street, Richmond
PRESENT: Cr T B King (Chair), Mayor R G Kempthorne, Crs S G Bryant, B F Dowler, J L Inglis, T E Norriss, N Riley, M J Higgins, G A Glover, E J Wilkins, B W Ensor, S J Borlase, R G Currie, J L Edgar
IN ATTENDANCE: Corporate Services Manager (M W Staite), Executive Assisstant (V M Gribble)

APOLOGIES

Moved Crs Bryant/Higgins
FN07/11/10

THAT apologies from Cr S J Borlase for lateness be received and sustained.
CARRIED

Cr King welcomed D Ogilvie, Motueka Community Board Chairman to the meeting.

1 MINUTES

1.1 Communications Subcommittee – 19 September 2007

Moved Crs Bryant/Norriss
FN07/11/11

THAT the minutes of the Communications Subcommittee meeting held on 19 September 2007 containing resolutions FN07/09/01 to FN07/09/06 be confirmed as a true and complete record of the proceedings of that meeting.
CARRIED

1.2 Corporate Services Committee – 3 October 2007

Moved Crs Bryant/Riley
FN07/11/12

THAT the minutes of the Corporate Services Committee meeting held on 3 October 2007, containing resolutions numbered FN07/10/11 to FN07/10/20 be confirmed as a true and complete record of the proceedings of that meeting.
CARRIED

2 CHAIR'S REPORT

Cr Borlase arrived at the meeting at 1.10 pm.

**Moved Crs King/Inglis
FN07/11/13**

**THAT the Chairperson's Report dated 22 November 2007 be received.
CARRIED**

3 CORPORATE SERVICES MANAGER'S REPORT

Mr Staite spoke to his report which was contained in the agenda.

3.1 Funding Requirements

At the meeting of 16 August 2007 it was resolved that staff prepare on an annual basis for Council adoption, a list of all loans contained within the annual plan and that staff be permitted to raise budgeted loans as expenditure is incurred, subject to that loan being included within the appropriate annual plan.

**Moved Crs Bryant/Norriss
FN07/11/14**

THAT:

- i) The Council shall borrow the sum of twenty five million, five hundred and twenty one thousand, eight hundred and ninety one dollars (\$25,521,891) from (Bank).**
- ii) The loan documentation shall comprise the following:
 - a. Existing deed of charge entered into between Tasman District Council, Bank of New Zealand, National Bank of New Zealand, Westpac and ASB Bank Ltd.**
 - b. A letter of offer from Westpac.****
- iii) The Mayor and the Chief Executive are authorised to sign the loan documentation on behalf of the Council.**
- iv) The Chief Executive is authorised to sign a certificate, pursuant to s122ZG(3) of the Local Government Act 1974.**
- v) The loan advance of dollars shall be used to finance the following projects identified in Council's Annual Plan:**

	\$
Roading:	
Drainage Renewals Culverts	217,196
Maintenance Chip Seals	680,515
Seal Widening	178,737
Thorpe Orinoco Stage 1	113,800
Moutere Highway George Harvey	334,888

Pavement Rehabilitation	760,206
Traffic Services Renewal	173,592
Minor Safety Projects	312,043
Footpath Rehabilitation	154,200
Footpath Motueka Pah Street	41,120
Footpath Mapua Iwa Street	16,448
Kerb and Channel District-wide	46,877
Paton Road	102,800
Hart Road	323,820
Seaton Valley Road	25,116
Old Coach Road	49,048
Road Construction Overhead	88,819
Seal Extension Low Traffic	125,416
Richmond Town Centre Development	1,536,400

Stormwater:

Richmond Headingly Lane – Ditch widening	240,000
Bateup Road Drain	93,342
Bird/Elizabeth Streets pipes	950,900
Poutama Drain – new drain	374,400
Hunt/Lowry Streets – new drain	297,000
Templemore Drive – widen stormwater	106,821
Mapua/Ruby Bay Causeway – new outfall	306,920
Orange Drain – clean and improve	37,008
Cornwall Place - pipes	190,180
Kaiteriteri Martin Farm Road - improvement	87,380

Refuse:

Richmond Refuse transfer station site redevelopment	71,960
Mariri refuse transfer station – site redevelopment	19,532
Murchison leachate/pump	46,054
Takaka Site Development	20,560

Water:

Lee Valley Investigation	250,000
New High Level Reservoir - Richmond	70,675
Cropp Place Pump Station	9,560
Queen Street Main Reservoir	143,611
Replace System Fire Hydrants	23,130
Telemetry Upgrades	61,680
Motueka Watermain Installation	412,016
New Brightwater Reservoir	1,350,000
Coastal Water Pipeline Abstraction	938,936
Tapawera: Pipeline Replacements	164,274
Tapawera: 107 Main Road Source Treatment	23,643
Wakefield Treatment Plant	56,950
Takaka Water Study	90,000

Wastewater:

Motueka WWPT Upgrade	1,289,910
Headingly Lane – pump station	800,000
Richmond Telemetry Upgrades	61,680
Richmond Pipeline Renewals	106,916
Takaka WWTP Upgrades	1,704,440
Collingwood WWTP upgrades	268,362
Collingwood: Telemetry Upgrades	99,605
Riwaka/Motueka Bridge	747,281
Tapawera WWTP	872,886
Upper Takaka WWTP	185,040
Pohara/Tata Beach Upgrade	2,283,916
Coastal Structures:	
Old Mill Protection Stage 1	309,622
Port Motueka	102,800
Aerodromes:	
Takaka Runway	100,000
Council Cottages:	
Mears Haven Housing	350,000
Camping Grounds:	
Fearon Bush	250,000
Other:	
Motueka Hospital Grant	120,000
Property Capital Purchases	514,000
Main Office Building	51,400
Motueka Service Centre	10,280
Takaka Library	575,680
Murchison Sports Ground	1,800,000
Saxton Field Athletics	510,000
Trafalgar Centre	528,000
Golden Bay Library car park	<u>162,500</u>
	\$25,521,891

- vi) The Council shall charge rates revenue as security for the loan and the performance of its obligations pursuant to the loan documentation.
- vii) The Council acknowledges that by charging rates revenue, the Council is deemed to have made a special rate of such amount each year, on the rateable value of every rateable property in the district, as is sufficient to provide in that year for the payment of its commitments in respect of the loan or loan documentation during that year plus 10% thereof until the loan is repaid or the obligations incurred under the loan documentation are fully performed.

- viii) **The Council has considered the risks and benefits to the Council of the loan and loan documentation and of the security to be given in relation to the loan and loan documentation.**
- ix) **The Council is satisfied that the general terms and conditions of the loan and loan documentation and of the security to be given in relation to the loan and loan documentation are in accordance with the borrowing management policy adopted by the Council and, in particular, the limits and guidelines set out in that borrowing management policy.**
- x) **The Council delegates to the Chief Executive and the Corporate Services Manager the authority to further determine the precise terms and conditions of the loan, loan documentation and security, to be negotiated at the best current terms and conditions, such terms and conditions to be advised to the Council following the raising of the loan.**

CARRIED

**Moved Crs Wilkins/Borlase
FN07/11/15**

THAT the Corporate services Manager's report dated 19 November 2007 be received.

CARRIED

3 INFORMATION SERVICES UPDATE REPORT

Mr Darlington was in attendance to speak to his report which was contained in the agenda and updated the Committee on latest activity and projects in the Information Services section.

**Moved Crs Norriss/Ensor
FN07/11/16**

THAT the Information Services Update Report dated 20 November 2007 be received.

CARRIED

4 PORT NELSON SHARE BUY-BACK FUND

Mr Staite spoke to his report which sought approval from Council to repay \$12.5 million of debt from the Port Nelson Share Buy-back fund.

Cr Higgins asked if the fund was used to repay infrastructural loans, eg water system, would it be possible for a return to be obtained from that capital back to the Council general budget.

Cr Bryant said we're looking at repaying debt when we've just approved \$25 million debt. A sector of the community asked us to do something special with it, eg performing arts centre.

Cr Inglis is opposed to repaying debt with the fund. He believes it could be put into the Lee Valley Dam or invested with the interest used to repay debt.

Mr Staite said we would want to pay back the highest interest bearing debt.

Cr Currie was against the retiring of debt. We definitely have a water problem and we should put in place a secure water supply and said the \$12.5 million would help the region's water problem.

Cr Norriss said Council must be careful to ensure the \$12.5 million benefits every ratepayer in the Tasman District.

Mayor Kempthorne supports repaying debt and ensuring that everybody benefits.

Cr Dowler said the Port dividend should stay with Council earning as much interest as possible, with the interest used to keep the general rate down.

Cr Ensor said it would be hard to find a project that would benefit all ratepayers of the District.

Cr King said if the money is invested, the capital amount will be worth a lot less in years to come.

Cr Higgins said \$500,000 of our current year's cashflow comes from earnings from the investment of this money. The reduction needs to benefit all ratepayers.

**Moved Crs Higgins/Borlase
FN07/11/16**

**THAT the \$12.5 million share buy-back fund be used to repay existing debt and staff be requested to prepare a report on which debt should be repaid.
CARRIED**

5 ACCOUNTS FOR PAYMENT – SEPTEMBER/OCTOBER 2007

**Moved Cr Bryant/Mayor Kempthorne
FN07/11/17**

**THAT the accounts for September/October 2007 be approved.
CARRIED**

6 CITIZENSHIP CEREMONY

A Citizenship Ceremony was held for the following people:

Mr Stuart Andrew Calder
Mrs Svetlana Fisher
Mr Michael Devlin Fisher
Master Tom Dmitry Fisher
Mr Miles Spencer Fitton
Mrs Jane Flowers
Mrs Patrice Aline Guzzetta
Mr Johnathan Kevin Magrane
Mrs Theresa Anne Magrane
Mrs Jacqueline Alberte Malet
Mrs Jill Fiona Martin
Mr Kim Tho Nguyen
Mrs Ney Nut
Mr Alexander Peckham
Mrs Anne-Caroline Peckham

Miss Lydia Catherine Chloe Peckham
Master Oliver Shannan Peckham
Master Hugo James Peckham
Ms Suzanna Catharina Reijners
Miss Kirsty Ridings
Mr Ewan Joseph Ridings
Mr Amyas John Stuart Trevelyan
Mrs Claire Diane Trevelyan
Master Philip John Amyas Trevelyan
Miss Alice Margaret Trevelyan
Mr Michael John Williams
Mrs Pauline May Williams
Miss Laura Catharine Williams
Mr Matthew Laurence Williams
Mr Philip John Wright

Children from Hope School entertained by singing the National Anthem and a variety of other songs, accompanied by ukeleles.

The meeting concluded at 2.30 pm.

Chair:

Date: