
MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
held
9.33 am, Thursday, 15 August 2013
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Cr S G Bryant (Chair), Mayor R G Kempthorne, Crs B W Ensor, T B King, M L Bouillir, B F Dowler, J L Edgar, G A Glover, J L Inglis, Z S Mirfin, C M Maling, T E Norriss, P F Sangster, E J Wilkins

In Attendance: Environment and Planning Manager (D Bush-King)
M Symmons - Golden Bay Community Board Member
Regulatory Manager (A Humphries)
Co-ordinator Environmental Health (G Caradus)
Policy Planner (M-A Baker)
Policy Planner (M Honey)
Harbour Master (S Hainstock)
Resource Scientist (J Thomas)
Hydrologist - Data Analyst (M Harvey)
Co-ordinator Compliance Monitoring (C Cheeseman)
Resource Consents Manager (P Doole)
Environmental Education Officer (R Francis)
Ms Sonia Leusink-Sladen
Administration Officer (G Woodgate)

1 OPENING, WELCOME

2 APOLOGIES

Moved Cr Edgar/Cr Maling
EP13-08-1

That apologies from Cr Sangster for lateness be accepted.
CARRIED

3 PUBLIC FORUM

No-one spoke in Public Forum.

4 DECLARATIONS OF INTEREST

Nil.

5 LATE ITEMS

Nil.

6 CONFIRMATION OF MINUTES

Moved Cr Norriss/Cr Maling
EP13-08-2

That the minutes of the Environment and Planning Committee meeting held on Thursday, 4 July 2013, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Moved Cr Bryant/Cr Maling
EP13-08-3

That the minutes of the Environment and Planning Subcommittee meeting held on Tuesday, 7 May 2013, be received.

CARRIED

Moved Cr Edgar/Cr Ensor
EP13-08-4

That the minutes of the Environment and Planning Subcommittee meeting held on Monday, 17 June 2013, be received.

CARRIED

8 REPORTS

8.1 Water and Land Management Stakeholder Involvement, Report REP13-08-02

Policy Planner, Mary-Anne Baker, was in attendance to speak to her report contained within the agenda.

The report provided context for water management projects currently underway or programmed through the National Policy Statement for freshwater Management (NPSFM) implementation programme already adopted by Council and notified in November 2012. It sought approval for a stakeholder engagement process to enable appropriate community involvement and participation in further development of land and water management provisions.

9.38 am: Cr Glover arrived.

Committee members discussed:-

- The cost to Council of establishing the Tasman Freshwater and Land Management Advisory Group
- The need for a smaller rather than large Advisory Group
- Iwi membership on the Advisory Group
- The need to include other primary industries as a representative organisation
- The Advisory Group's Terms of Reference.

Moved Cr Ensor/Cr King
EP13-08-5

That the Environment and Planning Committee:

- 1) receives the Water and Land Management Stakeholder Involvement Report REP13-08-02; and**
- 2) instructs staff to commence with the establishment of Freshwater and Land Management Advisory Groups for the Waimea and Takaka Catchments as outlined**

in Option 2B of this report REP13-08-02.

CARRIED

8.2 Review of the Tasman District Council's Gambling Venues Policy, Report REP13-08-04

The Co-ordinator Environmental Health, Graham Caradus, was in attendance to speak to his report contained within the agenda.

The report dealt with the review of the Tasman District Council Gambling Venues Policy September 2010 and provided the option to accept that no amendment was required.

**Moved Cr Dowler/Cr King
EP13-08-6**

That the Environment and Planning Committee:

- 1) receives the Review of the Tasman District Council's Gambling Venues Policy, Report REP13-08-04; and**
- 2) agrees that, on review, the Gambling Venues Policy does not need to be amended.**

CARRIED

8.3 Environment and Planning Manager's Report, Report REP13-08-14

Environment and Planning Manager, Dennis Bush-King and Co-ordinator Environmental Health, Graham Caradus were in attendance to speak to a tabled Addendum to the Environment and Planning Manager's Report entitled 'Psychoactive Substances Act 2013.

Committee members discussed:-

1. What Council could do that was not covered in the legislation ie draft a policy for licenses where psychoactive substances could and could not be sold
2. The cost of creating such a policy.

10.04 am: Cr Sangster arrived.

**Moved Cr Edgar/Cr Norriss
EP13-08-7**

That the Environment and Planning Committee requests a report on the Psychoactive Substances Act 2013 to the Environment and Planning Committee meeting of 26 September 2013.

CARRIED

8.4 Richmond Urban Density Community Feedback, Report REP13-08-05

Policy Planner, Mary Honey and Sonya Leusink-Sladen were in attendance to speak to the report contained within the agenda.

Ms Leusink-Sladen advised she had left her Council position and that Mary Honey had now taken over this project.

The purpose of the report was to present the community feedback to the Richmond Urban Density project.

Committee members discussed:-

- Higher density housing opportunities in Richmond
- The requirement of compact housing for the elderly
- Two units being allowed to be built on a single residential property
- The need to look at other similar sized towns (to Richmond) policies and results on design guidance regarding higher density development
- The increasing trend of rural residents wishing to downsize and live closer to urban facilities and transport
- The possibility of having different residential zones.

Moved Cr Glover/Cr Edgar

EP13-08-8

That the Environment and Planning Committee receives the Richmond Urban Density Community Feedback, Report REP13-08-05.

CARRIED

8.5 Annual Maritime Activity Report 2012/2013, Report REP13-08-06

Harbour Master, Steve Hainstock, was in attendance to speak to his report contained within the agenda.

The purpose of the first part of the report was to provide the Committee with information regarding maritime and navigation safety activities for the period 1 May 2012 to 30 April 2013.

The second part of the report addressed matters arising from report REP12-09-03 regarding use of the Kaiteriteri waterskiing area, and sought a continuation of the Special Direction management tool successfully applied there for the last two summers, pending seeking a long-term solution via an upcoming review of the Navigation Safety Bylaw.

Committee members discussed:-

- The cost to replace in 2016 the Council owned and operated vessel the 'Legato'
- A planning review on moorings that is to be tabled in the November 2013 Environment and Planning Committee meeting.

10.30 am: Cr King left the Chamber.

- Mapua moorings
- Abandoned vessels.

Moved Cr Mirfin/Councillor Bouillir

EP13-08-9

That the Environment and Planning Committee:

1) receives the Annual Maritime Activity Report 2012/2013, Report REP13-08-06; and

2) agrees that:

- (a) for the 2013-2014 summer, buoys be used to mark the boundary between the "Power Craft Prohibited" area at Kaiteriteri lagoon entrance and the "Water skiing Area"; and**
- (b) a Special Direction be issued restricting the priority use by waterskiers of the area labelled "Water Skiing Area" to two hours either side of high tide time as published for Port Nelson, for the period 21 December 2013 to 28 February 2014.**

CARRIED

8.6 Regulatory Manager's Report for the period to 30 June 2013, Report REP13-08-07

Regulatory Manager, Adrian Humphries, was in attendance to speak to his report contained within the agenda.

The purpose of the report was to inform Committee members of the activities of the department over the stated period.

The report covered the following matters:-

- Regulatory
- Building Department
- Environmental Health
- Dog and Stock Control
- Parking
- Harbourmaster

Committee members discussed:-

- Electronic processing and tracking of building consents

10.38 am: Mayor Kempthorne left the Chamber.

10.42 am: Cr Edgar left the Chamber.

- Recent Regulatory staff turnover figures
- Parking infringement income
- Earthquake Prone Buildings Policy regarding small, infrequently used buildings.

Moved Cr Mirfin/Cr Dowler

EP13-08-10

That the Environment and Planning Committee receives the Regulatory Manager's Report for the period to 30 June 2013, Report REP13-08-07.

CARRIED

11.00 – 11.15 am: Morning tea.

8.7 Compliance and Enforcement Annual Report 2012 / 2013, Report REP13-08-08

Co-ordinator Compliance Monitoring, Carl Cheeseman was in attendance to speak to his report contained within the agenda.

The report summarised Tasman District Council's Compliance & Enforcement Sections programme of work and performance for the period 1 July 2012 to 30 June 2013. The report outlined consent monitoring performance, complaint and enforcement response over the period and served in part to meet Council's obligations under section 35 of the Resource Management Act 1991.

The annual report did not attempt to report on effectiveness and implementation of the Tasman Resource Management Plan (TRMP) rules, consents or state of the environment monitoring.

Committee members discussed:-

- Goldpine Industries receiving a variation to their consent to address certain site limitations which were identified as contributing to their continual non-compliance
- Dairy effluent discharges to the Motupipi River
- Richmond air-shed wood burner compliance

- 1080 – Dept of Conservation maps and signage.

11.39 am: Cr Edgar returned.

11.43 am: Mayor Kempthorne returned.

11.46 am: Cr King returned.

Moved Cr Glover/Cr Sangster

EP13-08-11

That the Environment and Planning Committee receives the Compliance and Enforcement Annual Report 2012 / 2013, Report REP13-08-08.

CARRIED

8.8 Water Resources of the Takaka Water Management Area, Report REP13-08-03

Resource Scientist, Joseph Thomas and Hydrologist - Data Analyst, Monique Harvey were in attendance to speak to the report contained within the agenda.

The report presented an overview of the surface and groundwater resources, quantity and quality, for the Takaka Water Management Area. The attached Takaka Water Resources Report was intended to form a key information source for the community on the availability, quality, and variability of the water resource in the area.

The Resource Scientist gave Committee members an OHP presentation on the Takaka Water Management Area.

Questions and Answers

Cr Sangster asked how ancient the landslide was that formed Lake Stanley and was advised it occurred in 1929.

Cr Sangster asked how old was the water coming from the Te Waikoropupu Springs and was informed that the older, the main spring water was 10.2 years old while water from the Fish Creek Springs was 1.2 years old.

Cr Maling asked if there were any Zone Committees in the Takaka water management area and was informed there were none. This would be addressed via the process outlined in report REP13-08-02 and discussed earlier in the meeting.

Cr Edgar asked what information is to be put out to the community and was advised that the report is to be released to the public for their information and that the issues and options will go out at a later date.

Committee members discussed:-

- Council's water allocation from the Takaka water management area is considered to be very conservative - 5 to 30% depending on how figures are interpreted
- The suggested Takaka Water Management Area zones were questioned
- The reports introduction required some minor changes.

Moved Councillor Bouillir/Mayor Kempthorne

EP13-08-12

That the Environment and Planning Committee receives the report Water Resources of the Takaka Water Management Area Report REP13-08-03 and notes its release to assist with consultation on the development of water management plan provisions for the Takaka Water Management Area.

CARRIED

12.30 – 1.15 pm: Lunch. Cr Edgar and the Environment and Planning Manager did not return to the Chamber following lunch.

9 PRESENTATIONS

9.1 Multiple Occupancy Land Use and Temporary Dwellings, Report REP13-08-10

Ms Sage Forest, Mr Richard Turner and Ms Iona Jelf made presentations on multiple occupancy land use and temporary dwellings. Copies of the presentations were circulated to Committee members.

1.25 pm: Cr Edgar and the Environment and Planning Manager returned to the Chamber.

Questions / Answers

Cr Ensor asked for examples of temporary buildings and was advised they included house trucks, mud brick houses and yurts.

1.35 pm: Crs King and Edgar left the Chamber.

Cr Glover asked if the protection of the region's top soils was important to the presenters and was advised that protection and enhancement was of extreme importance to them.

Committee members then discussed:-

- Community expectations of roading, water, wastewater, sewerage facilities
- Set backs and the proposed size of properties for communal living.

1.41 pm: Cr Bouillir and Community Board member Symmons left the Chamber.

8.9 Water Metering Programme Annual Report 2012 / 2013, Report REP13-08-09

Co-ordinator Compliance Monitoring, Carl Cheeseman, was in attendance to speak to his report contained within the agenda.

The report presented a summary of the water metering programme for the 2012 - 2013 summer irrigation season. The report covered the performance of the programme with respect to monitoring and enforcement, activities covered under the umbrella of the programme such as zone use, rationing and the implementation of the Reporting of Water Takes Regulation 2010.

1.46 pm: Cr Edgar returned.

Committee members discussed the need for, and budgeting of, the previously allocated additional FTE unit to help with the auditing of water meter readings. The Environment and Planning Manager advised that the position had been covered to date by short term contractors.

Moved Cr Maling/Cr Inglis

EP13-08-13

That the Environment and Planning Committee receives the Water Metering Programme Annual Report 2012 / 2013, Report REP13-08-09.

CARRIED

8.10 Resource Consent Manager's Report to 30 June 2013, Report REP13-08-11

Resource Consents Manager, Phil Doole, was in attendance to speak to his report contained within the agenda.

The report presented a summary of the activities of the Resource Consent Section for the past six months, and compliance with statutory timeframes for the full 12 months of the 2012-2013 financial year.

Committee members discussed:-

- P & H Trotman Appeal update
- RMA Reform Bill – changes to the resource consent process

1.59 am: Cr King returned.

- The medium number of days to process Non-notified applications
- The requirement of further risk assessment of previously zoned land in Motueka prone to flooding.

Moved Cr Ensor/Cr Glover
EP13-08-14

That the Environment and Planning Committee receives the Resource Consent Manager's Report to 30 June 2013, Report REP13-08-11.
CARRIED

8.11 Environmental Education Report, Report REP13-08-12

Environmental Education Officer, Rob Francis was in attendance to speak to the report contained within the agenda.

The purpose of the report was to provide Committee members with an update on the work undertaken by the Environmental Education team in the period April 2013 to early August 2013, and to advise of the activities planned for the next period.

The Environmental Education Officer tabled copies of:-

1. Eco Buzz
2. Eco Fest.

Committee members discussed if consideration had been given to including the Tasman Nelson Environmental Awards with the TrustPower Awards.

Moved Cr Norriss/Cr Edgar
EP13-08-15

That the Environment and Planning Committee receives the Environmental Education Report REP13-08-12
CARRIED

8.12 Environment & Planning Chair's Report, Report REP13-08-13

The Chairman's report covered the following matters:-

- Farm Inspection Field Day
- Dairy Industry Waterway Crossings
- Local Alcohol Policy
- Resource Management Act Chair's Recertification

- Local Body Elections
- Rural review.

Committee members discussed further protection of the District's water supplies from dairy effluent.

**Moved Cr Norriss/Cr Inglis
EP13-08-16**

**That the Environment and Planning Committee receives the Environment & Planning Chair's Report REP13-08-13.
CARRIED**

8.3 Environment and Planning Manager's Report, Report REP13-08-14 (Continued)

Environment and Planning Manager, Dennis Bush-King, was in attendance to speak to his report contained within the agenda.

The report covered the following general matters concerning the activities of the Environment & Planning Department:-

- Government Submissions
- Customer Feedback Survey
- Housing Accords and Special Housing Area Bill
- National Monitoring System for Resource Management
- Annual Report
- Animal Health Board
- Freshwater Accounting Audit
- Plan Change Update
- Action Items.

**Moved Cr Bryant/Cr Wilkins
EP13-08-17**

**That the Environment and Planning Committee notes the enactment of the Psychoactive Substances Act 2013 and its provision for a Local Approved Products Policy but at this stage agrees not to develop a policy for Tasman District but asks staff to monitor the situation and report back should circumstances warrant a change.
CARRIED**

**Moved Cr Glover/Cr Inglis
EP13-08-18**

That the Environment and Planning Committee:

- 1) **receives the Environment and Planning Manager's Report REP13-08-14; and**
- 2) **endorses the submissions attached as Attachment 1 to the Environment and Planning Manager's Report REP13-08-14 on the setting of fees and other regulations under the Sale and Supply of Alcohol Act 2012.**

CARRIED

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

Moved Cr Norriss/Cr Ensor
EP13-08-19

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.1 Policy Review: Rural Land Use and Subdivision - Issues and Options Public Consultation Process

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	48(i)(d) - To deliberate in private in a procedure where a right of appeal lies to a Court against the final decision.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESUMPTION OF OPEN SESSION

Moved Cr Norriss/Cr Wilkins
EP13-08-22

That the open meeting be resumed.
CARRIED

The meeting concluded at 3.42 pm.

Date Confirmed:

Chair: