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**MINUTES**  
of the  
**COMMUNITY SERVICES COMMITTEE MEETING**  
held  
**9.30 am, Thursday, 23 August 2012**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor J L Edgar (Chair), Mayor R G Kempthorne, Councillors E J Wilkins T B King, M L Bouillir, S G Bryant, B F Dowler, B W Ensor, J L Inglis, Z S Mirfin, C M Maling, P F Sangster

**In Attendance:** Motueka Community Board Chair (D Ogilvie)  
Strategic Development Manager (S Edwards)  
Acting Community Services Manager (B Wilkes)  
Manager Property Services (J Frater)  
Community and Recreation Advisor (M Tasman-Jones)  
Libraries Manager (G Coote)  
Customer Services Manager (S Westley)  
Executive Assistant (T Cater)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Cr Inglis/Cr Maling  
CS12-08-1

**THAT apologies for absence from Crs Glover and Norriss be received by the Community Services Committee.**  
**CARRIED**

**3 CONFIRMATION OF MINUTES**

Moved Cr Maling/Cr Bouillir  
CS12-08-2

**THAT the minutes of the Community Services Committee meeting held on Thursday, 12 July 2012, be confirmed as a true and correct record of the meeting.**  
**CARRIED**

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## **4 REPORTS**

### **4.1 Chairman's Report**

Cr Edgar spoke to her report contained in the agenda.

**Moved Cr Wilkins/Cr Inglis  
CS12-08-3**

**THAT the Community Services Committee receives the Chairman's Report.  
CARRIED**

### **4.2 Acting Community Services Manager's Report**

Acting Community Services Manager, Mrs Wilkes, spoke to her report which provided the Committee with information from the Principal Rural Fire Officer for the Waimea Rural Fire Committee and the ASB Aquatic and Fitness Centre.

Mrs Wilkes said that Rachel Pike from the ASB Aquatic Centre had won Lifeguard of the Year. Councillors agreed that a letter of congratulations be sent to Rachel from Council.

The Nelson Marlborough District Health Board document "HEALTH 2030 Strategy Update" was attached to the agenda.

Mayor Kempthorne arrived at the meeting at 9.41 am.

**Moved Cr Inglis/Cr Wilkins  
CS12-08-4**

**THAT the Community Services Committee:**

- 1 Receives the Acting Community Services Manager's Report; and**
- 2 Establishes a working party of Cr Edgar, Cr Bouillir and Mike Tasman-Jones to review and comment on the Nelson Marlborough District Health Board document "HEALTH 2030 Strategy Update"; and**
- 3 Agrees to the submission prepared by the working party being lodged on behalf of the Council under delegated authority by the Acting Manager Community Services.**

**CARRIED**

### **4.3 Reserves Manager's Report**

Reserves Manager, Mrs Wilkes, was in attendance to present her report which updated the Committee on the Parks and Reserves department projects.

Cr Ensor declared a conflict of interest regarding the Bill Wilkes Park / Jimmy Lee walkway lighting proposal.

It was stated that due to the public safety issues raised at a previous Environment & Planning Subcommittee meeting and also due to cost issues, the lighting proposal should not proceed at Jimmy Lee Creek Walkway.

**Moved Mayor Kempthorne/Cr Maling  
CS12-08-5**

**THAT the Community Services Committee decides not to proceed with the lighting proposal at Jimmy Lee Creek walkway.  
CARRIED**

Crs King and Bryant arrived at the meeting at 9.47 am.

The resource consent for the Link Park–York Park Walkway has been approved and work is being organised. It was agreed that a letter of thanks be sent to Bob Cooke due to the amount of donations he has obtained from others towards the walkway.

**Moved Cr Ensor/Cr King  
CS12-08-6**

**THAT the Community Services Committee receives the Reserve Manager's Report.  
CARRIED**

#### **4.4 Community Recreation Advisor's Report**

Community and Recreation Advisor, Mr Tasman-Jones, was in attendance to present the report contained in the agenda which provided an update on activities of the Community Recreation department.

It was noted that Rimu McGrath from Murchison Area School won the Spirit Award at the Nelson Tasman TrustPower Community Awards.

**Moved Cr Mirfin/Cr Dowler  
CS12-08-7**

**THAT the Community Services Committee receives the Community Recreation Advisor's Report.  
CARRIED**

#### **4.5 Reserves General Policies Report**

Mrs Wilkes spoke to the report to Council on the Draft Reserves General Policies document that had been prepared as a Draft Reserve Management Plan.

A discussion ensued regarding smoke free areas in parks. It was noted that the timeline for the management plan being finalised should be before 12 October 2013, which is when the new Council will come into effect.

**Moved Cr King/Cr Ensor  
CS12-08-8**

**THAT the Community Services Committee:**

- 1 Receives the Tasman District Council Draft Reserves General Policies Document Report; and**
- 2 Ask staff to establish a working group comprising the Community Services Chair, Crs Wilkins and King and the Reserves Manager to work through the Draft Reserves General Policies and to bring the document back to the next Community Services Committee meeting for approval to release for public consultation; and**
- 3 Resolves under Section 41(5)(a) of the Reserves Act 1977 that written submissions on the proposed Tasman District Council Reserves General Policies would not materially assist in its preparation; and**
- 4 Notes that the public consultation will be undertaken in conjunction with the Reserve Management Plan review process for Council's Richmond Ward Reserves, which will be undertaken early in 2013.**

**CARRIED**

**4.6 Proposal to Change Reserve Classifications of Parts of Tapawera and Brightwater Recreation Reserves**

The purpose of the report was to advise Council of the outcome of public notification of the intention to change the classifications of portions of the Tapawera and Brightwater Recreation Reserves and to recommend to Council to approve the proposed classification changes. The portions affected are occupied by a Kindergarten at Brightwater, and a Playcentre and Toy Library at Tapawera.

**Moved Cr King/Cr Wilkins  
CS12-08-9**

**THAT the Community Services Committee:**

- 1 Receives the Brightwater and Tapawera Change of Classification Report; and**
- 2 Accepts the submission from the Brightwater Recreation Reserve Management Committee that the area of the reserve to be re-classified as local purpose (community buildings) reserve, be the area of land currently being occupied by the kindergarten, as outlined within the red line in Appendix 2 of the report.**
- 3 Recommends to Council the proposed changes of classification of the portion of the Tapawera Recreation Reserve as shown in Appendix 1 of the report and the portion of the Brightwater Recreation Reserve as shown in Appendix 2 of the report from recreation to local purpose (community buildings) reserve under Section 23 of the Reserves Act 1977; and**

- 4 Recommends to Council that it requests that the Minister of Conservation approves the change of classification, as outlined in 2 above, under Section 24 of the Reserves Act 1977.**

**CARRIED**

#### **4.7 Manager Property Services Report**

Manager Property Services, Mr Frater, spoke to his report which provided the Committee with an update on various property services activities and an update on the proposed toilets and landscaping at the Mapua Waterfront Park.

**Moved Cr Maling/Cr Dowler**

**CS12-08-10**

**THAT the Community Services Committee asks staff to establish a working group comprising the Community Services Chair, Crs King, Ensor, Bryant and Norriss to review and discuss the content and cost of the Mapua Waterfront Park developments in the 2012/13 financial year.**

**CARRIED**

Mr Frater said a report regarding the Old Takaka Library insurance would be included at a future Council meeting, once he has met with the Golden Bay Community Board in September.

**Moved Cr Wilkins/Mayor Kempthorne**

**CS12-08-11**

**THAT the Community Services Committee receives the Manager Property Services Report.**

**CARRIED**

During the morning tea adjournment, Glennis Coote, Libraries Manager and Online Communications Officer, Richard Liddicoat, gave Councillors a power point presentation on the new library website.

Mayor Kempthorne and Cr King left the meeting at 10.35 am.

#### **4.8 Libraries Manager's Report**

Libraries Manager, Mrs Coote, spoke to the report contained in the agenda.

**Moved Cr Bryant/Cr Maling**

**CS12-08-12**

**THAT the Community Services Committee receives the Libraries Manager's Report.**

**CARRIED**

## **5 PRESENTATIONS**

### **5.1 Mapua Hall Upgrade**

Graeme Stradling was in attendance and gave a power point presentation on the Mapua Hall upgrade.

Cr King returned to the meeting at 11.16 am.

Cr Bryant left the meeting at 11.24 am.

Mr Stradling said that Nelson based businesses may help with sponsorship to refurbish the hall. They would like to launch the facility in April 2013.

Cr King left the meeting at 11.26 am.

### **5.2 Golden Bay Recreation Community Facility**

Dean Lund, Peter Blasdale and Jenny Pomeroy were in attendance to speak to the Committee regarding the Golden Bay Recreation Community facility.

A copy of Mr Lund's presentation was tabled and copies were circulated. Mr Lund said the feasibility study would be completed within one or two months.

Cr Bryant returned to the meeting at 11.37 am.

Fundraising options for the facility were discussed.

Mayor Kempthorne returned to the meeting at 11.39 am.

Cr Bouillir left the meeting at 11.50 am.

## **4 REPORTS CONTINUED**

### **4.9 Customer Services Manager's Report**

Customer Services Manager, Mrs Westley, spoke to her report which was included in the agenda.

**Moved Cr Wilkins/Cr Bryant  
CS12-08-13**

**THAT the Community Services Committee receives the Customer Services  
Manager's Report.  
CARRIED**

### **4.10 Action Sheet - Community Services Committee 23 August 2012**

**Moved Mayor Kempthorne/Cr Dowler  
CS12-08-14**

**THAT the Community Services Committee receives the Action Sheet - Community Services Committee 23 August 2012.**

**CARRIED**

## **6 REPORTS OF COMMITTEE**

### **6.1 Minutes of the Tasman Creative Communities Subcommittee meeting held on 30 July 2012**

**Moved Cr Wilkins/Cr Edgar  
CS12-08-15**

**THAT the minutes of the Tasman Creative Communities Subcommittee held on 30 July 2012 be received by the Community Services Committee.**

**CARRIED**

Cr King returned to the meeting at 11.55 am.

## **7 CONFIDENTIAL SESSION**

### **7.1 Procedural motion to exclude the public**

**Moved Cr Bryant/Cr Maling  
CS12-08-16**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

#### **7.1 62 Ellis Street, Brightwater**

<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interest(s) protected (where applicable)</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which</b>	<b>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry</b>	<b>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of</b>

<b>good reason for withholding exists under section 7.</b>	<b>out, without prejudice or disadvantage, commercial activities.</b>	<b>information for which good reason for withholding exists under section 7.</b>
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**CARRIED**

The meeting concluded at 12.03 pm.

Date Confirmed:

Chair:

Confirmed