

# MINUTES

**TITLE:** Community Services Committee  
**DATE:** Thursday 20 October 2011  
**TIME:** 10.30 am  
**VENUE:** Tasman Council Chambers, 189 Queen Street, Richmond

**PRESENT:** Cr J L Edgar (Chair), Mayor R G Kempthorne, Crs M L Bouillir, S G Bryant, B W Ensor, B F Dowler, G A Glover, J L Inglis, C M Maling, Z S Mirfin, T E Norriss, P F Sangster, T B King, E J Wilkins

**IN ATTENDANCE:** Motueka Community Board Chair (D J Ogilvie), Community Services Manager (L Kennedy), Reserves Officer (S Richards), Resource Scientist Rivers and Coast (E Verstappen), Executive Assistant (V M Gribble)

## APOLOGIES

Moved Crs Bryant/Norriss  
CS11-10-01

**THAT apologies for lateness from Cr T B King be received by the Community Services Committee.**

**CARRIED**

## 1 PUBLIC FORUM

### 1.1 Karen Stade, President, Nelson Historical Society

Mrs Stade was supporting the Nelson Provincial Museum which is making a presentation later in the meeting. She sought provision for proper storage for the regional heritage collection in the Council's Long Term Plan.

Cr Sangster arrived at 10.45 am.

## 2 CONFIRMATION OF MINUTES

### 2.1 Community Services Committee – 8 September 2011

Moved Crs Norriss/Mirfin  
MCS11-10-02

**THAT the minutes of the Community Services Committee meeting held on 8 September 2011 containing resolutions CS11-09-01 to CS11-09-12 be confirmed by the Community Services Committee.**

**CARRIED**

**2.2 Grants and Community Facilities Rate Subcommittee –  
14 September 2011**

**Moved Crs Wilkins/Bouillir  
MCS11-10-03**

**THAT the minutes of the Grants and Community Facilities Rate Subcommittee meeting held on 14 September 2011 containing resolutions CS11-09-13 to CS11-09-19 be received by the Community Services Committee.  
CARRIED**

**3 TASMAN BAYS HERITAGE TRUST**

Peter Millward and Sara Chapman were in attendance and gave a powerpoint presentation on the possible redevelopment of the Isel Park storage facility featuring as an item in the Tasman District Council LTCCP.

Mr Millward sought commitment from Tasman District Council to include in the Long Term Plan provision for storage of the Regional Collection.

**4 REPORTS**

**4.1 Community Services Manager's Report – RCS11-10-01**

Community Services Manager, Mr Kennedy, spoke to his report which provided information from the Principal Rural Fire Officer for the Waimea Rural Fire Committee, Collingwood tennis courts, proposed Golden Bay Recreation Reserve Multi Purpose Facility and the Rugby World Cup.

A report was requested showing the amount spent on Fanzones for the Rugby World Cup and the numbers who attended.

Discussion was held on the need for a recreation reserve multi-purpose facility in Golden Bay.

**Moved Crs Ensor/Mirfin  
CS11-10-04**

**THAT the Community Services Manager's Report (RCS11-10-01) be received by the Community Services Committee.  
CARRIED**

**4.2 Community and Recreation Advisor's Report - RCS11-10-04**

The report contained in the agenda provided an update on activities of the Community and Recreation department.

**Moved Crs Maling/Bouillir  
CS11-10-05**

**THAT the Community and Recreation Advisor's Report (RCS11-10-04) be received by the Community Services Committee.**

**CARRIED**

**4.3 Manager Property Services Report – RCS11-10-05**

The report included in the agenda provided the Committee with an update on various property services activity.

**Moved Crs Dowler/Mirfin  
CS11-10-06**

**THAT the Manager Property Services Report (RCS11-10-05) be received by the Community Services Committee.**

**CARRIED**

**4.4 Reserves Manager's Report – RCS11-10-02**

Reserves Manager, Mrs Wilkes, was in attendance to present her report which updated the Committee on the Parks and Reserves department projects.

**Moved Crs Glover/Wilkins  
CS11-10-07**

**THAT the Reserve Manager's Report (RCS11-10-02) be received by the Community Services Committee.**

**CARRIED**

**4.5 Tapu Bay Sand Renourishment Update Report - RCS11-10-06**

Reserves Officer, S Richards, and Resource Scientist Rivers and Coast, E Verstappen, spoke to the report contained in the agenda. The purpose of the report was to update the Committee on progress on the sand renourishment project at Tapu Bay from April 2011.

Staff were asked to speak to Engineering staff about the availability of the material from Turners Bluff.

**Moved Crs Mirfin/Norriss  
CS11-10-08**

**THAT the Community Services Committee:**

- (a) Receives the Tapu Bay Sand Renourishment Update Report (RCS11-10-06); and**

- (b) Approves the recommendation from Eric Verstappen to proceed with further renourishment of Tapu Bay beach with up to 3000 m<sup>3</sup> of granite sand and improve the level and slope of Tapu Bay Reserve by placing up to 1000 m<sup>3</sup> of mixed soil and granite sand material, sourced from the nearby Turner's Bluff realignment works.

**CARRIED**

Luncheon adjournment was taken from 12.10 pm to 1.00 pm.

#### **4.6 Libraries Manager's Report - RCS11-10-03**

Libraries Manager, Mrs Coote, spoke to her report contained in the agenda.

**Moved Crs Maling/Norriss  
CS11-10-09**

**THAT the Libraries Manager's Report (RCS11-10-03) be received by the Community Services Committee.**

**CARRIED**

#### **4.7 Customer Services Manager's Report – RCS11-10-08**

The agenda contained a report from Customer Services Manager, Mrs S Westley.

**Moved Crs Maling/Norriss  
CS11-10-10**

**THAT the Customer Services Manager's Report (RCS11-10-08) be received by the Community Services Committee.**

**CARRIED**

#### **4.8 Activity Management Plans Report - RCS11-10-07**

Mr Kennedy spoke to the report contained in the agenda. Attached to the agenda were Activity Management Plans for the Parks and Reserves, Community Facilities, Community and Recreation and Library activity areas.

Concern was expressed that the asset management plans were included in an open agenda and it was stressed they are drafts for future discussion and nothing in them is to build expectation that any of the levels will be there or that funding is guaranteed.

##### **4.8.1 Libraries Activity**

Redevelopment of the Motueka Library building needs to increase by 617 m<sup>2</sup> to allow for population growth. Work is to commence in 2013.

Phased introduction of Radio Frequency Identification technology with work to commence in 2013 and be completed by 2015.

#### **4.8.2 Community Facilities**

Cr King arrived at the meeting at 1.20 pm.

Discussion was held on the necessity for a new staff member that is being requested.

Cr Wilkins left the meeting at 1.22 pm.

Cr Bryant arrived at the meeting at 1.27 pm.

Mr Kennedy said the budgets will be discussed at workshops and should Council consider cuts need to be made staff will have to trim their budgets. He believed it is better value to have a staff member full time than continue to have to use consultants.

Mr Kennedy reminded the Committee of the process that communities need to go through before a community facility is approved to proceed.

#### **4.8.2 Parks and Reserves**

It was considered that the reserves strategy would be the place where esplanade reserves should be included.

#### **4.8.3 Community and Recreation**

There has been a request from The Suter for funding in the Ten Year Plan for redevelopment of the facility. This matter will be discussed next week at a Council Workshop.

**Moved Crs Edgar/Glover  
CS11-10-11**

**THAT the Community Services Committee:**

- (a) Receives the Activity Management Plans Report (RCS11-10-07); and**
- (b) Receives the draft Parks and Reserves, Community Facilities, Community and Recreation and Libraries Activity Management Plans attached as Appendix 1, 2, 3 and 4 to Report RCS11-10-07, as a basis for consideration during the Long Term Plan process.**

**CARRIED**

The meeting concluded at 2.25 pm.

Chair:

Date: