

## MINUTES

**TITLE:** Tasman District Council  
**DATE:** Thursday 26 January 2012  
**TIME:** 9.30 am  
**VENUE:** Tasman Council Chamber, 189 Queen Street, Richmond

**PRESENT:** Mayor R G Kempthorne, Crs T B King, T E Norriss,  
J L Inglis, M L Bouillir, P F Sangster, E W Wilkins,  
B F Dowler, B W Ensor, J L Edgar, G A Glover, C M Maling,

**IN ATTENDANCE:** Golden Bay Community Board Chair (Carolyn McLellan)  
Motueka Community Board Chair (David Ogilvie)  
Acting Chief Executive (Dennis Bush-King)  
Corporate Services Manager (Murray Staite)  
Engineering Manager (Peter Thomson)  
Accounting Manager (Russell Holden)  
Strategic Development Manager (Susan Edwards)  
Strategic Projects Advisor (Mark Tregurtha)  
Community Services Manager/Electoral Officer (Lloyd Kennedy)  
Transportation Manager (Gary Clark)  
Executive Assistant (Valerie Gribble)

### APOLOGIES

Moved Crs Maling/Inglis  
CN12-01-01

**THAT apologies from Cr Z S Mirfin for absence be received.**  
**CARRIED**

**1 LATE ITEM – OVERVIEW REPORT COVERING TRANSPORTATION  
CHANGES AND SEEKING DECISIONS FOR INCLUSION IN THE  
DRAFT LONG TERM PLAN 2012 – 2022 (RCN12-01-16)**

The report had been circulated prior to the meeting.

Moved Crs Inglis/Edgar  
CN12-01-02

**THAT the Tasman District Council agree to receive the Overview Report Covering  
Transportation Changes and Seeking Decisions for Inclusion in the Draft Long  
Term Plan 2012 – 2022 (RCN12-01-16) for discussion later in the meeting.**  
**CARRIED**

## **2 PUBLIC FORUM**

### **2.1 C McLellan on behalf of P Griffith**

C McLellan read a letter on behalf of Ms P Griffith on the Abel Tasman 370 commemoration.

## **3 CONFIRMATION OF MINUTES**

### **3.1 Tasman District Council – 15 December 2011**

**Moved Crs Norriss/Maling  
CN12-01-03**

**THAT the minutes of the meeting of Tasman District Council held on 15 December 2011, containing resolutions numbered CN11-12-01 to CN11-12-17 be confirmed as a true and complete record.  
CARRIED**

## **4 REPORTS**

### **4.1 Tourism Activity Targeted Rate – RCN12-01-02**

Accounting Manager, Russell Holden, spoke to the report contained in the agenda which reviewed the methodology and allocation of the funding of tourism activities across both the General and Targeted Rates currently in place.

Discussion was held on the proposed tourism activity and the need for general rate input. It was suggested the \$20 be reduced to cover the \$314,000 given to Tourism Nelson Tasman Ltd. Murchison, Golden Bay and Motueka I-sites need the financial support to function. Destination marketing for the region is important to attract tourists.

It was suggested that the rate not be automatically inflation-adjusted.

**Moved Crs Edgar/King  
CN12-01-04**

**THAT the Tasman District Council:**

- a) funds all tourism activities by a single rate of \$20 (plus GST) per rateable property, and that this be included in the Draft Long Term Plan 2012 – 2022 for public consultation;**
- b) makes the wording in the Draft Long Term Plan clear that should the proposal in a) above not proceed following public consultation, the Council will revert back to the existing funding mix of General Rate and the Tourism Targeted Rate for inclusion in the final Long Term Plan 2012 – 2022.**

**CARRIED**

#### **4.2 Uniform Annual General Charge for 2012/2013 – RCN12-01-01**

Accounting Manager, Russell Holden, was in attendance for discussion on this item.

The report contained in the agenda considered the level of the Uniform Annual General Charge (UAGC) for inclusion in the Draft Long Term Plan 2012 – 2022 (LTP).

#### **Moved Crs Glover/King CN12-01-05**

**THAT the Tasman District Council maintains the Uniform Annual General Charge at the current rate of \$288.78 (GST inc) for the 2012/2013 year, for inclusion in the Draft Long Term Plan 2012 – 2022.**

**CARRIED**

#### **4.3 Liability Management Policy – RCN12-01-03**

Corporate Services Manager, Murray Staite, was in attendance to speak to the report included in the agenda. The report considered the Liability Management Policy (attached to the report) for inclusion in Council's Draft Long Term Plan 2012 – 2022.

#### **Moved Crs Norriss/King CN12-01-06**

**THAT the Tasman District Council:**

- a) receives the Liability Management Policy Report – RCN12-01-03; and**
- b) the Liability Management Policy (attached to the report), as amended, be adopted for inclusion in Council's Draft Long Term Plan 2012 – 2022.**

**CARRIED**

#### **4.4 Community Board Targeted Rates – RCN12-01-04**

Corporate Services Manager, Murray Staite, spoke to the report contained in the agenda. The report considered amendments to the community board targeted rates to be included in the Draft Long Term Plan 2012 – 2022.

Mrs McLellan contended there should be no charge whatsoever for community boards. She believes the community is being penalised by the community board working on its behalf. She doesn't believe there should be any charge for election costs. Mrs McLellan implored the Council to be rid of the community board rate and think "district".

**Moved Crs Norriss/Ensor  
CN12-01-07**

**THAT the Tasman District Council:**

- a) Receives report RCN12-01-04 Community Board Targeted Rates;**
- b) Removes the general rate contribution from the calculation of community board targeted rates for the 2012/2013 year onwards;**
- c) Agrees that staff time not be included in the calculation of community board targeted rates but instead be included within departmental budgets;**
- d) Includes the following targeted rates per property to fund the operations of the respective community boards for consultation in the Draft Long Term Plan 2012 – 2022:**

|                        |                           |
|------------------------|---------------------------|
| <b>Motueka Ward</b>    | <b>\$10.73 (excl GST)</b> |
| <b>Golden Bay Ward</b> | <b>\$13.24 (excl GST)</b> |

**CARRIED**

Morning tea break was taken at 10.29 am.  
The meeting resumed at 10.40 am.

**4.5 Long Term Plan Policy on Remission of Excess Metered Water Rates  
– RCN12-01-06**

Engineering Manager, Peter Thomson, was in attendance to speak to the report which was contained in the agenda.

The report sought Council approval of the Policy on Remission of Excess Metered water Rates for inclusion in the Draft Long Term Plan 2012 – 2022.

It was suggested that the matter of checking water meters being the responsibility of property owners should be advertised in Council Newslines and also be sent with water accounts.

**Moved Crs Glover/Norriss  
CN12-01-08**

**THAT the Tasman District Council:**

- a) receives report RCN12-01-06, Policy on Remission of excess Metered water Rates; and**
- b) approves the Policy on Remission of Excess Metered water Rates for inclusion in the Draft Long Term Plan 2012 – 2022 as noted in the report RCN12-01-06.**

**CARRIED**

#### **4.6 Community Outcomes and Vision for inclusion in the Draft Long Term Plan 2012 – 2022 (RCN12-01-07)**

Strategic Development Manager, Susan Edwards, was in attendance to speak to the report which was included in the agenda. The report sought Council endorsement of amended Community Outcomes and Vision for inclusion in the Draft Long Term Plan 2012 – 2022.

**Moved Crs Edgar/Norriss  
CN12-01-09**

**THAT Tasman District Council:**

- a) Receives the Community Outcomes and Vision Report RCN12-01-07; and**
- b) Adopts the following Community Outcomes and Vision for inclusion in the Draft Long Term Plan 2012 – 2022:**

**Vision**

**Thriving communities enjoying the Tasman lifestyle**

**Community Outcomes**

- 1. Our unique natural environment is healthy and protected.**
- 2. Our urban and rural environments are pleasant, safe and sustainably managed;**
- 3. Our infrastructure is safe, efficient and sustainably managed;**
- 4. Our communities are healthy, resilient and enjoy their quality of life;**
- 5. Our communities respect regional history, heritage and culture;**
- 6. Our communities have access to a range of cultural, social, educational and recreational services;**
- 7. Our communities engage with Council's decision-making processes;**
- 8. Our developing and sustainable economy provides opportunities for us all.**

**CARRIED**

#### **4.7 Overview Report Covering a Range of Matters and Seeking Decisions for inclusion in the Draft Long Term Plan 2012 – 2022 (RCN12-01-08)**

Strategic Development Manager, Susan Edwards, was in attendance to speak to the report contained in the agenda.

The report sought Council decisions on funding changes (not covered in the previous reports on this agenda or earlier Council agendas) for inclusion in the Draft Long Term Plan 2012 – 2022.

Council is awaiting the overall report on the Port Endowment Fund and how it can be used.

The Golden Bay Community Board and both Golden Bay Councillors should be included in discussions on Port Tarkohe works.

It was suggested that the review of operations of Port Tarkohe should be undertaken by an independent consultant.

Mr Bush-King was asked to include in a report to Council a recommendation that Cr P F Sangster be appointed to the Takaka Aerodrome Management Committee.

**Moved Crs Bryant/Ensor  
CN12-01-10**

**THAT Tasman District Council:**

- 1. Receives the amended Overview Report Covering a Range of Matters and Seeking Decisions for inclusion in the Draft Long Term Plan 2012-2022 (RCN12-01-08) and;**

**Forestry Dividend**

- 2. Agrees to allocate the forestry dividends to both reduce rates and repay loans and to include this proposal in the Draft Long Term Plan.**
- 3. Notes that this approach reduces the disadvantage of rates changing significantly from year to year when the dividend amount received changes.**

**Nelson Regional Sewerage Business Unit (NRSBU) Surplus**

- 4. Agrees to include in the Draft Long Term Plan use of the NRSBU surpluses to pay off wastewater debt over the ten year period.**
- 5. Notes that this approach reduces the impact on the pan charges if the surpluses change from year to year, and it helps reduce overall Council debt.**

**Property sales**

- 6. Agrees to include in the Draft Long Term Plan the proposal to sell Council property at Salisbury Road and Mapua (ex FCC site).**
- 7. Notes that the proceeds from the sale of the Mapua properties will be used to pay the Ministry for the Environment the agreed sum of approximately \$750,000 and any surplus beyond that amount could be utilised firstly to pay off the existing Mapua Rehabilitation Project loans and secondly for investment into the acquisition of further assets.**
- 8. Notes that the proceeds from the Salisbury Road sales are earmarked to pay off the loan for the acquisition of the property at 183 Queen Street, Richmond.**

## **Aerodromes**

- 9. Agrees to include in the Draft Long Term Plan increased income from the Motueka aerodrome.**
- 10. Agrees that the electricity and wastewater reticulation capital expenditure programme at the Motueka aerodrome will be included in the Draft Long Term Plan in 2017/18.**
- 11. Agrees that the Draft Long Term Plan will provide for lower levels of service for Takaka, including if necessary the closing of the cross runway, in due course.**

## **Port Tarakohe**

- 12. Agrees to include in the Draft Long Term Plan increased income from Port Tarakohe through higher user charges.**
- 13. Agrees to include in the Draft Long Term Plan a new 18 berth marina facility at a cost of approximately \$1 million in 2013/2014.**
- 14. Agrees to include in the Draft Long Term Plan a budget of approximately \$1.2 million for construction of a new wharf in 2013/2014.**
- 15. Asks staff to include wording in the Draft Long Term Plan that makes it clear to the public that the marina and wharf proposals are subject to a viable business case being approved by Council.**
- 16. Agrees that the Chief Executive, Manager Property Services, Accounting Manager, the Mayor, Councillors King, Bouillir, Sangster and the Golden Bay Community Chair be tasked with reviewing the Port Tarakohe operations and reporting back to the Corporate Services Committee in time for any recommendations to be considered during the preparation of the final Long Term Plan. This to include the timing of any works on the proposed new marina and replacement wharf.**

## **Libraries**

- 17. Agrees to include in the Draft Long Term Plan:**
  - that the proposed upgrade/new library in Motueka be included in the 2013/2014 Financial Year and that this be loan funded; and**
  - that the installation of RFID (Radio Frequency Identification technology) be included in the 2014/2015 Financial Year and that this be loan funded.**

## **Community Recreation and Cultural Services and Grants**

- 18. Agrees to include in the Draft Long Term Plan:**
  - an annual general rate allocation for the Boredom Busters Holiday programme of \$10,000 (plus inflation), reduced from \$20,000 currently, for each of the 10 years; and**

- an annual general rate allocation for the Community Development Fund of \$10,000 (plus inflation), reduced from \$20,000 currently for each of the 10 years; and
- an annual general rate allocation for the Community Arts Partnership of \$19,000 (plus inflation), reduced from \$29,000, for each year of the 10 years; and
- an annual general rate allocation for the Mudcakes and Roses Magazine of \$53,469 (plus inflation), reduced from \$73,469 currently, for each year of the 10 years.

19. Agrees that the Opera in the Park allocation from General Rate of \$5,474 be deleted from each year of the Draft Long Term Plan.

#### **Parks and Reserves**

20. Agrees that the Gateways Project allocation from general rate be reduced from \$21,856 to \$10,000 (plus inflation) for each year of the Draft Long Term Plan.

21. Agrees that the Treasured Pathways allocation from general rate be reduced from \$16,393 to \$3,000 (plus inflation) for each year of the Draft Long Term Plan.

22. Notes that over \$440,000 of reductions were made to the Parks and Reserves budget in Year 1 and onwards as a result of numerous cuts to the many various parts of this budget.

#### **Council Cottages**

23. Agrees that the dividend paid by the Council Cottages Account to the Parks and Reserves Account be increased from the current rate of 5% of rents received to 9% for Years 1 and 2, 13% for Years 3 to 5 and 15% for Years 6 to 10.

#### **Shared Facilities**

24. Agrees that the following changes be made to the Tasman District Council funding of Saxton Field development over the next 10 years (inflation to be added):

- Year 2 Reduced from \$1,000,000 to \$700,000
- Year 3 Reduced from \$880,000 to \$680,000
- Year 4 Reduced from \$1,360,000 to \$990,000
- Year 5 Increased from \$180,000 to \$530,000
- Year 6 Increased from \$180,000 to \$530,000

25. Agrees that the TDC share of the Cycle/Football Pavilion on Saxton Field be changed as follows (inflation to be added):

- Year 3 Reduced from \$600,000 to \$300,000
- Year 4 Increased from \$0 to \$300,000



26. **Agrees that the funding of the proposed Rowing/Aquatic Centre project be put out beyond the 10 years.**

#### **District Facilities**

27. **Agrees that the funding for the Motueka Swimming Pool and the Motorsport Facility be put out beyond 10 years.**

#### **Newsline**

28. **Agrees to make provision in the Draft Long Term Plan for Newsline editions to generally be eight pages, rather than the current 12 to 16 pages.**
29. **Agrees that Council should stop posting Newsline out to non-resident ratepayers, while providing non-resident ratepayers with the opportunity to receive an electronic copy of Newsline via a link to Council's website and agrees to make the related budget cuts for inclusion in the Draft Long Term Plan.**

#### **Ecofest**

30. **Agrees to reduce the Council subsidy for running Ecofest from \$24,000 in 2012/2013 to \$20,000 in 2013/2014 and by a further \$1,000 per annum for the remaining eight years of the Draft Long Term Plan.**

#### **Environment Awards**

31. **Agrees that the Environment Awards should be run biennially, rather than annually and that the budget be deleted every second year of the Draft Long Term Plan.**

#### **Development Contributions and Interest**

32. **Agrees that the Development Contributions Policy included in the Draft Long Term Plan makes provision for interest be charged on debts for Development Contributions which are overdue by 30 days or more debts, at 2% above the Reserve Bank 90 bank bill rate, and agrees that no interest be charged on any outstanding debt where a review has been requested by the developer, until a decision on the review has been made by the sub-committee.**

#### **Coastal Tasman Pipeline**

33. **Agrees to include the Coastal Tasman Pipeline project in the Draft Long Term Plan with further design work commencing in 2017/2018 and with construction starting the following year.**
34. **Notes that this multi-year project has a total budget of approximately \$26 million (plus inflation).**

## **Motueka Water Supply**

35. **Agrees to include the Motueka Water Supply project in the Draft Long Term Plan commencing in 2020/2021 with further design, a new application for a Government subsidy, and further consultation with the Motueka community, and with construction occurring from 2021-2024.**
36. **Notes that this multi-year project has a total budget of approximately \$12 million (plus inflation)**

## **Drinking Water Supply Upgrades**

37. **Agrees to include in the Draft Long Term Plan a programme of work to upgrades of all remaining urban water treatment plants not currently meeting the Drinking Water Standards New Zealand during the coming 10 years and that upgrades to the three rural water supply schemes are not programmed for upgrade until the subsequent 10 year period due to the high cost of the work to the low number of ratepayers on the schemes, as outlined in the table below.**

| <b>Water Treatment Plant</b> | <b>PHRMP</b> | <b>Year of Compliance</b> |
|------------------------------|--------------|---------------------------|
| Richmond                     | 2010/11      | 2014/15                   |
| Waimea                       | 2010/11      | N/A                       |
| Brightwater                  | 2010/11      | 2018/19                   |
| Wakefield                    | 2010/11      | 2016/17                   |
| Collingwood                  | 2010/11      | 2016/17                   |
| Pohara                       | 2011/12      | 2013/14                   |
| Murchison                    | 2011/12      | 2013/14                   |
| 88 Valley                    | 2011/12      | 2027/28                   |
| Redwood Valley               | 2011/12      | 2027/28                   |
| Dovedale                     | 2011/12      | 2027/28                   |
| Kaiteriteri                  | 2011/12      | 2016/17                   |
| Hamama                       | 2011/12      | 2018/19                   |

## **Jackett Island**

38. **Agrees to include in the Draft Long Term Plan a budget of \$400,000 in 2012/2013 for maintenance of the interim protection works, as well as investigations, design and obtaining resource consents for the longer term protection works budgeted, and a budget of \$1.3 million (plus inflation) in each of 2013/2014 and 2014/2015 years to implement the preferred long term option.**

## **Lower Motueka Flood Control Project Funding**

39. **Agrees to include in the Draft Long Term Plan the following funding model for the Lower Motueka Flood Control Project:**

1. those people that directly benefit from the refurbished stopbanks by not getting flooded in a 1 in 100 year flood event (1% annual exceedence period in 2090) will pay 30 percent of the project costs; and
2. those people that live in the Motueka Ward and are deemed to receive and indirect benefit from the flood control works will pay 40% of the project costs; and
3. everyone that lives in the Tasman District will pay 30 percent of the project costs.

#### **Environmental Management**

40. Notes that minor changes have been made to the Environmental Management activity budgets in the Draft Long Term Plan to reduce the general rate requirement.

#### **Public Health and Safety**

41. Notes that minor changes have been made to the Public Health and Safety activity budgets in the Draft Long Term Plan to reduce the general rate requirement and that there is additional funding in the Civil Defence budget to provide for an additional vehicle.

#### **CARRIED**

- 4.8 **Overview Report Covering Transportation Changes and Seeking Decisions for inclusion in the Draft Long Term Plan 2012 – 2022 (RCN12-01-16)**

Transportation Manager, Gary Clark, spoke to the report which had been circulated prior to the meeting.

The report provided a list of changes to the Transportation Activity area as a result of Council workshops. Due to the number of changes it was considered prudent to prepare a separate report on this activity. The report sought Council decisions on project and funding changes to the Transportation Activity (not covered in the previous Council agendas) for inclusion in the Draft Long Term Plan 2012 – 2022.

#### **Moved Crs Maling/Glover CN12-01-11**

#### **THAT Tasman District Council:**

- a) **Receives the Overview Report Covering the Transportation Activity Area and Seeking Decisions of inclusion in the Draft Long Term Plan 2012 – 2022 (RCB12-01-16); and**
- b) **Approves the changes to, and deletions of, projects in the Transport Activity as outlined in Appendix 1 (attached to the report), for inclusion in the Draft Long Term Plan 2012 – 2022.**

#### **CARRIED**

#### **4.9 Investment Policy – RCN12-01-05**

Corporate Services Manager, Murray Staite, spoke to the report contained in the agenda which considered the Investment Policy (attached to the agenda) for inclusion in Council's Draft Long Term Plan 2012 – 2022.

Amendments were made to the Investment Policy.

#### **Moved Crs Glover/Bryant CN12-01-12**

**THAT the Tasman District Council receives the Investment Policy Report (RCN12-01-05); and that the Investment Policy Appendix 1, (attached to the agenda), as amended, be adopted for inclusion in Council's Draft Long Term Plan 2012 – 2022.**

**CARRIED**

Luncheon adjournment at 12.20 pm.

Mr Ogilvie left the meeting at this stage.

The meeting resumed at 12.55 pm.

#### **4.10 Proposed Lee Valley Community Dam – RCN12-01-09**

Crs C M Maling and T B King declared an interest, and left the table.

Acting Chief Executive, Dennis Bush-King, spoke to the report contained in the agenda. The report sought Council agreement to undertake further consultation on the Lee Valley Community Dam proposal through the Draft Long Term Plan 2012 – 2022.

It was suggested the map should be larger with key streets or a series of maps of specific areas.

Mr Staite confirmed legal advice had been sought on the legality of the funding model being proposed.

The fact that there will not be a rating impact until 2015/2016 should be included in the summary.

**THAT the Tasman District Council:**

- a) receives Report RCN12-01-09 on the Lee Valley Community Dam; and
- b) notes that the proposal is for the Dam to be operated by a community-owned company of which Council will be a shareholder recognising both its urban water and general water management interests; and
- c) notes that it is not intended that the company be a council controlled organisation but that Council interests can be adequately accounted for through any water allocation regime in place under the Tasman Resource Management Plan, through any directorships on the Board of the company, and through the proposed funding arrangements; and
- d) agrees in principle that funding the construction and operating costs, less any contribution from third party sources, can be secured through using Council's powers under the Local Government (Rating) Act 2002; and
- e) agrees that proposal be included for consultation in the Draft Long Term Plan 2012-2022, the draft text of which is included in Appendix 2 of report RCN12-01-09; and
- f) agrees that proposal to be included in the Draft Long Term Plan is based on the dam project costing \$42 million, 70 percent of which is proposed to come from consumptive users and 30 percent of which is public good to maintain the environmental flows in the river; and
- g) notes that financial modelling indicates a per hectare rate inclusive of annual operating costs, in the order of \$420 to \$520 per hectare and that if provision were made for lump sum payments the cost would be in the order of \$3,750 to \$4,620 per hectare; and
- h) notes that the Council contribution to improve the security of supply for current urban water supply needs will be based on an assessment of 620 ha equivalents and for future supply an additional 780 ha equivalents; and
- i) agrees that the Draft Long Term Plan indicates an extra 9 to 11 cents on the current volume charge and an extra 0.034 to 0.043 cents on the daily charge for the water supply needs identified in h) above; and
- j) agrees to using the assumption in the Draft Long Term Plan that \$6 million will be funded through a charge on general rates to cover half the cost of the environmental flows component of the dam project; and
- k) notes that the other half the cost of the environmental flows component is being assumed to come from central government and/or Nelson City Council; and
- l) agrees that the Mayor sends a letter to Nelson City Council requesting that the Council makes provision in its Draft Long Term Plan for funding towards the environmental flows component of the dam project and towards the consumptive users portion of the project allowed for Nelson City's urban water supply; and
- m) notes that the dam project may include a hydro-electric power generation facility and this is expected to be at least cost neutral to the Council.

**CARRIED**

Crs Maling and King returned to the table.

#### **4.11 December 2011 Rain Event – RCN12-01-10**

Acting Chief Executive, Dennis Bush-King, spoke to the report contained in the agenda which provided Council with preliminary information on the rain event which started on 14 December 2011. The rain had major impacts on the eastern Golden Bay and on the Nelson Richmond foothills and resulted in the declaration of a civil defence emergency.

Councillors were asked to send all notifications of work required from flood events to the Recovery Office at Nelson City Council.

Mayor Kempthorne said that EQC should be attending a meeting in Golden Bay, similar to that held at Saxton Field last night.

#### **Moved Crs Norriss/Maling CN12-01-14**

**THAT the Tasman District Council:**

- a) **Receives the December 2011 Rain event Report number RCN12-01-10; and**
- b) **Authorises the Chief Executive to commit up to an additional \$50,000 of unbudgeted monies towards planning for the recovery effort provided that the Chief Executive shall first explore savings from other areas.**

**CARRIED**

#### **4.12 Regional Passenger Transport Plan – RCN12-01-11**

Transportation Planning Officer, Sarah Downs, was in attendance to speak to the report contained in the agenda.

The report sought Council adoption of the Tasman Regional Passenger Transport Plan.

It was noted that Council is longer looking at funding the bus service.

#### **Moved Crs Norriss/Dowler CN12-01-15**

**THAT Tasman District Council receives report RCN12-01-11 (Regional Passenger Transport Plan) and adopts the Tasman Regional Passenger Transport Plan (attached to the report), as amended.**

**CARRIED**

#### **4.13 Appointment of Independent Electoral Officer and Retention of ElectioNZ.com as Electoral Service Provider (RCN12-01-12)**

Electoral Officer, Lloyd Kennedy, was in attendance for discussion on this item.

The purpose of the report was to enable Council to consider whether or not an independent Electoral Officer should be appointed for the possible amalgamation poll, and retention of electionz.com as the electoral service provider.

A decision in favour of appointing an independent Electoral Officer would need to be made prior to the announcement of the Local Government Commission's decision on amalgamation at the end of January 2012. This would ensure that an appointment would be in place should a poll proceed.

**Moved Crs Edgar/Glover  
CN12-01-16**

**THAT Tasman District Council:**

- a) **Receives the "Appointment of Independent Electoral Officer and Retention of ElectionZ.com as Electoral Service Provider" (RCN12-01-12);**
- b) **Appoints Warwick Lamm as an independent Electoral Officer for a possible amalgamation poll;**
- c) **Contracts electionz.com as the electoral service provider to carry out the possible amalgamation poll.**

**CARRIED**

#### **4.14 Acting Chief Executive's Report (RCN12-01-13)**

The agenda contained a report from Acting Chief Executive, Dennis Bush-King, which included the following topics:

- Productivity Commission
- Santa Monica Update
- Mapua Cleanup
- Golden Bay Rototai Health Centre Charitable Trust
- Jakkett's Island
- Amalgamation Petition

**Moved Crs Glover/King  
CN12-01-17**

**THAT Tasman District Council chooses not to have a representative on the Rototai Health Centre Charitable Trust.**

**CARRIED**

**Moved Crs Glover/Edgar  
CN12-01-18**

**THAT Tasman District Council receives the Acting Chief Executive's Report (RCN12-01-13).**

**CARRIED**

#### **4.15 Mayor's Report (RCN12-01-14)**

Included in the agenda was the Mayor's Report which covered the Civil Defence Emergency Event December 2011.

**Moved Crs Ensor/Edgar  
CN12-01-19**

**THAT Tasman District Council receives the Mayor's Report (RCN12-01-14).  
CARRIED**

**4.16 Machinery Resolutions – RCN12-01-15**

**Moved Crs Norriss/Bouillier  
CN12-01-20**

**THAT the Tasman District Council receives the Machinery Resolutions report  
RCN12-01-15 and that the execution of the following documents under the Seal of  
Council be confirmed:**

**Covenant**

**R & G Griffiths, RM100122, Kitchenette on ground floor of dwelling shall not allow  
conversion into self-contained dwelling.**

**Deed**

**TDC/Local Government Funding Agency - Signing of agreement documents for  
the Local Government Funding Agency.**

**CARRIED**

The meeting concluded at 2.01 pm.

Date Confirmed:

Chair: