

# MINUTES

**TITLE:** Tasman District Council  
**DATE:** Thursday 27 October 2011  
**TIME:** 1.30 pm  
**VENUE:** Tasman Council Chamber, 189 Queen Street,  
Richmond.

**PRESENT:** Mayor R G Kempthorne, Crs M L Bouillir, S G Bryant,  
B F Dowler, J L Edgar, B W Ensor, G A Glover, J L Inglis,  
T B King, C M Maling, Z S Mirfin, T E Norriss,  
P F Sangster, E J Wilkins

**IN ATTENDANCE:** Acting Chief Executive (D C Bush-King)  
Corporate Services Manager (M Staite)  
Accounting Manager (R Holden)  
Financial Accountant (B Grammer)  
Administration Officer (G Woodgate)

## APOLOGIES

Nil.

## 1 ADOPTION OF FINAL 2011 ANNUAL REPORT

Council is required under the Local Government Act 2002 to adopt its Annual Report by 31 October of each calendar year. The 2011 Annual Report, in draft form, was presented to the Audit Subcommittee on 29 September 2011 and recommended for audit.

Council auditors, Audit New Zealand, completed their audit and indicated that Council would receive a clean audit opinion.

Council discussed the Audit Opinion and agreed the following amendments between the version attached to the Agenda and the final version to be adopted:-

### Numbers

- (pg 31) Statement of cash flows and cash flow reconciliation note changed.
- (pg 40) Note 10. Change to last year's note disclosure on status of other receivables as Council has shown prepayments separately from other receivables this year.
- (pg 43) Note 14 Prop, Plant & Equip (PPE).  
Small rounding errors missed.
- (pg 57) Note 19 Interest in JV's.  
Trade creditor's number changed to take into account intercompany creditor eliminations.
- (pg 63) Prepayment for 183 Queen Street taken out of Payments to Suppliers and put into purchase of assets.

- (pg 64) Salaries and other short-term benefits paid to key management personnel reduced from \$1,708,728 to \$1,664,316.  
Reduction due to Director's fees received by Councillors being adjusted out.
- (pg 146) Transferred \$330k out of rivers emergency management operating costs into capital works.  
Due to the requirement to impair the Aorere River assets due to the flood (i.e. Council reduced the value of the assets in the balance sheet), when work was undertaken to reinstate any of these assets then Council needed to capitalise the work. \$330k of the spend was to do with reinstating these assets to 30 June 2011. Transferring \$330k out of operating expenses to capital on a flow on effect and caused changes to P&L, balance sheet, PPE note, cash flow etc.

### **Disclosures**

- (pg 29) Asset impairment loss on river assets of \$650k split out from asset revaluation number in Statement of Comprehensive Income.  
Required to be shown separately.
- (pg 34) Other contingent assets.  
Have included comment about Golden Bay flood and how Council can receive 60% subsidy from MCDEM on qualifying expenditure.
- (pg 59) Note 22 Employee Benefit Liabilities.  
Long service leave and retirement gratuity headings around the wrong way.
- (pg 144) Rivers Capital Projects.  
Updated comment to take in to account additional \$330k spent on river works repairing the river assets damaged by the flood.

### **Change requested by Councillor Bryant**

- (pg 85) Box 3 Undertake Targeted Investigations.  
Comment re Tukuru Stream E.Coli remove words 'from stock' as the latest information is that stock are not the source of the E. Coli.

### **Cosmetic**

- (pg 10) Slight wording change Financial Highlights re current portion of term loans.
- (pg 34) Slight wording change Associates Contingent Liabilities to show Council control 50% of TBHT via ability to appoint trustees, rather than 50% shareholding.
- (pg 34) Other Contingent Liabilities – had used dates 2010 & 2009.  
Updated to 2011 & 2010.
- (pg 46) Note 16 Forestry.  
Changed 'gains/(losses) from changes in fair value attributable to loss of stock are to harvesting and replanting' to 'Gains/(losses) arising from changes in fair value attributable to stock area due to harvesting, replanting and forest maturity'.
- (pg 95) Had soil conversation instead of soil conservation.
- (pg 143) changed comment about rivers impairment loss of \$650k to show that amount is included in other comprehensive income, not gain/(loss) on asset revaluation in Other comprehensive income as not shown separately.

**Moved Crs Norriss/Bryant  
CN11-10-11**

**THAT Tasman District Council:**

- a) Receives the tabled Audit New Zealand Independent Auditor's Report on Tasman District Council's Annual Report for the year ended 30 June 2011; and**
- b) Adopts the 2011 Annual Report as amended.**

**CARRIED**

The meeting concluded at 1.50 pm.

Date Confirmed:

Chair: