

# MINUTES

**TITLE:** Tasman District Council  
**DATE:** Wednesday 23 February 2011  
**TIME:** 9.30 am  
**VENUE:** Council Chamber, 189 Queen Street, Richmond

**PRESENT:** Mayor R G Kempthorne, Crs S G Bryant, M Bouillir, B F Dowler, J L Edgar, B W Ensor, G A Glover, J L Inglis, T B King, K Maling, Z Mirfin, T E Norriss and E J Wilkins

**IN ATTENDANCE:** Cameron Partners Limited (H Ellis), Motueka Community Board Chair (D Ogilvie), Chief Executive (P Wylie), Environment and Planning Manager (D Bush-King), Engineering Manager (P Thomson), Strategic Development Manager (S Edwards), Corporate Services Manager (M Staite), Accounting Manager (R Holden), Manager Property Services (J K Frater), Transportation Manager (G Clark), Utilities Asset Manager (J Cuthbertson), Administration Officer (J A Proctor)

The meeting stood for a moments silence as a mark of respect to those who had lost their lives in the Canterbury earthquake.

## APOLOGIES

Moved Crs Bryant/Edgar  
CN11-02-01

**THAT apologies from Cr N Riley for absence be received by the Tasman District Council.  
CARRIED**

## 1 PUBLIC FORUM

### 1.1 Mr Colin Robinson

Mr Robinson spoke about the lack of perceived Council consultation with the public regarding various matters including the proposed development of the Tasman District Council main office complex.

## **2 CONFIRMATION OF MINUTES**

### **2.1 Tasman District Council – 20 January 2011**

**Moved Crs Norriss/Inglis  
CN11-02-02**

**THAT the minutes of the Tasman District Council meeting held on 20 January 2011 containing resolutions CN11-01-01 to CN11-01-06 be confirmed as a true and complete record by the Tasman District Council.**

**CARRIED**

## **3 REPORTS**

### **3.1 Tourism Rate for 2011/2012 Report RCN11-02-01**

Accounting Manager Mr Holden was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the level of the Tourism Targeted Rate for the Draft Annual Plan 2011/2012.

A draft "Declaration of Use" was tabled.

**Moved Crs Ensor/Bouillir  
CN11-02-03**

**THAT the Tasman District Council agree that:**

- a) the Tourism Targeted Rate be set at \$100.00 (plus GST) in the Draft Annual Plan 2011/2012; and**
- b) a Statutory Declaration be requested from each identified holiday home owner, attesting that the property will not be available for short term rental.**

**CARRIED**

### **3.2 Motueka and Richmond Business Rates 2011-2012 Report RCN11-02-02**

Corporate Services Manager Mr Staite was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the dollar amount of the Motueka and Richmond business rates for inclusion in the Draft Annual Plan 2011/2012.

Cr Edgar and Cr Wilkins declared a conflict of interest and took no part in the debate and left the meeting at 10.01 am.

**Moved Crs King/Norriss  
CN11-02-04**

**THAT the Tasman District Council agree that:**

**The Richmond total business rate be set at \$92,407.00 plus GST for inclusion in the Draft Annual Plan 2011/2012.**

**The Motueka total business rate be set at \$45,433.00 plus GST for inclusion in the Draft Annual Plan 2011/2012.**

**CARRIED**

### **3.3 Community Board Targeted Rates 2011-2012 Report RCN11-02-03**

Motueka Community Board Chair Mr Ogilvie and Corporate Services Manager Mr Staite were in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the level of community board targeted rates to be included in the Draft Annual Plan 2011/2012.

Cr Edgar and Cr Wilkins returned to the meeting at 10.03 am.

**Moved Crs King/Edgar  
CN11-02-05**

**THAT the Tasman District Council resolves to:**

- a) include the Golden Bay Community Board targeted rate in the Draft Annual Plan 2011/2012 at \$14.51 plus GST per rateable property.**
- b) include the Motueka Community Board targeted rate in the Draft Annual Plan 2011/2012 at \$12.57 plus GST per rateable property.**

**CARRIED**

### **3.4 Water Scheme Rates 2011-2012 Report RCN11-02-04**

Utilities Asset Manager Mr Cuthbertson was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the level of the Wai-iti Dam, Dovedale/Neudorf, 88 Valley and Hamama water scheme rates for the Draft Annual Plan 2011/2012.

Cr Bryant declared a conflict of interest as he was a user of the Wai-iti Dam water scheme and withdrew from the table, took no part in the debate or vote relating to this item.

Staff were requested to communicate with users the reasons behind the increase in rates.

Moved Crs Norriss/Glover  
CN11-02-06

THAT the Tasman District Council set the rate for the Wai-iti Dam water scheme as follows (excluding GST), for inclusion in the Draft Annual Plan 2011/2012:

Wai-iti Dam – per hectare	\$291.70
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CARRIED

Cr Bryant returned to the table.

Moved Crs Norriss/King  
CN11-02-07

THAT the Tasman District Council set the rates for water schemes as follows (excluding GST), for inclusion in the Draft Annual Plan 2011/2012:

Dovedale/Neudorf Scheme – first unit	\$582.30
Dovedale/Neudorf Scheme – second unit	\$407.29
88 Valley Scheme – properties	\$75.00
88 Valley Scheme – units	\$65.00
Hamama Scheme – per dollar of land value	0.034 cents

CARRIED

The meeting adjourned at 10.25 am.

The meeting resumed at 10.44 am.

#### 4.0 RESOLUTION TO EXCLUDE THE PUBLIC

Moved Crs Edgar/Glover  
CN11-02-08

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

##### Local Government Debt Vehicle

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Local Government Debt Vehicle	Good reason to withhold exists under section 7	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Reason to withhold information under Section 6 or 7</b>	<b>Section</b>
Enable a local authority to holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

**THAT Hugo Ellis of Cameron Partners Limited be permitted to remain at this meeting, after the public has been excluded, because of his knowledge of the Local Government Debt Vehicle and David Ogilvie as Chair of the Motueka Community Board. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Mr Ellis's knowledge and that it is appropriate that Tasman District Council receive his expert advice.**  
**CARRIED**

(Refer to Confidential Minute Book containing resolutions CN11-02-09)

## **5.0 RESOLUTION TO RESUME PUBLIC MEETING**

**Moved Crs Norriss/Dowler**  
**CN11-02-10**

**THAT open meeting be resumed and the Local Government Funding Agency Scheme Report RCN11-02-13 and the decision pertaining to that business (CN11-02-09) be confirmed in open meeting.**  
**CARRIED**

**Moved Crs Mirfin/King**  
**CN11-02-09**

**THAT the Tasman District Council:**

- a) **Receives and notes the contents of the Local Government Funding Agency Scheme Report RCN11-02-13;**

**And;**

- b) **Approves the proposal to join the Local Government Funding Agency Scheme as a Principal Shareholding Local Authority and related amendments to the Treasury Management Policy, and that the proposal be subject to the special consultative process in accordance with the Local Government Act in conjunction with the 2010 and 2011 Annual Plan process.**

**CARRIED**

### **3 REPORTS - Continued**

#### **3.5 Disaster Fund Replenishment Report RCN11-02-05**

Accounting Manager Mr Holden was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the proposed rate for replenishment of the General Disaster Fund, and the funding options for the replacement of the James Road Bridge, for inclusion in the Draft Annual Plan 2011/2012.

Cr Bryant left the meeting at 11.33 am.

Staff were requested to ensure that the item be detailed separately on rate demands.

Cr Bryant returned to the meeting at 11.38 am.

The meeting adjourned at 11.42 am.

The meeting resumed at 11.45 am.

**Moved Crs King/Bouillir  
CN11-02-11**

**THAT the Tasman District Council:**

- a) Agrees to fund the replacement of the James Road Bridge by way of a 20 year loan.**
- b) Agrees to replenish the General Disasters Fund over a two year period.**
- c) Agrees that a) and b) above will lead to an increase in the General rate of 1.98%, for inclusion in the Draft Annual Plan 2011/2012.**

**CARRIED**

#### **3.6 Discount on Early Payment of Rates 2011-2012 Report RCN11-02-15**

Corporate Services Manager Mr Staite was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider revising the prompt payment discount on rate payments for inclusion in the Draft Annual Plan 2011/2012.

**Moved Crs Norriss/King  
CN11-02-12**

**THAT the Tasman District Council's prompt payment discount for early payment of rates in the Draft Annual Plan 2011/2012 remain at 2%.**

**CARRIED**

### **3.7 River Z Funding Shortfall Report RCN11-02-17**

Engineering Manager Mr Thomson and Transportation Manager Mr Clark were in attendance to speak to the report contained in the agenda.

The purpose of the report was to seek extra funding for River Z works to carry out river maintenance and provide additional funding for river works.

Staff were requested to review Councils river rating policy and report back in due course.

#### **Moved Crs Norriss/Edgar CN11-02-13**

**THAT the Tasman District Council receives the report RCN11-02-17, River Z Funding Shortfall.**

**And;**

**THAT the Tasman District Council increases the River Z works budget from \$100,000.00 in the current financial year to \$400,000.00 included in the rivers review estimates in the Draft Annual Plan 2011/2012 as noted in the report RCN11-02-17.**

**And;**

**THAT the Tasman District Council agrees to a nil budget allocation to the Classified Rivers Protection Fund in 2011-2012 subject to the Fund balance being above \$1 million as at 30 June 2011 as noted in the report RCN11-02-17.**

**And;**

**THAT the Tasman District Council agrees that the river rate is increased by 18.64% in the Draft Annual Plan 2011/2012 as noted in the report RCN11-02-17.  
CARRIED**

The meeting adjourned at 12.26 am.

The meeting resumed at 1.07 pm.

### **3.8 Changes to Schedule of Charges Report RCN11-02-07**

Strategic Development Manager Ms Edwards was in attendance to speak to the report contained in the agenda.

The purpose of the report was to seek Councils approval for changes to the Schedule of Charges for inclusion in the Draft Annual Plan 2011/2012.

The following amendments to the Draft Annual Plan 2011/2012 were requested:

Page 236 “Schedule of Fees and Charges” remove point “Culverts, weirs and other minor structures on the bed of watercourses”. The following point to read “Part transfers of a permit (S.136 and S.137 Resource Management Act)”.

Page 237 Remove the item “Pre-application advice after the first hour of staff time...”

Page 239 Residential alterations and additions – Value: \$2,001 to \$19,999 amended to \$895.00.

Page 251 The following item to be included in the table between “Road Opening Permit – parallel to road” and “Water Tanker Permit (To comply with council’s Water Supply Bylaw 2009).

CAR (Corridor Access Request – in accordance with the Utilities Act 2010 and as part of a Code for the management of a Road Corridor	-	\$225.00
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**Moved Crs Bryant/Edgar  
CN11-02-14**

**THAT the Tasman District Council receives the report RCN11-02-07.**

**THAT the changes to the Schedule of Charges as outlined above be approved by the Tasman District Council for inclusion in the Draft Annual Plan 2011/2012.**

**THAT the Schedule of Charges attached to report RCN11-02-07 with the above amendments be included in the Draft Annual Plan 2011/2012.**

**CARRIED**

### **3.9 Changes to Year 3 of the Ten Year Plan 2009-2019 for inclusion in the Draft Annual Plan 2011/2012 Report RCN11-02-06**

Strategic Development Manager Ms Edwards was in attendance to speak to the report contained in the agenda.

The purposes of the report was to seek Council approval to a number of changes to Year 3 of the Ten Year Plan 2009-2019 for inclusion in the Draft Annual Plan 2011/2012 which Council would consider adopting on 10 March 2011; and decisions on a number of requests which were raised through consultation undertaken as part of the preparation of the Draft Annual Plan 2011/2012.

Staff advised that in regard to the water supply and new services agreement with Nelson City Council that it did not trigger Council’s Significance Policy as it did not relate to the whole water supply. Councillors considered the matter of whether this issue was significant and concluded that it was not.



Councillors requested that staff review the wording of the Significance Policy to achieve better clarity around the thresholds and criteria as part of the review of the Ten Year Plan in 2012.

Cr Wilkins left the meeting at 1.35 pm.

Cr Wilkins returned to the meeting at 1.37 pm.

Staff were requested to provide details on the item listed under point 26 "Dominion Road wetland (\$30,000) at the next meeting.

The matter was left to lie on the table.

### **3.10 Uniform Annual General Charge (UAGC) for 2011/2012 Report RCN 11-02-16**

Corporate Services Manager Mr Staite was in attendance to speak to the report contained in the agenda.

The purpose of the report was to consider the level of the UAGC to be included in the Draft Annual Plan 2011/2012.

A discussion ensued and some Councillors expressed their concern over the increase.

#### **Moved Crs Bryant/King CN11-02-15**

**THAT the Tasman District Council approve an increase in the Uniform Annual General Charge by \$20.00 for inclusion in the Draft Annual Plan 2011/2012, setting a Uniform Annual General Charge rate of \$251.00 (excluding GST) per rateable property.  
CARRIED**

### **3.9 cont. Changes to Year 3 of the Ten Year Plan 2009-2019 for inclusion in the Draft Annual Plan 2011/2012 Report RCN11-02-06**

#### **Moved Crs Norriss/Bouillir CN11-02-16**

**THAT Tasman District Council:**

#### **Transportation**

**1. Agrees to funding for passenger transport being deleted from the 2011/2012 year in the Draft Annual Plan 2011/2012.**

**2. Agrees to the local share of the roading maintenance budgets being reduced in proportion to the reduction in funding by the New Zealand Transport Agency in the Draft Annual Plan 2011/2012.**

**3. Agrees to the following cycleway/walkway projects being deleted from the 2011/2012 year in the Draft Annual Plan 2011/2012, with the funding going towards the Tasman Loop of the New Zealand Cycleway, as previously agreed:**

- **Brightwater town centre to State Highway 6 underpass**
- **Hill Street to Waimea College**
- **Hunter Avenue to Washbourn Drive**
- **Abel Tasman Drive - Takaka to Pohara (eight year project).**

**4. Notes that the Appleby Overbridge to Ranzau Road cycleway project which was planned to be carried out in the 2011/2012 financial year is being carried out in the 2010/2011 year, as part of the Government subsidised Tasman Loop of the New Zealand Cycleway project, and that the project does not, therefore, need to be included in the Draft Annual Plan 2011/2012.**

**5. Agrees to the following changes for expenditure in the non-subsidised roading budget; additional funding for streetlighting in Richmond, Wharf Road walkway (Motueka), funding to purchase designated properties, new footpaths and rehabilitation of existing footpaths being included in the Draft Annual Plan 2011/2012.**

**6. Agrees to the deletion of the Gibbs Valley Road seal extension project from the capital works programme for roading in the Draft Annual Plan 2011/2012.**

**7. Agrees to an upgrade and safety improvement to Turners Bluff on the Riwaka to Kaiteriteri Road, at an estimated cost of \$650,000, to be funded from the transfer of the funding from the deferred Gibbs Valley Road seal extension and use of the NZTA subsidised minor safety improvements and preventative maintenance budgets, being included in the Draft Annual Plan 2011/2012.**

**8. Agrees to deletion in the Draft Annual Plan 2011/2012 of the project to improve the entrance to Richmond and the central business area, at an estimated cost of around \$412,720, with the timing of the project being reconsidered through the review of the Ten Year Plan in 2012.**

#### **Coastal Structures**

**9. Agrees to additional expenditure on coastal structures, including around \$100,000 extra capital expenditure on navigational aids and \$140,000 capital expenditure on the Mapua Wharf, to be funded from commercial income from Mapua and Motueka facilities which will cover the interest and principal for the loans to undertake the work, being included in the Draft Annual Plan 2011/2012.**

#### **Water Supply and New Services Agreement with Nelson City Council**

**10. Agrees to the deferral of the upgrade of the Murchison water treatment plant, at an estimated cost of \$50,000 being included in the Draft Annual Plan 2011/2012, with the timing of the project to be reconsidered through the review of the Ten Year Plan in 2012.**

11. Agrees to the inclusion in the Draft Annual Plan 2011/2012 of a new project to install a new water main in Poole Street, at an estimated cost of \$300,000.

12. Agrees to a proposal for a new services agreement as outlined in this report, being included in the Draft Annual Plan 2011/2012, between Nelson City Council and Tasman District Council for the provision by Tasman of water to the Nelson City residents in Stoke near Champion Road, Garin College, the Wakatu Industrial Estate, Alliance and ENZA.

#### **Wastewater**

13. Agrees to deferral of the replacement of wastewater mains from Courtney Street to Hau Road, Motueka, at an estimated cost of \$325,000, being included in the Draft Annual Plan 2011/2012, with the timing of the project to be reconsidered through the review of the Ten Year Plan in 2012.

14. Agrees to deferral of the upgrade of wastewater mains in Williams Street, Richmond at an estimated cost of \$135,000, being included in the Draft Annual Plan, with the timing of the project being reconsidered through the review of the Ten Year Plan in 2012.

15. Agrees to deferral until 2012/2013 of the upgrade the Takaka Wastewater Treatment Plant, at an estimated cost of \$4 million, being included in the Draft Annual Plan 2011/2012.

#### **Stormwater:**

16. Agrees to deferral of the upgrade of the Pohara township stormwater system, at an estimated cost of \$225,000, being included in the Draft Annual Plan 2011/2012, with the timing of the project being reconsidered through the review of the Ten Year Plan in 2012.

17. Agrees to deferral of the upgrade of the Poutama Drain, Richmond, at an estimated cost of \$175,000, being included in the Draft Annual Plan 2011/2012, with the timing of the project being reconsidered through the review of the Ten Year Plan in 2012.

18. Agrees to a new project to upgrade stormwater infrastructure in Swiftsure Street/Gibbs Road, Collingwood, at an estimated cost of \$220,000, being included in the Draft Annual Plan 2011/2012.

## **Solid Waste**

**19. Agrees to the following changes in the Solid Waste activity being included in the Draft Annual Plan 2011/2012:**

- **Deferral of the new public place recycling bins (\$250,000)**
- **Deferral of the capital works relating to disposal of green waste (\$1 million)**  
**Inclusion of a new project for a leachate pump station at a cost of \$50,000**
- **Minor reductions in operating costs associated with new recycling initiatives and reducing waste education.**

## **Camping Grounds**

**20. Notes that the Collingwood camping ground may not be put on a long-term commercial lease footing until after 2011/2012 and that wording to reflect this should be included in the Draft Annual Plan 2011/2012.**

## **Forestry Dividend**

**21. Notes that the dividend from forestry activities for the 2011/2012 year is likely to be \$450,000, which is around \$100,000 below what was anticipated in Year 3 of the Ten Year Plan, and that wording reflecting this should be included in the Draft Annual Plan 2011/2012.**

## **Community Facilities Rate**

**22. Agrees to deferral of funding proposed in the Ten Year Plan towards the provision of a Motorsports facility within the District until the 2012/2013 year, being included in the Draft Annual Plan 2011/2012.**

## **District Facilities Rate**

**23. Agrees to deferral of funding proposed in the Ten Year Plan towards a major upgrade or replacement of the Mapua Public Hall until the 2012/2013 year, being included in the Draft Annual Plan 2011/2012.**

**24. Agrees to including in the Draft Annual Plan 2011/2012 deferral of \$2.75 million of its contribution of funding towards a swimming pool facility in Motueka until the 2012/2013 year, while retaining funding of \$750,000 in the 2011/2012 year towards design costs for the project.**

## Reserve Financial Contributions

25. Agrees to the following Reserves Financial Contributions projects being deleted or deferred in the Draft Annual Plan 2011/2012:

- Funding for upgrading the small wharves in Golden Bay (\$54,742).
- New toilets in the Motueka Ward (\$54,854).
- New toilets (\$43,713) and tennis court resurfacing or new courts (\$82,912) in the Waimea/Moutere and Lakes/Murchison wards.
- Rabbit Island Development (\$21,942).
- Picnic Area at Aniseed Valley (\$10,928).
- Toilets at Ben Cooper Park/Cemetery (\$142,620).
- Estuary reserve land purchase (\$197,474).

26. Agrees to the following Reserves Financial Contributions projects being included in the Draft Annual Plan 2011/2012:

- Artwork in Motueka (\$20,000).
- Motueka Cemetery (\$10,000).
- Motueka Library extension investigation (\$20,000).
- Cemeteries in the Waimea/Moutere and Lakes/Murchison wards (\$10,000).
- Dominion Road wetland (\$30,000).

## Interest Rate Assumption

27. Agrees to a reduction in the Interest Rate Assumption for use in the Draft Annual Plan 2011/2012 from 7.2 to 6.8 percent.

## Insurance Costs

28. Agrees to the inclusion in the Draft Annual Plan 2011/2012 of additional funding of around \$53,000 to cover insurance related costs.

## Holding Company

29. Notes that the joint Holding Company with Nelson City Council may not be established during the 2011/2012 year and that if this does not occur Tasman District Council may consider establishing its own Holding Company, and agrees to wording to that effect being included in the Draft Annual Plan 2011/2012.

## Warm Homes and Clean Heating

30. Agrees to retain the Warm Homes and Clean Heating subsidy scheme in the Draft Annual Plan 2011/2012.

## Other Matters

**31. Agrees to other decisions made by the Council relating to the Draft Annual Plan 2011/2012 being included in the Plan, including amongst other things changes to:**

- **The Schedule of Charges**
- **The Uniform Annual General Charge**
- **The Wai-iti Dam Rate**
- **Rural Water Schemes Rates**
- **Discount for early payment of rates**
- **Motueka and Richmond Business Rates**
- **Motueka and Golden Bay Community Board Rates**
- **Flood damage**
- **General Disaster Fund Rate**
- **River Z Rate**
- **Tourism Targeted Rate.**

**32. Agrees to other minor changes being included in the Draft Annual Plan 2011/2012, including reducing consultants budgets, deferring recruitment of one and a half staff positions, deleting grants for advertising paid to Sport Tasman and CLM (the operators of the ASB Aquatic Centre) and increasing projected revenue.**

**33. Notes that the requests and matters raised in the submissions for the preparation of the Draft Annual Plan have been used to inform the preparation of the document and Council priorities.**

**CARRIED**

### **3.11 Main Office Complex Accommodation Proposals Report RCN 11-02-08**

Manager Property Services Mr Frater was in attendance to speak to the report contained in the agenda.

The purpose of the report was to seek Council approval to proceed with the construction of additions to the Tasman District Council main office complex.

A discussion ensued regarding different options and staff were requested to investigate possible alternatives. It was acknowledged that it was a difficult time economically but that any temporary short term solution would cost; exact figures had yet to be determined.

Chief Executive Mr Wylie spoke about the importance of maintaining acceptable working conditions for staff and that the proposal was the most cost effective solution.

The meeting adjourned at 2.58 pm.

The meeting resumed at 3.11 pm.

Staff were requested that the matter be reported in Newline.

**Moved Crs Dowler/Norriss  
CN11-02-17**

**THAT the Tasman District Council agrees to let the matter of the Tasman District Councils Main Office complex accommodation proposals lie on the table pending further investigations into alternative accommodation options.**

**THAT the Tasman District Council approves continual development of working drawings from Redbox Architects.**

**THAT the Tasman District Council staff continues to urgently explore all reasonable alternatives that would allow a 12 to 24 month deferral of the extensions.**

**THAT the Tasman District Council staff explore all opportunities to raise capital from other sources.**

**CARRIED**

**3.12 Community Development Fund Applications Report RCN11-02-09**

Environment and Planning Manager Mr Bush-King was in attendance to speak to the report contained in the agenda.

The purpose of the report was to inform Council of four prospective applications for Community Development Funding assistance and to request a mandate to be involved in supporting three as a co-sponsor, and supporting the fourth as an interested stakeholder.

Cr Ensor left the meeting at 3.20 pm.

**Moved Crs King/Glover  
CN11-02-18**

**THAT the Tasman District Council agrees to support as a signatory where requested by Community Groups, applications for 2011 Community Development Scheme funding from the Department of Internal Affairs, provided that**

- any direct Council involvement is cost neutral
- that any staff effort can be met from within existing budgets and
- that no ongoing employment issues arise beyond the funding provided by the Community Development Scheme.

**CARRIED**

**6 RESOLUTION TO CONTINUE**

**Moved Crs Wilkins/Bouillir  
CN11-02-19**

**THAT the meeting of the Tasman District Council held on Wednesday 23 February 2011 may continue until all business on the agenda has been dealt with in accordance with Standing Orders 3.3.7.**

**CARRIED**

**3 REPORTS - Continued**

**3.13 Chief Executive's Report RCN11-02-10**

Chief Executive Mr Wylie was in attendance to speak to the report contained in the agenda.

The purpose of the report was to provide the Council with an update on various issues.

**Moved Crs Norriss/King  
CN11-02-20**

**THAT the Chief Executive's Report RCN11-02-10 be received by the Tasman District Council.**

**CARRIED**

**3.14 Mayor's Report RCN11-02-11**

Mayor Kempthorne was in attendance to speak to the report contained in the agenda.

The purpose of the report was to provide the Council with an update on Mayoral activities for December 2010 and January 2011.

Note amendment to page 99 of the agenda relating to the item Mayoral Donation Fund the total spend for Grants - community should read 1364.

The Mayor advised that he had been elected Chair of the Local Government New Zealand (LGNZ) Zone 5.

**Moved Crs King/Bouillir  
CN11-02-21**

**THAT the Mayor's Report RCN11-02-11 be received by the Tasman District Council.**

**CARRIED**



The Mayor advised that Cr King had been approached to become involved in the Walking Access Commission.

**Moved Crs Norriss/Mirfin  
CN11-02-22**

**THAT the Tasman District Council supports Cr T B King's involvement in the Walking Access Commission.  
CARRIED**

**3.15 Machinery Resolutions RCN11-02-12**

**Moved Crs Norriss/Bryant  
CN11-02-23**

**THAT the execution of the following documents under the Seal of Council be confirmed:**

**DEEDS**

**Bond Deed, Berkett Contracting Ltd, RM040709V1, Bank Bond for gravel extraction work**

**Department of Conservation, Deed of Grant of Funds from the Biodiversity Condition Fund for restoration planting and control of pest plants**

**MWH, 10001L1, MWH - deed of renewal at Golden Bay office for 3 year term**

**Deed of Assignment, Sykes to Shand/Hill, 21902L1, Riverview Holiday Park**

**Murchison assigned from P & B Sykes to P Shand & K Hill as of 1 December 2010**

**Deed of Licence, N Marsden - Golden Bay Kayaks, 11732, a boatshed at Cornwall Place, Tata Beach, for kayak hire business. 3 Year Term**

**Deed of Licence, Timeless Creations Ltd, Licence to occupy Broadside ROW adjoining 82 Colingwood-Bainham Road**

**Deed of Licence, T Bateup - Golden Bay Kayaks, 11732L1, a boatshed at Cornwall Place, Tata Beach, for kayak hire business. 3 Year Term. New licence to new business owner as licence not assignable.**

**Deed of Renewal, Telecom, 52002CL1, Telecom - Hope Network Sites, rent review and renewal.**

**EASEMENT**

**Tasman District Council, , To surrender an existing ROW easement and grant a new ROW easement at Edward St Reservoir to correct an administrative error made in 1973**

**PARTIAL DISCHARGE OF STATUTORY LAND CHARGE**

**J South and B Smythe, Statutory land charge pursuant to the old Rural Housing Act 1939 to be released as the loan has been fully repaid**

**VARIATION OF LEASE**

**Vodafone, 52002CL2, Kingsland forest cellular site. Additional equipment installed, 1 x 600mm dish, amendment to lease**

**CARRIED**

## 7.0 RESOLUTION TO EXCLUDE THE PUBLIC

Moved Crs Bryant/Maling  
CN11-02-24

**THAT the public be excluded from the following part(s) of the proceedings of this meeting.**

**Port Tarakohe**

**The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Port Tarakohe	Good reason to withhold exists under section 7	Section 48(1)(a)(i)

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

<b>Reason to withhold information under Section 6 or 7</b>	<b>Section</b>
Enable a local authority to holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

**CARRIED**

(Refer to Confidential Minute Book containing resolution CN11-02-25)

## 8.0 RESOLUTION TO RESUME PUBLIC MEETING

Moved Crs Bouillir/Edgar  
CN11-02-26

**THAT open meeting be resumed.**  
**CARRIED**

The meeting closed at 4.15 pm.

Date Confirmed:

Chair: