
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 18 April 2017
at
Motueka Office, 7 Hickmott Place, Motueka

Present: B Maru (Chairperson), Board Members R Horrell, C H Hutt and B Dowler, Councillors P L Canton, P H Hawkes and D J Ogilvie.

In Attendance: Engineering Services Manager (R Kirby), Executive Assistant (H Simpson)

Part Attendance:

1 OPENING, WELCOME

The Chair welcomed everyone to the meeting. He asked that thanks be noted to the organisers of the recent Kai Fest Motueka and congratulated them on having run a successful community event.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Chairperson Maru/Deputy Chair Horrell
MCB17-04-1

That apologies be accepted for lateness from Cr Hawkes.

CARRIED

3 PUBLIC FORUM

Ray Gill tabled a petition signed by residents of Kitakita Drive and the surrounding area for an upgrade to the walking track between Kitakita Grove and Parker Street.

Jim Butler spoke to members about the difficulty he had experienced with reading agenda papers online. He said that some of the attachments in particular were difficult to read.

Gwyn Reese spoke to the Community Board on behalf of the group restoring the Tarrant Memorial. Mr Reese asked the Board to consider offering financial assistance to the group towards completing their work to restore the memorial. Mr Reese said that the remaining work is estimated to cost approximately \$3,500. Members agreed to discuss this matter as a late item of business during the meeting.

Trevor Rowse spoke to the meeting on behalf of Teece Drive residents. He expressed the concerns Teece Drive residents have surrounding the recent purchase of 10 Teece Drive, which they believe is being used as a commercial enterprise to house at least 21 itinerant workers. Mr Rowse tabled a petition signed by residents of Teece Drive. When asked, Mr Rowse advised the Board that he had spoken with members of Council staff about this matter as well as having sought advice from the Health Board.

Meredith Rayner spoke as the owner of a neighbouring property to 10 Teece Drive. She shared the concerns raised by Mr Rowse and asked that Council look to address possible non-consented activity undertaken by the owners of 10 Teece Drive to modify the property.

John Ayling addressed the Board in his capacity as Secretary of Marahau / Sandy Bay Ratepayers and Residents Association. Mr Ayling asked the Board for their support of a planned approach to managing visitor growth in Marahau / Sandy Bay. Mr Ayling tabled a copy of a report that he said has been sent to Chief Executive Lindsay McKenzie, along with copies of the Associations latest Newsletter.

Derek Newman spoke to item 7.2 on the agenda, the proposed Anarewa Crescent Reserve / Stephens Bay esplanade reserve works plan. Mr Newman urged the Board to support investment in this project to ensure that a robust job could be done. He stressed the importance of investing in adequate toilet and parking facilities and urged that any work be done by locals. Mr Newman tabled a copy of the notes from which he spoke.

Paul Gray tabled a statement on behalf of Grant and Diane Maycroft, who he said were unable to attend the meeting. Mr Gray also spoke about his thoughts on the historic and ongoing issues around vehicle access for Anawera Crescent residents. He said that toilet and parking facilities for visitors were a significant issue in Stephens Bay.

Lance Ogilvie spoke in support of there being an agreed pedestrian access way for residents from the Anawera Crescent Reserve down to the beach.

Molly Gray shared her thoughts with the Board on a new access route from the reserve to the beach. She said that a new pedestrian walkway was not necessary as there were a number of existing ways to access the beach.

Emma Baker spoke to the Board on behalf of the Laura Ingram Kindergarten. Ms Baker said that while the kindergarten had purchased another property as a contingency, the community did not want to see the kindergarten move from its current location. Ms Baker asked the Community Board to support a long term lease of the current building housing the kindergarten. Ms Baker agreed to leave a copy of the petition signed by over 1000 members of the community with Motueka Office Staff.

Andrew Lesley spoke in support of the Laura Ingram Kindergarten. Mr Lesley said he was of the opinion that there was no need for additional parking to accommodate the planned library facility. He said he felt that there was adequate parking within walking distance of the planned site and that demolition of the existing kindergarten building was not necessary.

4 DECLARATIONS OF INTEREST

Nil.

5 CONFIRMATION OF MINUTES

**Moved Cr Ogilvie/Board Member Hutt
MCB17-04-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 21 March 2017, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

Nil.

7 REPORTS

Late Items to be considered

Maru, Horrell

**Moved Chairperson Maru/Deputy Chair Horrell
MCB17-04-3**

That the following late items be discussed during the Chair's Report

- 1. Motueka Community Board Submission to Council for the Annual Plan; and**
- 2. Motueka Community Board Submission to Council for the Long Term Plan; and**
- 3. Request for financial assistance to restore the Tarrant Memorial.**

CARRIED

7.1 Chairperson's Report

The Chairman invited Reserves Officer, Stephen Richards to join the table to discuss the request from the community for outdoor fitness equipment to be installed at Decks Reserve. The Board agreed that they are supportive of pursuing the installation of fitness equipment in a local park and said that they are keen to find a way to work with Council staff.

ACTION – The Board have asked for input from Beryl Wilkes to a future meeting on how best to progress this project.

The Board shared their frustration at the slow progress of work to upgrade the Pah Street toilets. They also discussed attendance at meetings by a representative from the Youth Council.

ACTION - The Board request an amendment to Standing Orders to be confirmed at the next meeting to allow a member of the Youth Council speaking rights at future meetings.

Board members discussed Easter Sunday trading and expressed their concerns that the Motueka Sunday Market and the Mapua Easter Fair had not been allowed to trade on Easter Sunday this year, as they had done in the past. They agreed to request Council to reconsider

their decision not to adopt a bylaw and to seek public feedback on allowing the Motueka Sunday Market and the Mapua Easter Fair to trade on Easter Sunday.

ACTION - The Board asked for it to be noted that they would like the Feasibility Study for the Motueka Library / Hub brought forward to this Annual Plan year. They requested a report back from staff on this matter.

Board Members Hutt and Brent agreed to attend the ANZAC Day service and lay a wreath on behalf of the Community Board.

ACTION – The Board requested a report from staff listing all available sections consented for development in the Motueka catchment.

Board Member Dowler gave a verbal report back on the Engineering Services Committee meeting he attended on 13 April, 2017.

**Moved Board Member Dowler/Deputy Chair Horrell
MCB17-04-4**

The Motueka Community Board requests the Council to seek public feedback on Easter Trading for 2018 to allow the Motueka Sunday Market and Mapua Easter Fair to trade.

CARRIED

Cr Ogilvie asked for it to be noted that he abstained from voting.

**Moved Cr Ogilvie/Deputy Chair Horrell
MCB17-04-5**

That the Motueka Community Board receives the Chairperson's Report RMCB17-04-01.

CARRIED

7.2 Proposed Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan

This report was taken as read. Reserves Officer, Stephen Richards was present to answer questions.

In response to a question, Mr Richards said that there had not been additional funds budgeted for fencing. He said that he could not give an estimate of cost, as it would depend on the number of landowners who wanted fencing.

The Board discussed the offer from the community to partner with the Council and undertake some of the work to complete this project. They requested feedback from staff on how Council might work collaboratively with community groups towards a plan that the majority of the community support. The Board also asked for feedback from staff on the costs of including public toilet facilities.

**Moved Chairperson Maru/Board Member Hutt
MCB17-04-6**

That the Motueka Community Board receives the Proposed Anarewa Crescent Reserve/Stephens Bay Esplanade Reserve Works Plan report RMCB17-04-02.

CARRIED

Crs Canton and Ogilvie declared an interest and abstained from voting on this matter.

Moved Deputy Chair Horrell/Board Member Hutt
MCB17-04-7

That the Motueka Community Board recommends to the Community Development Committee this work be put on hold until more information can be provided, specifically around the development or inclusion of toilet facilities and working collaboratively with community groups.

CARRIED

7.3 Motueka Community Board By-election

This report was taken as read. There were no questions from Board Members.

Moved Deputy Chair Horrell/Cr Ogilvie
MCB17-04-8

That the Motueka Community Board receives the Motueka Community Board By-election report RMCB17-04-03.

CARRIED

7.4 High Street Drinking Fountain

This report was taken as read. There were no questions from Board Members.

Moved Chairperson Maru/Cr Ogilvie
MCB17-04-9

That the Motueka Community Board receives the High Street Drinking Fountain report MCB17-04-04; and

approves the decision to proceed with the installation and ongoing maintenance of the drinking fountain.

CARRIED

7.5 Motueka Cemetery

Cr Ogilvie spoke to this report.

ACTION - The Board noted their support for Cr Ogilvie to meet with the Reserves Manager to identify a programme of work for Motueka Cemetery going forward.

Moved Cr Ogilvie/Chairperson Maru
MCB17-04-10

That the Motueka Community Board receives Cr Ogilvie's Motueka Cemetery report RMCB17-04-05.

CARRIED

Cr Hawkes joined the meeting at 6.00pm.

7.6 Motueka Aerodrome Financial Update

This report was taken as read. There were no questions from Board Members.

**Moved Board Member Dowler/Board Member Hutt
MCB17-04-11**

That the Motueka Community Board receives the Motueka Aerodrome Financial Update Report RMCB17-04-06.

CARRIED

7.7 Financial Report - March 2017

This report was taken as read. Board Members discussed the current contract for the Motueka Litter Cart.

**Moved Cr Hawkes/Cr Canton
MCB17-04-12**

That the Motueka Community Board receives the Financial Report - March 2017 RMCB17-04-07.

CARRIED

7.8 Special Projects Fund Action Sheet

This report was taken as read. Board members noted the following updates to actions.

Saltwater Baths – requested Beryl Wilkes follow up with Bob Cook to request an invoice for this work, which is now complete.

Wallace Street Footpath – request staff to report back to next meeting.

Welcome to Motueka Sign – Chair Maru will follow up with Jamie McPherson to identify where this got to.

**Moved Chairperson Maru/Cr Hawkes
MCB17-04-13**

That the Motueka Community Board receives the Special Projects Fund Action Sheet report RMCB17-04-08;

CARRIED

7.9 Action Sheet

This report was taken as read.

Board Members noted that the action relating to temporary fencing was not complete and agreed that Cr Canton would follow up with staff on this matter.

Community Board Members asked that Reserves Manager, Beryl Wilkes provide an update to the next meeting on the action relating to trees on High Street.

Cr Dowler provided a brief commentary on the potential location of a second dump station in Motueka to meet the criteria for Motorhome Caravan Association Friendly Town Status. Board Members agreed to organise a workshop to further discuss this matter once a response has been received from the Association. Board Members Hutt and Dowler will progress this action.

Pamarika Street – action complete.

The Board agreed for the Chair to approach Whakatu regarding the state of the car park on their land following complaints made by members of the public, including pot holes and the blocked drain.

Ledger Avenue Pump Station – action complete.

Moved Cr Hawkes/Cr Canton

MCB17-04-14

That the Motueka Community Board receives the Action Sheet report RMCB17-04-09.

CARRIED

8 CORRESPONDENCE

8.1 Correspondence - April 2017

This report was taken as read. The letter from Grey Power Motueka relating to a pedestrian crossing for Tudor Street was discussed.

ACTION - Board Members agreed to refer the letter to Jamie McPherson for his comments as to the best way to address this issue. Board Member Dowler agreed to follow up on this.

The Board agreed to refer the letter regarding the Motueka Aerodrome to Mayor Kempthorne and send a copy to Aerodrome Advisory Group. Heather Spiers will respond to the author to notify them of this action.

Moved Chairperson Maru/Board Member Hutt

MCB17-04-15

That the Motueka Community Board receives the Correspondence - April 2017 report RMCB17-04-10;

CARRIED

9 LATE ITEMS

Board Members discussed the Tasman District Annual Plan 2017/2018 and the Long Term Plan 2018-2028.

Moved Deputy Chair Horrell/Board Member Dowler

MCB17-04-16

That the Motueka Community Board share their feedback with the Council on the Annual Plan 2017/2018 as tabled by Chairman Maru at the meeting.

CARRIED

Moved Board Member Dowler/Chairperson Maru

MCB17-04-17

That the Motueka Community Board make a submission to the Council on the Long Term Plan 2018-2028 as tabled by Chairman Maru at the meeting, with the addition of their comments relating to road camber and site distances.

CARRIED

Moved Cr Ogilvie/Cr Hawkes

MCB17-04-18

That the Motueka Community Board agree for \$3700 to be allocated from the Special Projects Fund towards the completion of restoration work on Tarrant Memorial.

CARRIED

ACTION - Board Members discussed the issues raised during Public Forum around 10 Tess Drive and agreed to refer this matter to the Environment and Planning department for comment. They noted the comments made during Public Forum that Marlborough District Council have an effective method for managing situations such as this.

10 CONFIDENTIAL SESSION

Nil.

The meeting concluded at 6.55pm.

Date Confirmed:

Chair: