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**MINUTES**  
of the  
**MOTUEKA COMMUNITY BOARD MEETING**  
held  
**4.00 pm, Tuesday, 10 September 2013**  
at  
**Motueka Office, 7 Hickmott Place, Motueka**

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**Present:** D J Ogilvie (Chair), P Hawkes (Deputy Chair), C Satherley, M Chapman, Crs J L Inglis, B F Dowler and E J Wilkins.

**In Attendance:** Mayor R G Kempthorne  
Chief Executive Officer (L McKenzie)  
Corporate Services Manager (M J Drummond)  
Administration Officer (G Woodgate)

**1 OPENING, WELCOME**

The Chair thanked Cr Wilkins and Board Member Chapman for all their hard work over the past three years as neither Community Board member is standing in the forthcoming elections.

**2 APOLOGIES**

Nil.

**3 PUBLIC FORUM**

**3.1 Mr Jim Butler**

Mr Butler voiced his concerns regarding the removal of trees and shrubs along Cemetery Road.

**3.2 Mr Dave Le Long**

Mr Le Long requested support from the Motueka Community Board for a campaign to keep legal highs out of the Motueka Ward.

**3.3 Ms Judy Roper**

Ms Roper voiced her concerns regarding the recycling bins by the Motueka I-site. Bottles left beside the bins are being smashed and the resulting glass is a health and safety hazard. Ms Roper requested the recycling bins be removed before summer.

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Ms Roper also requested the toilets be opened earlier (around 6.30 am) during spring, summer and autumn.

### **3.4 Mr David Armstrong**

Mr Armstrong declared that the Motueka Community Board had 'done a lot of good over the past three years especially the special projects' and that 'discretionary grants had gone to good community groups'.

### **3.5 Mayor Richard Kempthorne**

Mayor Kempthorne thanked the Board for its good work over the past three years and gave special thanks to Cr Wilkins and Board Member Chapman.

4.10 pm: The Chief Executive Officer arrived.

The Chair thanked Mayor Kempthorne for allowing him speaking rights at Council meetings and for the level of Council consultation with the Community Board.

## **4 DECLARATIONS OF INTEREST**

Nil.

## **5 CONFIRMATION OF MINUTES**

**Moved Deputy Chairperson Hawkes/Board Member Satherley  
MCB13-09-1**

**That the minutes of the Motueka Community Board meeting held on Tuesday, 13 August 2013, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **6 REPORTS**

### **6.1 Action Sheet for September 2013, Report RMCB13-09-01**

**Moved Board Member Satherley/Board Member Chapman  
MCB13-09-2**

**That the Motueka Community Board receives the Action Sheet for September 2013, Report RMCB13-09-01.**

**CARRIED**

### **6.2 Motueka Community Board Chair's Report for September 2013, Report RMCB13-09-02**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

The Chair's report contained the following matters:-

- August 2013 Meeting
- 10 September 2013 – Final Meeting 2010-13

- Three Years – 2010-13
- Funding Policy Inconsistencies  
An error in 6.4 was corrected – 13% should read 87%.
- Parker Street
- Corporate Services Committee – 22 August 2013
- Projects and Activities
- Meetings and Activities – 29 July to 23 August 2013
- Meeting with Gary Clark (Transportation Manager) 29 July 2013
- Cycle Lanes – Accessing Parklands and Motueka High School
- Engineering Services Committee – 1 August 2013.

**Moved Chairperson Ogilvie/Deputy Chairperson Hawkes  
MCB13-09-3**

**That the Motueka Community Board receives the Motueka Community Board Chair's Report for September 2013 RMCB13-09-02.**

**CARRIED**

**6.3 Motueka Community Board Financial Report - July 2013, Report RMCB13-09-03**

The Corporate Services Manager, Mike Drummond, was in attendance to speak to the report contained within the agenda.

The report contained the Motueka Community Board preliminary income and expenditure statement for July 2013.

The Corporate Services Manager advised that the Community Board's finances were in a strong position, that Motueka photocopying patterns were acceptable and that the Community Board's remuneration budget would not increase post election. The increase in the Board's remuneration (\$1,500) needs to be met from existing budgets.

Board Member Hawkes advised that he wanted to receive his agenda and Information Packs by email only.

The Chair advised of measures that had been taken to reduce the Motueka photocopying expenditure.

**Moved Chairperson Ogilvie/Board Member Chapman  
MCB13-09-4**

**That the Motueka Community Board receives the Motueka Community Board Financial Report - July 2013, RMCB13-09-03.**

**CARRIED**

**6.4 Discretionary Fund Application - Kidpower Teenpower Fullpower Trust, Report RCMB13-09-04**

The purpose of the report was to consider an application from Kidpower Teenpower Fullpower Trust for \$480 to provide Kidpower workshops to schools in Motueka for year 5 and 6 students.

Ms Kate Canton, Instructor, Kidpower Teenpower Fullpower Trust tabled her notes and spoke to the application.

Board Member Hawkes commended the programme and moved the resolution.

**Moved Deputy Chairperson Hawkes/Board Member Chapman**

**MCB13-09-5**

**That the Motueka Community Board grants Kidpower Teenpower Fullpower Trust \$480 to provide Kidpower workshops to schools in Motueka for year 5 and 6 students.**

**CARRIED**

**6.5 Discretionary Fund Application - Motueka Church of Christ, Report RMCB13-09-05**

The purpose of the report was to consider an application from Motueka Church of Christ for a \$500 grant towards the Motueka Christmas in the Park fireworks display.

Ms Rachel Smits, Corporate Funding Coordinator, Motueka Church of Christ tabled her notes and spoke to the application.

Cr Dowler requested the event be well advertised in order to avoid what had occurred at the recent Airport fireworks event.

Cr Inglis commented that he 'hates seeing Council's money going up in smoke' but that he supports this application.

**Moved Board Member Satherley/Board Member Chapman**

**MCB13-09-6**

**That the Motueka Community Board grants Motueka Church of Christ \$500 towards the Motueka Christmas in the Park fireworks display.**

**CARRIED**

**6.6 Stormwater Report RMCB13-09-06**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

The Chair expressed his concern at the lack of Motueka stormwater capital expenditure in the past three years and that very little was planned for the future.

Mayor Kempthorne and the Chief Executive Officer agreed that specific Motueka stormwater projects should be listed and that the key areas be the priority of this work.

4.55 pm: Mayor Kempthorne departed.

**Moved Chairperson Ogilvie/Deputy Chairperson Hawkes**

**MCB13-09-7**

**That the Motueka Community Board:**

- 1) receives the Stormwater Report RMCB13-09-06; and**
- 2) refers the report to Council's Stormwater Engineers for their comment, District-wide UDA stormwater report and proposed actions for discussion at the February 2014 Motueka Community Board meeting; and**
- 3) requests the report include details of the operational maintenance programme (2013-2014); the renewals programme and capital works projects (2013-2015).**

**CARRIED**

## **6.7 Moffatt Street Playground Pathway, Report RMCB13-09-07**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

Cr Dowler advised that two local contractors could price the pathway work and that a Council officer would need to oversee the contract.

### **Moved Board Member Chapman/Board Member Satherley MCB13-09-8**

**That the Motueka Community Board:**

- 1) receives the Moffatt Street Playground Pathway, Report RMCB13-09-07; and**
- 2) request authorisation from Community Services to seek quotes from (at least) two contracting firms to construct a 2-metre wide footpath from Moffatt Street to the table/seating near the Eginton Park play equipment (approximately 65 metres), with the quotes being referred to the Acting Community Services Manager for the work to proceed; and**
- 3) authorises the Chair and Deputy Chair of the Motueka Community Board to liaise with the Acting Community Services Manager on the project, with the objective that it be completed by 30 November 2013.**

**CARRIED**

## **6.8 Reserves Financial Contributions Fund, Report RMCB13-09-08**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

The report contained information on projects funded from the Motueka Reserves Fund.

The Chair advised:-

- that the Memorial Park Fence Carry Forward of \$40,000 had been reduced to \$10,000 at the Community Services Committee meeting of 5 September 2013
- That the \$166,250 for the Kina Reserve Contribution come from the \$245,000 Carry Forward from the Miscellaneous New Reserve Land budget. Discussion ensued.

The Chief Executive Officer briefed the Community Board on the Kina Peninsula Reserve land purchase.

Cr Dowler thanked the Chief Executive Officer and the Corporate Services Manager for their efforts in securing this land.

### **Moved Deputy Chairperson Hawkes/Cr Wilkins MCB13-09-9**

**That the Motueka Community Board:**

- 1) receives the Reserves Financial Contributions Fund report RMCB13-09-08; and**
- 2) requests that the projects listed be allocated a starting date and an expected completion date, for monitoring purposes**
- 3) Funding for the Kina Peninsula Reserve land to come from the New Reserve Land Carry Forward subject to the Corporate Services Manager determining that those**

**forwards are not pre-allocated.**

**CARRIED**

## **6.9 Service Request Report September 2013, Report RMCB13-09-09**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

Cr Dowler revisited the recycling bins outside the Motueka I-site issue raised in Public forum by Ms Judy Roper. After general discussion, the following resolution was put and carried.

**Moved Deputy Chairperson Hawkes/Board Member Satherley  
MCB13-09-10**

**That the Chief Executive Officer investigate the possibility of using Nelmac personnel to remove all litter outside the Motueka I-site on Saturday and Sunday mornings.**

**CARRIED**

**Moved Deputy Chairperson Hawkes/Chairperson Ogilvie  
MCB13-09-11**

**That the Motueka Community Board receives the Service Request Report September 2013, RMCB13-09-09.**

**CARRIED**

## **7 CORRESPONDENCE**

### **7.1 Correspondence Report for July and August 2013, Report RMCB13-09-10**

Motueka Community Board Chair, Mr David Ogilvie spoke to the report contained within the agenda.

The inwards and outwards correspondence for July and August 2013 was included in the report contained within the agenda.

Board Member Satherley raised the matter of an eroding walkway on the Motueka Golf Course by a wooden bridge. He advised that the walkway was being destroyed by the tides, was a potential for a disaster and needed to be shifted. The walkway is maintained by Council's Community Services department and is on Department of Conservation land.

The Chief Executive Officer advised that he would talk with the Reserves Manager in the first instance and that liaison with the Department of Conservation would be required.

**Moved Chairperson Ogilvie/Board Member Satherley  
MCB13-09-12**

**That the Motueka Community Board receives the Correspondence Report for July and August 2013, Report RMCB13-09-10.**

**CARRIED**

The meeting concluded at 5.30 pm.

Date Confirmed:

Chair: