

MINUTES

TITLE: Golden Bay Community Board
DATE: 13th November 2007
TIME: 9.00 am
VENUE: Golden Bay Service Centre

PRESENT: J Bell, C McLellan, L Gamby and K Brookes

IN ATTENDANCE: Mayor Kempthorne, Chief Executive Officer P Wylie, L Kennedy (Community Services Manager), Cr N Riley, N Heyes (Minute Secretary) and members of the Public

APOLOGIES

**Moved Board members McLellan/Gamby
GB07/11/01**

**THAT the apology received from Cr S Borlase be sustained.
CARRIED**

1. OPENING AND WELCOME

The Chief Executive, Mr P Wylie, welcomed everyone to the Inaugural meeting of the GB Community Board; he explained members statutory responsibilities under the Local Government Act 2002, Part 1 Section 21, and the relevant laws affecting members under the Local Government Official Information and Meetings Act 1987, Local Authorities Members Interests Act, Crimes Act S99, S105, S105A and the Secret Commissions Act 1910.

2. DECLARATIONS OF MEMBERS

Mr Wylie invited GB Community Board members to stand and read their declarations, which were then signed and countersigned. Members' declarations are attached to these Minutes.

3. ELECTION OF CHAIRPERSON

Mr Wylie explained the two systems that could be used in the election process for Chairperson, Deputy Chair etc; members could use either a majority of those voting, or the STV system.

**Moved Board members Gamby/McLellan
GB07/11/02**

THAT the GB Community Board use the majority voting system in the election of Chairperson, Deputy Chair, and appointment of representatives to Council and community committees.

CARRIED

**Moved Board members McLellan/Gamby
GB07/11/ 03**

THAT Board member Bell be elected to the position Chairperson of the GB Community Board.

CARRIED

Mr Bell thanked Board members for electing him to the Chair; he thanked staff for its support of the Board, and particularly thanked his wife Margaret, other family, friends and the community for their support and feedback.

4. ELECTION OF DEPUTY CHAIRPERSON

**Moved Board members Gamby/Brookes
GB07/11/04**

That Board member McLellan be elected as Deputy Chair of the GB Community Board.

CARRIED

The Chairperson thanked Mrs McLellan for her work; she pointed out that the success of the Board is due to team effort. Mrs McLellan particularly thanked her husband John for his support.

5. ADOPTION OF STANDING ORDERS NZS 9202:2003

In referring to the report on the Board's Agenda by the Chief Executive Officer, the Chairperson said Council's amendments to Standing Orders have been included in Members' copies of Standing Orders.

Mr Wylie explained that the Board must adopt the Standing Orders, which has also been amended to include community boards.

**Moved Board members Gamby/McLellan
GB07/11/05**

THAT the Golden Bay Community Board adopts NZS9202:2003 Model Standing Orders as amended.

CARRIED

6. ADOPTION OF CODE OF CONDUCT

In referring to his report on the Board's Agenda, Mr Wylie explained that the Board does not have to adopt the Councillors' Code of Conduct however he strongly recommended that the Board does so.

**Moved Board members McLellan/Brookes
GB07/11/06**

**THAT the GB Community Board adopts the Councillors' Code of Conduct dated 21st October 2004.
CARRIED**

7. APPOINTMENT OF REPRESENTATIVES TO VARIOUS COUNCIL AND COMMUNITY COMMITTEES

- Community Services Committee – Board Member McLellan
- Corporate Services Committee – Board Member Brookes
- Engineering Services Committee – Board Member Gamby
- Resource Management Committee (previously Environment & Planning Committee) – Board Chairperson Bell
- Aorere Futures Trust – Board Member McLellan
- Bainham Hall – Board Member McLellan
- Collingwood Hall – Board Chairperson Bell
- Community Forum – Board Chairperson Bell/Board member Gamby
- Community Whanau – Board Member Gamby/Board Member McLellan
- East Takaka Domain Board – Councillor Borlase
- GB Community Arts Council – Board Member Gamby
- GB Community Centre – Board Member Gamby/Board Member McLellan
- GB Health Group – Board Member Gamby
- GB High School Gymnasium – Councillor Riley
- GB Museum – Councillor Borlase
- GB Recreation Park – Board Member Brookes/ Councillor Borlase
- Ann Castle Memorial Fund – Councillor Riley/Board member Bell
- Iwi – Councillor Riley
- Keep GB Beautiful – Board Chairperson Bell
- Kotinga Hall – Councillor Riley

- Mangarakau Wetland Management – Board Chairperson Bell
- Milnthorpe Park Society – Board Chairperson Bell
- Onekaka Hall – Board Chairperson Bell
- Pakawau Hall – Board Member McLellan
- Police Liaison – Board Member Gamby/Board Member Brookes
- Pony Club & RDA – Councillor Borlase
- Promotions – Councillor Borlase
- Public Access Group – currently in recess
- Rockville Reserve – Board Member McLellan
- Senior Citizens – Councillor Riley
- SPCA – Board Member Brookes
- Takaka Aerodrome – Councillor Riley/Councillor Borlase
- Takaka Medical Centre – Board Member McLellan
- Takaka Rugby Club – Councillor Riley
- Upper Takaka Recreational Reserve – Board Member Gamby
- Road Safety – Board Member Brookes
- Village Green Management Committee – Councillor Riley
- Integrated Health – Board member McLellan/Councillor Borlase
- Aorere Heritage Centre – Board members McLellan/Gamby

Representatives for:

- DILs – Board Member McLellan
- Footpaths – Board Member Gamby
- River Care – Board Member Gamby

Councillor Riley asked that Board members receive a copy of the Council meetings calendar.

The Chairperson gave an explanation of the Board's role on community committees; namely if the committees are funded in whole or part by Council they are required to have a link to Tasman District Council usually by way of a Board representative.

**Moved Board Members McLellan/Gamby
GB07/11/07**

**THAT the Golden Bay Community Board adopt the appointment of representatives to various Council and community committees as listed.
CARRIED**

Date Confirmed:

Chair: