

MINUTES

TITLE:	Corporate Services Committee
DATE:	Thursday 15 October 2009
TIME:	9.30 am
VENUE:	Tasman Council Chambers, 189 Queen Street, Richmond
PRESENT	Cr T B King (Chair), T E Norriss, E J Wilkins, J L Inglis, R G Currie, S G Bryant, J L Edgar, B W Ensor, B F Dowler
IN ATTENDANCE:	Corporate Services Manager (M Staite), Executive Assistant (V M Gribble)

APOLOGIES

**Moved Crs Glover/Wilkins
FN09/10/11**

**THAT apologies from Cr M J Higgins and Mayor R G Kempthorne for absence,
be received.
CARRIED**

1	CONFIRMATION OF MINUTES
1.1	Corporate Services Committee – 3 September 2009

**Moved Crs Bryant/Norriss
FN09/10/12**

**THAT the minutes of the Corporate Services Committee meeting held on
3 September 2009 containing resolutions numbered FN09/09/01 to FN09/09/19
be confirmed.
CARRIED**

1.2	Council Enterprises Subcommittee – 9 September 2009
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**Moved Crs Inglis/Wilkins
FN09/10/13**

**THAT the minutes of the Council Enterprises Subcommittee meeting held on
9 September 2009 containing resolutions numbered FN09/09/20 to FN09/09/31
be received.
CARRIED**

2	REPORTS
2.1	Chairperson

Cr King spoke to his report contained in the agenda.

The Committee discussed how Council can support staff to use their discretion when dealing with the public on issues like consents, engineering standards etc.

**Moved Crs Wilkins/Riley
FN09/10/14**

**THAT the Chairperson's report contained in the agenda be received.
CARRIED**

2.2	Corporate Services Manager
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Mr Staite spoke to his report which was contained in the agenda.

**Moved Crs Edgar/Borlase
FN09/10/15**

**THAT the Corporate Services Manager's report dated 6 October 2009 be received.
CARRIED**

2.3	Information Services
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Mr Staite spoke to the Information Services report contained in the agenda which updated the Committee on the latest activity and projects in the Information Services section.

**Moved Crs Edgar/Ensor
FN09/10/16**

**THAT the Information Services Update report dated 6 October 2009 be received.
CARRIED**

2.4	Debenture Trust Deed
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Mr Staite spoke to the report in the agenda which considered the use of a debenture trust deed to secure Council's debt.

**Moved Crs Edgar/Bryant
FN09/10/17**

**THAT Council agrees in principle to the establishment of a debenture trust deed subject to receiving additional advice from Asia Pacific Risk Management regarding trustee costs and the management of interest rate risk.
CARRIED**

2.5	Engineering Services Funding Reallocation
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Mr Staite spoke to the report in the agenda which considered a recommendation from the Engineering Services Committee to carry forward funds from the 2009 year to the 2010 year.

**Moved Crs Norriss/Wilkins
FN09/10/18**

**THAT the budget carry-overs as detailed in the Engineering Services Funding Reallocation report and recommended by the Engineering Services Committee be carried over to the 2010 financial year.
CARRIED**

2.6	Community Services Funding Reallocation
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Mr Staite spoke to the report in the agenda which considered a recommendation from the Community Services Committee to carry forward funds from the 2009 year to the 2010 year.

**Moved Crs Edgar/Glover
FN09/10/19**

**THAT the budget carry-overs as detailed in the Community Services Funding Reallocation report and recommended by the Community Services Committee be carried over to the 2010 financial year.
CARRIED**

3	ACCOUNTS FOR PAYMENT
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The agenda contained accounts for August 2009 and September 2009.

**Moved Crs Glover/Currie
FN09/10/20**

**THAT the accounts for payment for August 2009 and September 2009 be approved.
CARRIED**

4	RESOLUTION TO EXCLUDE THE PUBLIC
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**Moved Crs Edgar/Riley
FN09/10/21**

THAT the public be excluded from the following parts of the proceedings of this meeting:

**Combined Shareholders Report
Human Resources Update
Tourism Nelson Tasman Ltd Funding**

The general subject of the matter to be discussed while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Page
4.1	Combined Shareholders Minutes – 17 August 2009	Good reason to withhold exists under section 7	Section 48(1)(a)	
4.2	Combined Shareholders Report	Good reason to withhold exists under section 7	Section 48(1)(a)	
4.3	Human Resources Update	Good reason to withhold exists under section 7	Section 48(1)(a)	
4.4	Tourism Nelson Tasman Ltd	Good reason to withhold exists under section 7	Section 48(1)(a)	

This resolution is made in reliance on Section 48(1)(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item		
4.1	Enable Council to carry on without prejudice or disadvantage commercial negotiations	Section 7(2)(i)
4.2	Enable Council to carry on without prejudice or disadvantage commercial negotiations	Section 7(2)(i)
4.3	Protection of the privacy of natural persons	Section 7(2)(a)
4.4	Enable Council to carry on without prejudice or disadvantage commercial negotiations	Section 7(2)(i)

CARRIED

(Refer to Confidential Minute Book resolutions numbered FN09/10/22 to FN09/10/24).

**Moved Crs Edgar/Glover
FN09/10/25**

THAT open meeting be resumed and the business transacted be confirmed in open meeting.

CARRIED

1	COMBINED SHAREHOLDERS MINUTES – 17 AUGUST 2009 AND
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	COMBINED SHAREHOLDERS REPORT
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**Moved Crs Currie/Borlase
FN09/10/22**

**THAT the Combined Shareholders Meeting update report dated
6 October 2009 be received.
CARRIED**

2	HUMAN RESOURCES UPDATE
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**Moved Crs Currie/Glover
FN09/10/23**

**THAT the Human Resources Update report dated 6 October 2009 be received.
CARRIED**

3	TOURISM NELSON TASMAN LTD
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**Moved Crs Glover/Ensor
FN09/10/24**

**THAT additional capital funding of \$25,000 be provided to Tourism Nelson
Tasman Ltd.
CARRIED**

The meeting concluded at 11.55 am.

Confirmed:

Date: