

MINUTES

TITLE: Corporate Services Committee
DATE: Thursday 17 April 2008
TIME: 9.30 am
VENUE: Tasman Council Chambers, 189 Queen Street, Richmond

PRESENT: Cr T B King (Chair), Mayor R G Kempthorne, Crs S J Borlase, S G Bryant, R G Currie, B F Dowler, J L Edgar, B W Ensor, G A Glover, M J Higgins, J L Inglis, E J Wilkins

IN ATTENDANCE: Corporate Services Manager (M W Staite), Information Services Manager (P Darlington), Administration Officer (B D Moore)

APOLOGIES

Moved Crs Borlase/Ensor
FN08/04/07

THAT apologies for absence from Crs T E Norriss and N Riley, for absence, be sustained.
CARRIED

1 PUBLIC FORUM

A letter from Mr T Jessop of Lammas Street, Richmond, together with photographs taken on Monday 4 February 2008 to show the effect of dust that occurred during the Nelson Motorcycle Club's race meeting held at the A&P Showground/Richmond Racecourse was tabled and read.

2 CONFIRMATION OF MINUTES

2.1 Corporate Services Committee – 6 March 2008

Moved Crs Bryant/Edgar
FN08/04/08

THAT the minutes of the Corporate Services Committee meeting held on 6 March 2008, containing resolutions FN08/03/01 to FN08/03/16, be approved as a correct record.
CARRIED

2.2 Council Enterprises Subcommittee – 12 March 2008

**Moved Crs Bryant/Glover
FN08/04/09**

THAT the minutes of the Council Enterprises Subcommittee meeting held on 12 March 2008, containing resolutions FN08/03/17 to FN08/03/28, be approved as a correct record.

CARRIED

2.3 Communications Subcommittee – 27 February 2008

**Moved Crs Edgar/Dowler
FN08/04/10**

THAT the minutes of the Communications Subcommittee meeting held on 27 February 2008, containing resolutions FN08/02/01 to FN08/02/05, be approved as a correct record.

CARRIED

3 CORPORATE SERVICES COMMITTEE CHAIRPERSON'S REPORT

Cr King referred to the Quotable Value Ltd triennial valuation timeline, where notices are posted to owners at the end of December 2008 for the general revaluation. The proposed closing date for objections for the general revaluation 2008 would be 6 February 2009.

Mr Staite agreed to check with Quotable Value Ltd on the suitability of the Christmas/New Year period for valuation objection purposes.

Cr King advised that he was working with the Corporate Services Manager on improving the level of financial reporting and format used for presentation to this Committee.

**Moved Crs King/Borlase
FN08/04/11**

THAT the Corporate Services Chairperson's report dated 10 April 2008, be received.

CARRIED

4 CORPORATE SERVICES MANAGER'S REPORT

Mr Staite spoke to his report dated 8 April 2008 contained within the agenda.

4.1 Insurance Renewal

Cr Higgins spoke of the importance of a good relationship with an insurance company and the Committee did not express an interest in tendering Council's insurance services at the next renewal in October 2008.

Mayor Kempthorne arrived at the meeting at 10.00 am.

4.2 Loan Interest

Mr Staite advised that Council is still presently under 8.0% average interest rate for Council's debt and Council will continue to use bank debt.

**Moved Crs Borlase/Inglis
FN08/04/12**

**THAT the Corporate Services Manager's report dated 8 April 2008 be received.
CARRIED**

5 INFORMATION SERVICES MANAGER'S REPORT

Mr Darlington reported on the progress with regional broadband and that Citylink has won the contract to operate the new Nelson/Marlborough Peering Exchange. Telecommunications for new installations will increase network speed following upgrades over 2009/2010.

Installation of the computer equipment into the new Golden Bay Library building has been completed.

Cr King expressed the Committee's thanks to Mr Darlington and the information services section for the continuing work in relation to information services provision and upgrading.

**Moved Crs Currie/Higgins
FN08/04/13**

**THAT the Information Services Manager's report dated 10 April 2008, be received.
CARRIED**

6 QUOTABLE VALUE LTD – GENERAL REVALUATION 2008

The agenda contained a copy of a letter dated 2 April 2008 from Quotable Value Ltd providing the timeline for the general revaluation 2008.

**Moved Crs Bryant/Borlase
FN08/04/14**

**THAT the Corporate Services Manager's report dated 8 April 2008, Quotable Value Ltd Triennial Valuation Timeline, be received.
CARRIED**

7 REIMBURSEMENT OF VEHICLE USAGE ON COMMUNITY BOARD BUSINESS

The Committee considered reports dated 27 February 2008 and 16 February 2008 from the Corporate Services Manager, seeking that consideration be given to the subject of mileage reimbursement for community board business.

Cr Borlase said that Golden Bay Community Board members attend many meetings and travel extensively.

Cr Bryant opposed the proposal for reimbursement and questioned if the Council was going to differentiate between community boards and community councils.

Cr King suggested that the Remuneration Authority be requested to set the annual kilometres limit.

**Moved Mayor Kempthorne/Cr Borlase
FN08/04/15**

**THAT the Tasman District Council recommends to the Remuneration Authority, that the reimbursement of actual and reasonable costs for vehicle usage, up to an annual kilometre limit, be set for each community board.
CARRIED**

8 CLOSED ACCOUNT REPORT

A copy of the closed accounts as at 31 December 2007 had been circulated under separate cover, prior to the meeting. The closed accounts are stormwater, wastewater, water, refuse, dogs, camping grounds, rivers, reserve financial contributions and community housing.

**Moved Crs Edgar/Wilkins
FN08/04/16**

**THAT the closed accounts as at 31 December 2007, be received.
CARRIED**

9 ACCOUNTS FOR PAYMENT – FEBRUARY AND MARCH 2008

**Moved Crs Borlase/Dowler
FN08/04/17**

**THAT the accounts for payment – February and March 2008, be approved.
CARRIED**

The meeting concluded at 11.20 am.

Chair:

Date: