

MINUTES

TITLE: Engineering Services Committee
DATE: Thursday 17 September 2009
TIME: 9.30 am
VENUE: Council Chamber, 189 Queen Street, Richmond
PRESENT: Councillors TE Norriss (Chair), SG Bryant, RG Currie, B Dowler, J Edgar, G Glover, JL Inglis, TB King, EJ Wilkins
IN ATTENDANCE: MWH (NZ) Ltd, (R Palmer), Engineering Services Manager (P Thomson), Transportation Manager (G Clark), Asset Information Officer, (L Skinner), Utilities Asset Manager (J Cuthbertson), Utilities Asset Engineer (D Stephenson), Administration Assistant (JA Proctor)

APOLOGIES

Moved Crs Bryant/Currie
ESC09/09/01

THAT apologies for absence from Mayor Kempthorne, Cr Higgins, Cr Borlase, Cr Riley and Cr Ensor and lateness from Cr King be received.
CARRIED

1 CONFIRMATION OF MINUTES

1.1 Engineering Services Committee – 6 August 2009

Moved Crs Dowler/Edgar
ESC09/09/02

THAT the Minutes of the Engineering Services Committee meeting held on 6 August 2009 containing resolutions ESC09/08/01 to ESC09/08/12 be confirmed as a true and correct record.
CARRIED

2 Chairman's Report – 10 September 2009

Cr Norriss spoke to his report contained in the agenda.

Moved Crs Edgar/Inglis
ESC09/09/03

THAT the Chairperson's report dated 10 September 2009 be received.
CARRIED

3 RESOLUTION TO EXCLUDE THE PUBLIC

Moved Crs Wilkins/Glover

ESC09/09/04

THAT the public be excluded from the following part(s) of the proceedings of this meeting:

**Transportation Works Programme
Professional Services Contracts 461 and 682
Industrial water supply**

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
8.1	Transportation Works Programme	Good reason to withhold exists under Section 7	Section 48(1)(a)
8.2	Professional Services Contracts 461 and 682	Good reason to withhold exists under Section 7	Section 48(1)(a)
8.3	Industrial water supply	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item	Reason to withhold information under Section 7	
8.1	Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)
8.2	Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)
8.3	Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

CARRIED

(Refer to Confidential Minute book resolutions numbered ESC09/09/05, ESC09/09/06 and ESC09/09/10 to ESC09/09/12).

Cr King arrived at 9.48 am.

4 TRANSPORTATION

4.1 Transportation Report – 10 September 2009

Transportation Manager, Mr G Clark, spoke to his report contained in the agenda.

Cr Bryant asked Mr Clark to quantify the statement “All the maintenance contracts are performing well” as he had evidence to the contrary, in particular Rainy River Road and Eves Valley.

Mr Clark replied that with any contract there were exceptions and that he was not aware of the maintenance issue at Rainy River Road. He continued that the reality of the network is that the contractor could not be everywhere all of the time. The contractor was expected to inspect the network each month however, some issues developed quickly and could appear to have “slipped through” due to timing. Mr Clark acknowledged that Eves Valley needed a more proactive approach which included liaison with logging contractors.

Cr Bryant expressed his frustration as the new contractor was supposed to be proactive.

Cr King concurred and continued that the network should not be allowed to deteriorate to the levels evidenced and that it was the contractor’s responsibility.

Cr Inglis felt that in accepting the cheaper tender the Council may pay long term.

Mr Clark thanked the Councillors for their views and took note of their comments.

In response to a question from Cr Dowler, Mr Clark explained that there was a system in place to record, action and monitor an issue when it was raised via a Customer Service Request. The Chair received a copy of this report regularly.

Cr Glover asked if management of Downer EDI Works Limited were invited to attend Council meetings and Mr Clark stated that they were available should the invitation be extended.

Mr Thomson stated that he had listened to the comments and gave his personal assurance that the contractor would be made to perform in accordance with the terms of the contract. He continued that administering the contract was the responsibility of Council staff and that as the network was Councils single biggest asset, then it was critical to ensure its integrity.

Page 5 – “Sarah” is Sarah Downs, School Travel Planner.

Cr Currie asked who took responsibility for installing bus shelters and Mr Clark stated that Council was obligated to do so at key points.

Adjourned for morning tea 10.50 am.

Meeting resumed at 11.05 am.

Cr Norriss questioned whether funds should continue to be allocated to Salisbury Bridge. Mr Clark advised that he was investigating this as he too was concerned at the escalating costs. Cr Currie concurred and advised that the local community did not wish to see any further money allocated to this project.

Mr Thomson advised that the MWH report on the Riwaka – Kaiteriteri Road was a working copy and that any annotations should be disregarded and any comments made did not relate to the report.

A discussion ensued regarding the Riwaka – Kaiteriteri Road which needed to be managed and problems rectified. Measures to control the slip north of Turners Bluff were not as successful as staff would have liked due to the geology of the site, i.e. the site became very fluid when wet and each slip could cost in the region of \$100 – 200,000 to fix. **Peter – did I record these figures correctly?** Staff were monitoring the road on a weekly basis and if necessary would reduce down to one lane.

Mr Clark had recently met with landowner Mr Turner to discuss the issue and would do so again soon. Mr Clark did not wish to see the road as a major highway and advised that speed limits would be kept at 60 kph. He continued that it was important to resolve this issue correctly and that it may take time and a considerable budget to do so. Cr Norriss agreed that it was important to get it right first time.

Cr Inglis advised that ratepayers were furious with the state of the road and felt it was extremely dangerous and required urgent attention immediately

Mr Clark had met with residents and listened to their concerns but advised that filling the gully was a short term fix. He stated that up to 2,000 vehicles used the road per day during summer.

Cr Glover asked whether the road would be kept as a scenic route and Mr Clark advised that by keeping the curves in the route, it kept drivers alert and speeds in check.

In response to a question from Cr Bryant, Mr Clark advised that he would be providing a report at the next meeting which would include a design and cost recommendation.

**Moved Crs Edgar/King
ESC09/09/07**

**THAT Committee receives this report.
CARRIED**

4.2 Rural naming and numbering of the Coastal Highway when transferred from the NZ Transport Agency – 1 September 2009

Asset Information Officer, Mr L Skinner was in attendance to present his report contained in the agenda.

The purpose of the report was to request the Engineering Services Committee to confirm road naming for The Coastal Highway/Stafford Drive once the Ruby Bay Bypass project had been completed.

Cr Ensor, Cr King and Cr Norriss advised that they have been in discussions with Mr Skinner regarding this issue.

**Moved Crs Inglis/Glover
ESC09/09/08**

**THAT the Engineering Services Manager and the 3 Waimea/Moutere ward Councillors be given full delegated authority to determine the proposed rural naming and numbering by way of a formal process, by way of advertising.
CARRIED**

5 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Glover/Bryant
ESC09/09/09**

THAT the public be excluded from the following part(s) of the proceedings of this meeting:

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8.3	Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)
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CARRIED

(Refer to Confidential Minute book resolutions numbered ESC09/09/05, ESC09/09/06 and ESC09/09/10 to ESC09/09/12).

Adjourned for lunch 12.40 pm.

Cr King left the meeting at 12.40 pm.

6 UTILITIES

6.1 Utilities Management Report – 4 September 2009

Meeting resumed at 1.24 pm.

Utilities Asset Manager, J Cuthbertson and Utilities Asset Engineer, D Stephenson spoke to the report contained in the agenda.

Mr Cuthbertson advised that Council staff had now agreed to replace the curb on Croucher Street and channelling on the southern side of D'Arcy Street.

Cr Bryant asked if the refuse haulage contract due for review in July 2010 would be openly tendered. Mr Stephenson confirmed that it would and that the existing contractor was keen to tender. Mr Stephenson advised that the compact units were Council property but that the hooker bins belonged to the contractor.

Cr Norriss thanked staff who were involved in e-Day. Mr Stephenson advised that organisers had confirmed that the event would take place in 2010 and that the following stats had been returned: 986 vehicles and 52 tonnes. **Peter could you please just check that I noted this correctly? Thanks.**

Mr Thomson advised that in response to a questionnaire, the public advised that they had been waiting for event and had stored their e-waste until it could be disposed of correctly.

Mr Stephenson stated that Nelson City Council staff had spoken with MP Nick Smith and made the point that the event was funded by local government.

Mr Thomson felt that all Councillors needed to be advised of the huge contribution ENZA and Fonterra made to this successful event.

**Moved Crs Edgar/Wilkins
ESC09/09/13**

THAT a letter of thanks be forwarded to ENZA and Fonterra acknowledging their support.

CARRIED

**Moved Crs Glover/Wilkins
ESC09/09/14**

**THAT the report be received.
CARRIED**

6.2 Ministry of Health Drinking Water Subsidy Report – 9 September 2009

Utilities Asset Manager, J Cuthbertson, spoke to his report contained in the agenda.

The purpose of the report was to report on the status of the Ministry of Health Water Supply subsidy scheme to the Engineering Services Committee and to seek support for an interim way forward.

Cr King returned to the meeting at 1.48 pm.

**Moved Crs Wilkins/Glover
ESC09/09/15**

THAT the Engineering Services Committee support staff completing all work on the Motueka and Takaka water supplies pending applications to the Ministry of Health for a subsidy.

**THAT all design work and documentation be completed for the installation of the Takaka firefighting reticulation but not tendered until either advised by Council or the conclusion of the Ministry of Health subsidy scheme review.
CARRIED**

7 Budget Carryovers – Utilities and Transportation Report – 9 September 2009

Utilities Asset Manager, J Cuthbertson and Transportation Manager, G Clark, spoke to their report contained in the agenda.

The purpose of the report was to seek approval from the Engineering Services Committee to carry over some of the 2008/2009 approved Utilities budget into the 2009/2010 financial year.

**Moved Crs Edgar/King
ESC09/09/16**

**THAT the Engineering Services Committee approves the 2008/2009 Engineering Services budget carryovers into the 2009/2010 financial year.
CARRIED**

The meeting concluded at 2.03 pm.

Date Confirmed:

Chair: