

MINUTES

TITLE: Community Services Committee
DATE: Thursday 21 May 2009
TIME: 9.30 am
VENUE: Tasman Council Chambers, 189 Queen Street, Richmond
PRESENT: Cr S G Bryant (Chair), Mayor R G Kempthorne, Crs T B King, S J Borlase, S G Bryant, J L Edgar, B W Ensor, G A Glover, M J Higgins, T E Norriss, N Riley and E J Wilkins

IN ATTENDANCE: Community Services Manager (L L Kennedy), Manager Property Services (J Frater), Community and Recreation Advisor (M Tasman-Jones), P McConachie (Recreation Advisor), B Wilkes (Reserves Manager), Libraries Manager (C Bryham), S Richards (Reserves Officer), E Verstappen (Resource Scientist - Rivers & Coast), Executive Assistant (T Cater)

APOLOGIES

Moved Crs Edgar/Riley
CS09/05/03

THAT apologies for absence from Cr Currie, Inglis, Dowler and for lateness from Crs Glover, Borlase and King be sustained.
CARRIED

1 CONFIRMATION OF MINUTES

1.1 Community Services Committee – 9 April 2009

Moved Crs Norriss/Higgins
CS09/05/04

THAT the minutes of the Community Services Committee meeting held on 9 May 2009 containing resolutions CS09/04/01 to CS09/04/25 be confirmed as a true and correct record.
CARRIED

1.2 Creative Communities Subcommittee – 15 April 2009

Moved Crs Edgar/Wilkins
CS09/05/05

THAT the minutes of the Grants and Community Facilities Rate Subcommittee meeting held on 15 April 2009 containing resolution CS09/04/26 to CS09/04/31 be confirmed as a true and correct record.
CARRIED

2 REPORTS

2.1 Community Services Manager

Mr Kennedy spoke to his report contained in the agenda.

**Moved Crs Edgar/Norriss
CS09/05/06**

**THAT the Community Services Manager's report dated 8 May 2009 be received.
CARRIED**

2.2 Chair's Report

Cr Bryant tabled his report.

**Moved Crs Ensor/Riley
CS09/05/07**

**THAT the Chair's report dated 12 May 2009 be received.
CARRIED**

2.3 Proposed Amendment to the Hope Reserve Management Plan

The Committee was advised of a necessary amendment to the Richmond Ward Reserves Management Plan and in particular the Hope Reserve section of this plan. It was recommended that Council gives public notification of the proposed amendment.

**Moved Crs Edgar/Riley
CS09/05/08**

**THAT pursuant to Section 41.9 of the Reserves Act 1977, public notice be given that the wording of Policy 9.3.6 of the Richmond Ward Reserves Management Plan be amended to read "Limit tennis to a maximum of 10 courts".
CARRIED**

2.4 Community and Recreation Advisor

Mr Tasman-Jones was in attendance to present his report contained in the agenda. He commented on activities that have taken place in the district over the last couple of months.

Cr Glover arrived at the meeting at 9.45 am.

Cr Higgins raised concern regarding an increase in the number of dogs on the streets and that Council needs to be aware and monitor this. Cr Riley said he would raise this concern at the SPCA meeting he is attending tonight.

Mayor Kempthorne arrived at the meeting at 9.55 am.

**Moved Crs Glover/Riley
CS09/05/09**

**THAT the Community and Recreation Advisor's report dated 12 May 2009 be received.
CARRIED**

3 TASMAN DISTRICT YOUTH COUNCIL

Emma McElroy and Jess Marchbanks, members from the Waimea Cluster of Tasman District Youth Council, were in attendance and presented the Committee with a dvd presentation which viewed youth's opinions on what to do within Tasman district.

Cr Borlase arrived at the meeting at 10.20 am.

A discussion followed with Councillors asking various questions regarding youth issues which Emma and Jess answered.

Mayor Kempthorne left the meeting at 10.30 am.

2 REPORTS CONTINUED

2.5 Libraries Manager

Cr Bryant welcomed our new Libraries Manager, Catherine Bryham, who commenced work earlier this month.

Ms Bryham presented her report which was included in the agenda.

She said that the LMS (library management system) is no longer supported by the supplier and various options are being considered to position Tasman well for the future.

**Moved Crs Glover/Borlase
CS09/05/10**

**THAT the Libraries Manager's report dated 12 May 2009 be received.
CARRIED**

2.6 Reserves Manager

The report contained in the agenda updated the Committee on the Parks and Reserves Department.

Mayor Kempthorne returned to the meeting at 11.35 am.

**Moved Crs Riley/Glover
CS09/05/11**

**THAT the Reserves Manager's report dated 11 May 2009 be received.
CARRIED**

2.7 McKee Recreation Reserve Coastal Erosion

Reserves Officer, S Richards, and Resource Scientist - Rivers & Coast, E Verstappen, were in attendance to speak to their report.

On 16 March, Council had a site meeting to assess the erosion and discuss options at McKee Recreation Reserve.

High tide storm events have been eroding away the foreshore towards the western end of the reserve. Initially erosion events were minor, removing small amounts of gravels and steeping the profile of the beach, but during 2008 the erosion has been occurring with increasing frequency and severity.

Mr Verstappen said creating a clay bund along the foreshore would act as a buffer against high tide storm events. It would also reduce the risk of flooding into the reserve.

Mr Richards said there is approximately 300 m³ of material available from the Old Coach Road development and that leaves 700 m³ of material that would need to be sourced from somewhere else.

**Moved Crs Bryant/Glover
CS09/05/12**

**THAT a bund be created along the foreshore to act as a strengthened buffer against high tide storm events and reduce the risk of flooding into McKee Recreation Reserve, subject to reporting back on costings.
CARRIED**

2.8 Manager Property Services

Mr Frater spoke to his report contained in the agenda.

He said that a commitment has been made to Wakatu Incorporation to have the Marahau Fire Station off their site in Marahau in July.

He said that the Collingwood Camp Managers' contract expires at the end of the month and they have agreed to stay on for another 12 months.

**Moved Crs Wilkins/Edgar
CS09/05/13**

**THAT the Manager Property Services report dated 12 May 2009 be received.
CARRIED**

2.9 Customer Services Manager

The report contained in the agenda updated the Committee on the Customer Services section.

**Moved Crs Norriss/Borlase
CS09/05/14**

**THAT the Customer Services Manager's report dated 13 May 2009 be received.
CARRIED**

Cr King arrived at the meeting at 12.00 pm.

2.10 Cemetery Standard Operating Procedures

A Draft Cemetery Standard Operating Procedures document was attached to the agenda.

Mrs Wilkes was in attendance to talk to Council about the document. At present, Council has no Cemetery By-Laws or policy or procedures documents.

Cr Higgins said he would like to have advice from Environment & Planning staff and a Public Health officer regarding natural burials. Mrs Wilkes said she has talked to a Public Health officer and Environment & Planning staff and she said there is no reason or rule to have to embalm a body before burial. Cr Higgins would like written approval from Public Health.

**Moved Crs Borlase/Edgar
CS09/05/15**

**THAT the Draft Standard Operating Procedures be sent to the local Funeral Directors, Monumental Masons, Funeral Organisers, Matt Maloy at Public Health and Environment & Planning Department for comment.
CARRIED**

3 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Riley/Ensor
CS09/05/16**

THAT the public be excluded from the following part(s) of the proceedings of this meeting:

**Ruby Bay Bluffs – Private Landscape Reserve
Hunter Ave Walkway – Request to Purchase Land
Pohara Store Lease**

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
3.1	Ruby Bay Bluffs – Private Landscape Reserve	Good reason to withhold exists	Section 48(1)(a)

		under section 7	
3.2	Hunter Ave Walkway – Request to Purchase Land	Good reason to withhold exists under section 7	Section 48(1)(a)
3.3	Pohara Store Lease	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Enable Council to carry on without prejudice or disadvantage, commercial negotiations.	Section 7(2)(i)
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CARRIED

(Refer to Confidential Minute book resolutions numbered CS09/05/17 to CS09/05/19).

**Moved Crs
CS09/05/20**

THAT the open meeting be resumed.

CARRIED

The meeting concluded at 12.40 pm.

Chair:

Date: