

MINUTES

TITLE: Community Services Committee
DATE: Thursday 1 December 2005
TIME: 9.30 am
VENUE: Motueka Service Centre, Hickmott Place, Motueka
PRESENT: Crs P K O'Shea (Chair), S G Bryant, M J Higgins, N Riley, E J Wilkins
IN ATTENDANCE: Motueka Community Board Member C Satherley
Community Services Manager (L L Kennedy), Corporate/
Engineering Administrator (V M Gribble)

APOLOGIES

Moved Crs Riley/Inglis
CS05/12/01

THAT apologies from Cr E E Henry and Mayor J C Hurley for absence be sustained.
CARRIED

1 PUBLIC FORUM

1.1 K Gill

Mr Gill asked that consideration be given to establishing a "speakers corner" in Motueka.

1.2 J Daniels

Mr Daniels spoke in support of the use of the Motueka Museum frontage by the Motueka New Life Centre Church for open air meetings.

2 CONFIRMATION OF MINUTES

2.1 Community Services – 20 October 2005

Moved Crs Higgins/Wilkins
CS05/12/02

THAT the minutes of the Community Services Committee meeting held on 20 October 2005 containing resolutions CS05/10/01 to CS05/10/09 be confirmed as a true and complete record.
CARRIED

2.2 Creative Communities Subcommittee – 25 October 2005

Moved Crs Riley/Bryant
CS05/12/03

THAT the minutes of the Creative Communities Subcommittee meeting held on 25 October 2005 containing resolutions CS05/10/10 to CS05/10/14 be received.
CARRIED

2.3 Grants and Community Facilities Rate Subcommittee – 26 October 2005

**Moved Crs Riley/Bryant
CS05/12/04**

THAT the minutes of the meeting of the Grants and Community Facilities Rate Subcommittee held on 26 October 2005 containing resolutions CS05/10/15 to CS05/10/21 be received.

CARRIED

3 ACTION SCHEDULE

3.1 Marahau Fire Station Site

Mr Kennedy reported that progress is being made with the issue of a site for the Marahau Fire Station. The current fire station is on land that belongs to Wakatu.

3.2 Motorsports Venue

Mr Kennedy said discussions with property owners adjacent to the site have been held and staff are now waiting to hear back from them regarding any concerns they may have. The site is looking favourable.

3.3 St Arnaud Pool Deepening Request

Staff have written to the St Arnaud School Board of Trustees for further information and have been advised that the school has no intention of doing anything in the short term. Mr Kennedy said it should be included in the LTCCP for funding for school pools.

Cr O'Shea said Council should let them know that we support them but they need to write to Council requesting financial assistance.

Ward Councillors were asked to discuss the matter with the school and bring a recommendation back to a future meeting.

3.4 DILs Requests – Motueka Bowling Club and Ngatimoti Fire Station

Recommendations from the last meeting of this Committee have been confirmed by the Motueka Community Board.

4 REPORTS

4.1 Chair's Report

Cr O'Shea spoke to her report which was contained in the agenda and commented on the challenge of the budget discussions. She expressed concern about the ability of communities to raise the capital funds for projects and to sustain the facilities once they are in place. She recommended that Council use some of the facilities that are available now, eg Lake Rotoiti Hall, Moutere Sport and Cultural Complex, for workshops etc.

Cr Bryant congratulated Cr O'Shea on the way she has conducted the Community Services meetings and noted it has been an interesting year for facilities throughout the district.

**Moved Crs Bryant/Riley
CS05/12/05**

THAT the Community Services Chair's report dated 23 November 2005 be received.

CARRIED

4.2 Youth Council

Andrew Hayward and Harley Trafford were in attendance to update the Committee on Tasman Youth Council activities in Motueka.

Andrew is the Youth worker at Motueka Recreation Centre and has been working with Harley Trafford and Luke Kennedy from Motueka High School on youth issues this year.

Harley reported on a successful dance party that had been held and radio shows each week on Fresh FM that he and Luke front. Next year they will be running more events and meeting youth councillors from other schools. A gathering will be held for all youth councillors at the beginning of the new year. Harley and Luke will both be returning to the youth council next year as 7th formers.

Cr Bryant asked about employment opportunities for youth in the area.

Harley said there are lots of holiday and after school part time jobs. There is no issue with there not being enough work.

Cr O'Shea was interested in discussing with youth how local government works which will hopefully encourage younger people to be involved in local government. She thanked Andrew and Harley for attending the meeting.

4.3 Property Manager's Report

Mr Kennedy spoke to the Property Manager's report which had been circulated.

4.3.1 Takaka Library

Don Robertson, Project Manager, has been appointed to review proposals received from architects for Takaka Library.

Cr Riley advised that two businesses in the township are providing changing room facilities for parents and didn't consider it was necessary to include them in the new library.

4.3.2 Main Office Building Project

Cr Riley asked about costs for fitting out the building and relocating of existing furniture.

Cr Bryant advised that the Property Manager gave a verbal report to the Council Enterprise Subcommittee and noted that the project is on budget.

Cr Wilkins said staff had been asked for financial reports on major projects but they had not eventuated.

Mr Kennedy said the financial reports are provided regularly from Don Robertson and said they would be available from the Property Manager and also that this project is not the responsibility of the Community Service Committee.

Cr Higgins asked managers to consider whether we should be holding land at the ASB Bank Aquatic Centre site for relocation of Council administration offices at a future point as he feels that Council will out grow the new facility fairly quickly.

Mr Kennedy said the existing engineering building could have another storey built on it, but agreed the matter should be discussed at the Council workshops.

4.3.2 Property Manager's Conference

Mr Kennedy reported that Mr Frater has been appointed President of the new Property Managers Association.

4.4 District Librarian

The District Librarian's report was included in the agenda.

Friends of the Tasman District Libraries hosted three meetings at which speakers were authors Ken Ring, Tracey Richardson and Jim Hopkins. All the meetings were well attended with audiences in excess of 60 people.

4.5 Reserve Manager

Mr Satherley said the works at Sportspark Motueka are going well, with a lot of community support and business support which is helping with the cost of the development of the new grandstand.

Cr Wilkins said the historical walkway in Deck's Reserve is a great project.

Mr Kennedy tabled a design which has been done for toilets at the skate park at Motueka.

4.6 Community Recreation Advisor

The Community Recreation Advisor's report was contained in the agenda.

Mr Kennedy tabled copies of the Summer "Passport" which contained information about the Nelson/Tasman region to help young people get the best out of summer and also the latest "Hummin in Tasman" magazine.

Moved Crs Bryant/Riley
CS05/12/06

THAT the Property Manager's report, the District Librarian's report, Reserve Manager's report and Community Recreation Advisor's report, be received.
CARRIED

4.7 Collaboration Protocol between Nelson Local and Central Government Agencies with the Nelson Pacific Island Community

The agenda contained a collaboration protocol for Nelson Local and Central Government Agencies with the Nelson Pacific Island Community. Peter Retimanu and Lesa Kalapu, from the Office of Pacific Affairs, met recently with the Chief Executive, Bob Dickinson and M Tasman-Jones the Community Recreation Advisor to invite Tasman District Council to become a signatory to the collaboration protocol.

Moved Crs Bryant/Wilkins
CS05/12/07

THAT the Tasman District Council become a signatory to the collaboration protocol between Nelson local and Central government agencies with the Nelson Pacific Island community.
CARRIED

4.8 Rough Island Equestrian Park

A request has been received from the Tasman and District Equestrian Trust for a roading upgrade from the sealed Rabbit Island Road to the Equestrian Park; and permission for the Western Riding Group to build a new storage building near their arena.

Mr Kennedy said \$20,000 was allocated for foundation material in this years budget but as the road is very close to the estuary it was proposed to shift the existing access road approximately 40 metres inland to provide an appropriate area for a planting buffer.

Cr Higgins was happy with the proposal but felt the money should come from the Rabbit Island maintenance budget. He said it is not just for the Equestrian Park as a lot of traffic uses the road.

Moved Crs Higgins/Wilkins
CS05/12/08

THAT the roading upgrade on Rough Island be held over to the 2006/2007 financial year when additional funds will be allocated to allow the road to be shifted further from the estuary edge which will allow for a planting buffer between the road and the estuary.
CARRIED

Cr Higgins said the proposed storage building has the full support of the Equestrian Park Board and the Western Riding Group are providing some funds, with an application being made to Council for funds.

**Moved Crs Higgins/Wilkins
CS05/12/09**

THAT approval be given to the Tasman and Districts Equestrian Trust and the Western Riding Group to build a new storage shed next to the Western Riding Group's arena, subject to final siting, design and colour being approved by Cr Higgins and the Community Services Manager.

CARRIED

4.9 Changes to Library Hours of Opening

Changes to library hours have been proposed in response to feedback received from customers during the focus group meetings held this year. Staff are aware that many people would like to see additional open hours, particularly at the weekend. Although financial constraints mean that those demands are unable to be met at present, they will remain under consideration in the future.

Mr Kennedy said there is pressure to open longer hours and Council should be looking at putting money aside to open longer hours in the future.

**Moved Crs Bryant/Higgins
CS05/12/10**

THAT the following changes be made to the opening hours of libraries, with effect from 4 January 2006:

District Library, Richmond and Motueka and Takaka Branch Libraries – doors open on Wednesday at 9.30 am instead of 10.00 am.

District Library, Richmond – closes on Thursday at 7.00 pm instead of 7.30 pm.

Motueka Library – closes on Thursday at 5.00 pm instead of 6.00 pm.

Motueka Library – remains open until 1.00 pm on Saturday instead of 12.30 pm.

CARRIED

4.10 Service Centre Manager's Report

The report from the service Centre Manager advised that the Motueka Special Olympics Committee had applied for a site for a combined Bocce and Petanque Court at Motueka Beach Reserve.

The Motueka Community Board supported the application and recommended a grant of up to \$2,900 from the 2005/2006 Motueka DILs (subject to funds being available) be given to the Motueka Special Olympics Committee.

**Moved Crs Riley/Wilkins
CS05/12/11**

THAT the Motueka Special Olympics Committee be granted \$2,900 for the installation of a Bocce and Petanque Court at Motueka Beach Reserve, from the 2005/2006 Motueka DILs.

CARRIED

4.11 Takaka Drama Society

Mr Kennedy spoke to a report that informed the Committee of the Takaka Drama Society's feasibility study into using the Pohara Hall for a Performing Arts Centre. He said the Society had rejected the idea and have asked Council to reconsider their application for funds for a stand-alone facility.

Cr Riley said the existing site is probably the appropriate site but to raise the funds to provide a new facility is not achievable by the community. He favours a multi-use facility, and considers the Pohara Hall could be used.

**Moved Crs Bryant/Higgins
CS05/12/12**

THAT the Takaka Drama Society be advised that it would be unlikely that Council would fund a purpose-built theatre as proposed, as Council supports multi-use facilities where possible.

CARRIED

4.12 Goodsport Park Grandstand Motueka

Mr Kennedy updated the Committee on fundraising for the new Grandstand in Motueka and undertook to circulate the information to Committee members.

5 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Riley/Bryant
CS05/12/13**

THAT the public be excluded from the following part of the proceedings of this meeting, namely:

**Golden Bay Housing Trust Proposal
Asset Management Contracts
Cemetery Fees**

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are:

Subject	Reasons	Grounds
Golden Bay Housing Trust Proposal	Consideration of a report	To enable the Committee to carry on negotiations without prejudice or disadvantage
Asset Management Contracts	Consideration of a report	To enable the Committee to carry on negotiations without prejudice or disadvantage
Cemetery Fees	Consideration of a report	To enable the Committee to carry on negotiations without prejudice or disadvantage.

CARRIED

(Refer to Confidential Minute Book, resolutions numbered CS05/12/14 and CS05/12/15).

**Moved Crs Bryant/Riley
CS05/12/16**

**THAT public meeting be resumed and the business transacted while the public was excluded be adopted in open meeting.
CARRIED**

The meeting concluded at 12.25 pm.

Chair:

Date: