

# MINUTES

**TITLE:** Community Services Committee  
**DATE:** Thursday 17 March 2005  
**TIME:** 9.30 am  
**VENUE:** Council Chamber, 189 Queen Street, Richmond.

**PRESENT:** Crs E E Henry (Chair), M J Higgins (from 9.37am), N Riley, E Wilkins and His Worship the Mayor (from 10.30am).

**IN ATTENDANCE:** L L Kennedy (Community Services Manager), S E Hartley (Administration Advisor), J Frater (Manager Property), B Wilkes (Reserves Manager) and R G Dickinson (Chief Executive)

## APOLOGIES

Moved Crs N Riley/E J Wilkins  
CS05/03/08

THAT apologies from Crs P K O'Shea and S G Bryant be received and sustained  
CARRIED

## 1 CONFIRMATION OF MINUTES

### 1.1 Community Services Meeting 10 February 2005

Moved Crs E J Wilkins/N Riley  
CS05/03/09

THAT the minutes of the meeting of the Community Services Committee held on 10 February 2005 containing resolutions CS05/02/01 to CS05/02/09 be confirmed as a true and correct record.  
CARRIED

### 1.2 Community Services Committee 2 March 2005

Moved Crs E J Wilkins/N Riley  
CS05/03/10

THAT the minutes of the meeting of the Community Services Committee held on 2 March 2005 containing resolutions CS05/03/01 to CS05/03/07 be confirmed as a true and correct record.  
CARRIED

## 2 ACTION SCHEDULE

Mr Kennedy reported that an agreement has been reached with two parties wishing to use the former Motueka Scout Den with a six month trial; the Police Memorandum of

Understanding had been sent to the Chief Executive in error, and will subsequently go on a future agenda; the Estuary Park issues have now been resolved.

Cr Higgins arrived at this stage being 9.38 am.

### **3 REPORTS**

#### **3.1 District Librarian**

Mr Kennedy spoke to this report highlighting that Richmond Library had hosted the South Island Library Manager's conference this week. He also advised that new furniture had been purchased for the library meeting room.

**Moved Crs M J Higgins/E J Wilkins  
CS05/03/11**

**THAT the District Librarian's report be received.  
CARRIED**

#### **3.2 Reserve Manager**

Mr Kennedy spoke to this report which updated reserve works and activities throughout the district. Mr Kennedy also reported that he had accompanied staff on a site visit to Dummy Bay earlier this week to assess whether land which had been offered as a reserve for a subdivision was suitable.

**Moved Crs M J Higgins/N Riley  
CS05/03/12**

**THAT the Reserve Manager's report be received.  
CARRIED**

#### **3.3 Community Recreation Advisor**

Mr Kennedy tendered an apology for Mike Tasman-Jones who was attending Physical Activity Plan meetings in Golden Bay. The report referred to the Tasman Youth Council, funding activities, Physical Activity Plan, Bike Wise Results and Positive Ageing Forum.

**Moved Crs N Riley/M J Higgins  
CS05/03/13**

**THAT the Community & Recreation Advisor's report be received.  
CARRIED**

#### **3.4 Motueka Dart Clubrooms**

This report was an update on a previous one, advising that the Clubrooms had been sold and removed, and that Council was considering a parking layout for the area, which would assist with the current congestion for the sports pavilion.

**Moved Crs E J Wilkins/N Riley  
CS05/03/14**

**THAT the Motueka Darts Club report be received.  
CARRIED**

### **3.5 Drag Racing and Petrol Sports**

Mr Kennedy's report referred to the various motor sports in the district, the problems of the Drag Racing activities at Motueka Airport, and asking whether Council should investigate assistance for motor sport groups, and if so how best to manage the process.

Cr Higgins felt that instead of pursuing petrol sports that Council should be looking at the bigger picture for the region and supporting facilities which would have an economic impact, such as a major concert venue and the NPC rugby.

Cr Riley supported this viewpoint, and believed motor sports could look after themselves, with perhaps assistance from Council with administration.

Chief Executive, Mr R G Dickinson, arrived at this stage being 10.00 am.

Cr Henry suggested that more information be sought from these groups as to where they see themselves in the future.

**Moved Crs E J Wilkins/N Riley  
CS05/03/15**

**THAT the Community Services Manager be requested to seek further information from the motor sports groups regarding their future requirements, pointing out that Council may not necessarily wish to be involved financially.  
CARRIED**

His Worship the Mayor arrived at this stage being 10.32am.

### **3.6 Motueka Recreation Centre**

Mr Kennedy advised that the request for capital works from Sports Tasman for the Recreation Centre had arrived after the budgets were prepared. He suggested the Committee prioritise the work, noting that the biggest issue was roof repairs.

**Moved His Worship the Mayor J C Hurley/Cr E J Wilkins  
CS05/03/16**

**THAT subject to the necessary funds being provided in the budget:**

- 1 That Hunt Building Consultants be asked to prepare a scope of works for the roofing and condensation problems so that quotations can be obtained and that the funding of this work by way of loan be included in the draft Annual Plan;**
- 2 THAT the funds provided in the Motueka DIL's for the Recreation Centre be used for the investigation and planning during 2005/06, of other works suggested by Sports Tasman, ready for possible inclusion in the 2006/07 Annual Plan.**

**CARRIED**

## **4 INFORMATION ITEMS**

**Moved Crs E J Wilkins/M J Higgins  
CS05/03/17**

**THAT the Rural Fire Network Report be received.  
CARRIED**

## **5 BUDGETS**

### **Output 17 – Parks & Reserves**

Reserves Manager Beryl Wilkes was in attendance, and spoke to her budget, which had increased by \$134,424.00 due to provision for contract cost fluctuation payments; increased rubbish disposal costs; pan charge increases; new toilets; increased principle and interest charges for public convenience loans; increase for new reserves and walkway areas, and increased fees and recoveries.

### **Output 30 – Reserve DIL's Accounts**

Mr Kennedy spoke to this budget which had been arrived at through the community boards and ward councillors. He added that extra funds would be needed for the recent purchase of the Motueka Scout Den.

Cr Higgins advised that he had received a letter from the Foxhill Hall Committee requesting funding to purchase the two adjacent tennis courts, which could be used as tennis courts during the day and car-parking at night. Cr Higgins said he was prepared to negotiate other things in the ward to enable this purchase.

**Moved Cr M J Higgins/His Worship the Mayor J C Hurley  
CS05/03/18**

**THAT:**

- 1 Council underwrite the purchase of the tennis courts at Foxhill;**
- 2 request the Property Manager to facilitate deal;**
- 3 the funds to be provided from the Waimea/Lakes-Murchison DIL's; and**
- 4 that the Hall Committee be encouraged to source 20% of these funds.**

**CARRIED**

**Moved Crs N Riley/E J Wilkins  
CS05/03/19**

**THAT the 2005/2006 DIL's as amended be approved and included in the draft  
Annual Plan.**

**CARRIED**

### **3 REPORTS CONTINUED**

#### **3.7 Manager Property's Report**

Mr J Frater spoke to his report on the agenda, highlighting the update on the council building and that some submissions for Papps car park had already been received.

**Moved Crs M J Higgins/E J Wilkins  
CS05/03/20**

**THAT the Manager Property's report be received  
CARRIED**

### **5 BUDGETS CONTINUED**

#### **Output 24 – Emergency Management**

Mr Frater spoke to this budget pointing out that it was similar to last year with an actual \$4,000.00 decrease, despite the LTCCP showing it is \$57,000.00 more.

#### **Output 25 – Property**

Mr Frater pointed out that there were some issues with this budget, in that the total operating cost should be the same as fees and recoveries, and there should be a credit to general rates of \$5,744.00 based on the sale of the Pakawau properties.

#### **Output 13 – Library Services**

Mr Kennedy advised that the increase was largely to accommodate expected increases in staff costs.

### **ADJOURNMENT**

The meeting adjourned for lunch at 12.12 pm and reconvened at 1.05 pm.

#### **Output 14 – Recreation Advisory Service**

Mr Kennedy spoke to this budget which had increased by \$40,269.00 due to new activities, and the transfer of Late Bus budget from Corporate Services.

It was suggested that Late Bus patronage figures be passed on to committee members for their information.

#### **Output 15 – Community Housing**

Mr Kennedy pointed out that the opening credit balance is \$240,000.00.

Cr Higgins questioned whether each unit is paying the appropriate rating charges and he also felt that the current dividend to general rates was inadequate.

Mr Kennedy advised that a \$50,000.00 capital item required for Vosper Street flats for the renovation of one flat and road re-sealing, had been omitted from the budget.

**Moved Crs M J Higgins/N Riley  
CS05/03/21**

**THAT if the rates paid on council pensioner cottages per unit do not include the uniform annual charge, facilities rate and recycling charge, that these charges be imposed.**

**CARRIED**

Cr Higgins also noted that nationwide rental rates have increased by an average of \$10.00 per week, and suggested that council cottage rentals be increased by an average of \$2.00 per unit, depending on value of cottage.

Community Services Manager to bring back a report on what each cottage's rent would be based on an average increase of \$2.00 per week, in accordance with the value of the unit.

**Moved Crs M J Higgins/N Riley  
CS05/03/22**

**THAT the rental of council cottages increase on an average of \$2.00 per week with effect from November 2005.**

**CARRIED**

Agreed that the extra capital work for Vosper Street be included in the budget.

**Output 16 – Camping Grounds**

Mr Kennedy suggested that all camping ground loans be paid off which would give a saving on loan repayments of \$50,000.00 annually, and added that there would also be additional income over the next two or three years with new leases. This would allow for an increased dividend which would off-set the Parks and Reserves budget.

Cr Higgins considered the dividend should go back to Council, not Parks and Reserves.

His Worship the Mayor arrived at this stage being 1.41 pm.

His Worship the Mayor J C Hurley was in favour of quitting the loan against Pohara, as this lease was due for renewal, but considered any other repayments needed wider debate.

Chief Executive commended the Community Services Manager and his staff for turning this account around.

**Moved Cr M J Higgins/His Worship the Mayor J C Hurley  
CS05/03/23**

**THAT the outstanding Pohara camping ground loan of \$164,000.00 be repaid.**

**CARRIED**

**Moved Crs M J Higgins/E J Wilkins  
CS05/03/24**

**THAT the camping ground dividend be increased from \$80,000.00 to \$150,000.00 and that Community Services Manager recalculate the budget to accommodate this.**

**CARRIED**

#### **Output 18 – Grants**

Mr Kennedy advised that this budget had a small increase in Council grants, plus a small amount towards SPARC for the Physical Activity Initiatives, with the overall impact being an increase in the General Rate of \$6,208.00 over the proposed 2005/06 Long Term Council Community Plan.

#### **Output 19 – Reserve and Hall Management Committees**

Mr Kennedy pointed out that the increase for this budget was due to hall and management committees subsidy and the allowance for loan repayments for the Motueka Recreation Centre roof repairs.

#### **Output 32 – Rural Fire**

Mr Kennedy reported that there had been a reduced amount put aside for new appliances, but there was an increase in loan repayments for the Ngatimoti Fire Station which is about to be built. There was also an increase in the WRFC levy, and the contract with the Rural Fire Network.

**Moved Crs N Riley/E J Wilkins**

**CS05/03/25**

**THAT the Community Services Committee recommends that the budgets as amended be included in the Draft Annual Plan.**

**CARRIED**

#### **6 CLOSURE**

There being no further business the meeting closed at 2.05 pm