

Minutes of the Motueka Aerodrome Flight Ops & Safety Committee
Meeting Thursday 27th June 2013

Meeting Open: 3:30pm

In Attendance: Don Grant (Facilitator), Katrina Witney (Nelson Aviation College), Giles Witney (Nelson Aviation College), John Richards, Jeremy Anderson (Nelson Aviation College), Kevin Bedford (Skydive Abel Tasman).

Apologies: Stuart Bean (Skydive Abel Tasman), Vince D'Ath (Abel Tasman Air), Jim Frater (Tasman District Council), Trevor Leighton (Tasman Sky Adventures), Alistair Hart (Motueka Recreation Training)

Minutes: Minutes of the last meeting March 2013 agreed as a true and accurate record; Nominated Giles, seconded Kevin.

Actions from previous meeting:

Action Point 1: Purchased

Action Point 2: Minutes to be added to the TDC website, Motueka Aerodrome information page. Don to send the 2012 minutes to Jim to upload to the website. Still to do.

Action Point 3 to Point 6: Complete

Agenda Item:

1. *Letter from TAIC concerning removal of aircraft:* Contents noted and letter available for all users to view in the clubrooms. The TDC would like to be informed if an incident occurs on the Aerodrome.
2. *Letter from TDC regarding airport landing fees increase:* Noted. New Motueka Management Advisory Committee to make recommendations to the TDC on behalf of the users in the future.

Safety Issues or Concerns:

- 1) *Use of non-standard circuit:* Users should not be operating in a non-standard circuit pattern (right hand) when other traffic is operating in the standard circuit. Unless as otherwise outlined in the MOU with regards to the Porter and Pitts approaches.
- 2) *Emergency Exercise:* Access for emergency vehicles onto the airfield is very prohibitive in wet weather. The vehicles are unable to deviate from the seal runway. There is difficult access from the main road to the seal runway. Concerns regarding emergency access to incidents that occur away from the seal surface.

Meeting closed: 3.55pm

Secretary: Katrina Witney

Signed as a True & Correct Record:

Chairman

Date:

Actions to be taken:

Action #	Issue	Responsibility	When
A1	Minutes to be added to the TDC website. 2012 minutes to be sent to Jim for uploading	Jim Frater/Don Grant	ASAP
A2	Give feedback to TDC and Motueka Fire Brigade regarding difficulty with vehicle access during the emergency exercise	Don Grant	ASAP

Next meeting:

Thursday 26th September 2013 3:30pm, Motueka Aero Club rooms, Motueka.