

Minutes

Māpua Waterfront Area Masterplan Working Group

Date and Time: Monday 22 July 2019, 7.00 pm

Venue: Māpua Boat Club, Māpua

Present: David Martin – Chair
Mark Johannsen – Property Services Manager, Tasman District Council
Richard Hollier – Reserves and Facilities Manager, Tasman District Council
Marion Satherley – Māpua & Districts Community Association
David Scott – Tamaha Sea Scouts
John Fountain - Friends of Māpua Waterfront
Debbie Lavery - Māpua & Districts Business Association
Linda Atkins - Executive Support Officer, Tasman District Council
(Minutes)
Martyn Barlow – Māpua Boat Club
Daren Horne – Te Ātiawa Iwi Trust

1. Welcome

The Chair welcomed everyone to the meeting at 7 pm.

Daren Horne gave the karakia.

2. Apologies

Councillor Tim King - Tasman District Council

Kura Stafford – Ngāti Tama Ki Te Waipounamu Trust

Mike Kininmonth – Māpua & Districts Community Association

Naomi Aporo – Ngāti Rārua

3. Minutes of the previous meeting – 17 June 2019.

The minutes of the previous meeting held on 17 June 2019 were accepted as a true and accurate record.

4. Matters arising from the minutes

It was noted there are new parking spaces in Iwa Street.

Discussed parking and noted the posts do not work as cars are still parking there, so more posts are needed. The disabled park is temporary.

The shared use sign has gone – it may have been removed for the current roadworks.

Action: The Chair is to check if a new sign is to be provided.

5. Ngaio Reserve design and implementation update

R Hollier had an update from S Richards (TDC Reserves Officer – designer): the site survey has been done and he will analyse that now and see how it impacts the design. The archaeologist will get information this week.

Costs were discussed:

- Concrete costs could be \$45k lower if it is overlaid on top of the existing base layer.
- Tasman District Council Commercial Unit will contribute \$65k, (\$50k and \$15k for the gate), including the turning circle
- \$85k from Parks and Reserves
- The remaining \$40 to \$80k is to be raised by the community.
- With lower costs it was noted the Council contribution remains the same.
- The budget of \$85k is to go to the Council meeting this week for approval.

Next steps are to go to tender, give information to the archaeologist and consult the heritage authority. It was noted that concreting over the top of the existing concrete helps with archaeological issues.

The Chair advised the Ngaio Working Group had met and discussed setting up a new group to raise funds. D Lavery is to chair this with M Satherley and N Aporo. The Chair is an ex officio member. To look at areas the community could help with fundraising and feedback fine design details to S Richards. The Chair suggested the following allocations of fundraising responsibility:

Item to supply	Who will raise funds	Funds
Resurface the boat rack and dinghy rack	Māpua Boat Club.	
Furniture	Māpua Community Association and Māpua Business Association	\$40k \$26k
Bike racks	Friends of Māpua Waterfront	\$10k
Interpretative panels	Interpretative Panels Working Group	\$4k
Children's' playground equipment	Māpua Business Association.	
Planting	Tasman District Council	\$6k

Pou	Iwi	\$20k
Drinking fountains and bins	Tasman District Council -	\$6k

To do funding applications - e.g. The Historical Society and iwi and seek company sponsorship. The Council will fund items that are more difficult to obtain funding for.

Discussed timeline - Tasman District Council want the ground work to be done in this financial year (before June 2020). To be ready for this by 1 May 2020.

There was some feedback regarding community funding for items such as the playground and dinghy rack which were removed so the community does not want to provide funds for these. The community want more council funding in the next financial year.

R Hollier noted there is now considerable funding but it depends on design.

Discussed projects and funding and noted the BMX track and playground projects are underway. J Fountain said his organisation (Friends of Māpua Waterfront Group) could get dinghy racks.

Actions:

- *R Hollier is to ask the Council about projects and suggested asking what the community wants.*
- *To provide accurate figures/detailed costs for the next meeting*
- *The Council is to respond to points raised.*
- *M Satherley to talk to the Community Association about funding.*

6. Adopt the Group's Revised Terms of Reference

The Chair noted M Kininmonth has withdrawn his query regarding membership.

It was agreed to adopt the Revised Terms of Reference, as amended at the previous meeting.

7. Meeting Frequency

M Johannsen suggested bi-monthly meetings as actions are in progress.

Action: *to discuss this at the next meeting.*

8. Name of Area on Signage - Raised by Māpua Boat Club

M Johannsen explained Port Māpua Maritime Museum want a tourist sign at the turnoff of Māpua Drive about the museum and sought feedback and support from the Group for this

Action: *M Johannsen to pass this on to the Council.*

The Chair was approached by a person wanting a seasonal sign at the end of the causeway at Iwa Street waterfront warning about nesting birds. This is not an issue for this group - the Council could respond to this person.

9. Communications

There is no article for Coastal News this time, maybe next time.

10. Presentation by John Fountain, Friends of Māpua Waterfront Group.

J Fountain gave his presentation, including some history of the group. He noted it is a registered charity with a website and it promotes public awareness of the area. It has green philosophy and includes a wide demographic and geographic of people who love this area. The group does not want a boat ramp.

The Chair suggested there may be other relevant local groups to invite to present for 15 minutes, (such as the Waimea Estuary group, bird song and planting groups). This Group is to supply names of other presenters.

Actions:

- *M Satherley from The Māpua and Districts Community Association is to present at the next meeting on 19 August.*
- *D Lavery from Māpua and Districts Business Association is to present at the following meeting on 2 September.*
- *To supply names of other presenters.*
- *R Hollier to report back before the next meeting on Council funding for projects*

11. General Business

- The Chair suggested changing the name of this group to a shorter version: Māpua Waterfront Group.
- The Group gave some positive feedback regarding Tasman District Council's involvement in the group.

12. Date of next meeting

Monday 19 August 2019.

Daren Horne gave the karakia and the meeting closed at 8 pm.

Action List – 22 July 2019

Action	Assigned to:
Design Parameters and priorities for Grossi Point Reserve Whiteboard session on timelines and strategies at the 19 August meeting.	All
Annual Review of Group's processes and procedures Review in August with facilitated session (not by the Chair).	All members and facilitator tba.
Future Group Presentations 19 August: M Satherley - The Māpua and Districts Community Association 2 September: Debbie Lavery - Māpua and Districts Business Association Group to supply names of other presenters.	MS DL All
Mapua shared use sign To check if a new sign is to be provided.	Chair
Ngaio Reserve: R Hollier is to ask the Council about projects and suggested asking what the community wants. To provide accurate figures/detailed costs for the next meeting The Council is to respond to points raised. M Satherley to talk to the Community Association about funding.	RH TDC MS
Meeting Frequency Discuss changes.	All - MJ
Mapua Maritime Museum sign To pass this on to the Council.	MJ
Project funding Report back before the next meeting on Council funding for projects.	RH

Agenda items for next meeting:

- Communications – brainstorm on engagement strategies
- The Māpua and Districts Community Association presentation
- Annual Review of Group.
- Grossi Point whiteboard session on timelines and strategies

Meeting Dates 2019:

- 19 August
- 2 September
- October TBC *
- 18 November
- 16 December