

# Minutes

## Māpua Waterfront Area Masterplan Working Group

**Date and Time:** Monday 18 March 2019, 7.03 pm

**Venue:** Māpua Boat Club, Māpua Wharf

**Present:** David Martin – Chair  
Mark Johannsen – Property Services Manager, Tasman District Council  
Richard Hollier – Reserves and Facilities Manager, Tasman District Council  
Linda Atkins, Executive Support Officer, Tasman District Council (Minutes)  
Jamie McPherson, Transportation Manager, Tasman District Council (to 7.30 pm)  
Marion Satherley – Māpua & Districts Community Association  
Naomi Aporo – Ngāti Rārua  
David Scott – Tamaha Sea Scouts  
Mike Kininmonth – Māpua & Districts Community Association  
Tim Robinson - Māpua Boat Club  
Graeme Stradling – Friends of Māpua Waterfront  
Debbie Lavery - Māpua & Districts Business Association  
Awatea Teaukura (from 7.30 pm)

### 1. Welcome

The Chair welcomed everyone to the meeting, and Naomi opened with a karakia. The Chair asked members to observe a minute's silence in memory of the victims of the Christchurch massacre.

#### Apologies

Kura Stafford - Ngāti Tama Ki Te Waipounamu Trust  
Martyn Barlow – Māpua Boat Club  
Daren Horne – Te Ātiawa Iwi Trust  
Councillor Tim King - Tasman District Council

### 2. Minutes of the previous meeting – 25 February 2019

The minutes of the previous meeting held on 25 February 2019 were confirmed as a true and accurate record with the following amendment:

Page 3 item 7: amend the month from March to April.

**Action:** Richard to provide update on Solar Lighting in Waterfront Park

### 3. Matters arising from the minutes

- Liquor licence process/protocols: Mark Johannsen to report back at the April meeting.

**Action:** Mark to report back

- Event traffic management: discussed the Kaiteriteri to Māpua (K2M) marathon event in May and confirmed the organiser will need to direct traffic. Jamie McPherson confirmed his team is doing a traffic management plan. Discussed the Council process for notification of road closures and the Chair noted he will circulate notifications from the Council to this Group.
- Jamie McPherson noted obtaining resource consents for road closures is a separate process.
- Discussed the issues created by events on the reserve and wharf area, such as traffic volumes, parking problems, liquor controls, event managers and sound management.
- The Group asked for consistency and guidelines from the Council, and prior notification of events.

**Action:** The group are to be notified of future special event requests for the waterfront. Richard and Mark to follow up.

### 4. Presentation by David Scott from Tamaha Sea Scouts

- Awatea Teaukura, one of the Tamaha Sea Scouts, spoke about the history of New Zealand scouts and the Tamaha Sea Scout Club.
- David Scott gave a handout on the history of the Māpua wharf and surrounding area.

### 5. Parking, signage and traffic management (Jamie McPherson, TDC).

- It was noted that there has been positive feedback and campervans are no longer parking in the wrong place, but Waterfront Park does not have any 'no parking' signs for campervans.
- Discussed the Council's large wooden sign for Māpua Wharf and asked the Council to remove it as it encourages people to drive into the wharf area.
- Jamie McPherson noted this is a shared space, but he suggested replacing it with a blue sign.

**Action:** Jamie McPherson is to review appropriateness of wooden sign and investigate a shared use sign.

- Discussed problems with the parking area near the 5<sup>th</sup> Wheel and Laughing Fish.

**Action:** Jamie McPherson is to report back to this group.

- Discussed the gravel spread on Grossi Point area

**Action:** Jamie McPherson noted the contractor is to remove all of this seal chip.

- Traffic counter: noted the tubes used were made for higher speeds, so the results may not be accurate, but they had noted a significant number of trailers.

**Action:** Jamie McPherson is to report back to this Group.

- It was noted that parking wardens giving tickets have been effective.
- Noted cars are parking on the kerb in Iwa Street.

**Action:** Jamie McPherson is to monitor this and provide feedback.

## 6. Progress on Ngaio Reserve plans

**Action:** Steve Richards, Reserves Officer, Community Development at the Council will do the landscape design.

- The Subgroup is to meet here on **26 March at 4pm** to discuss design with Steve, and he would like a session this week regarding cultural design aspects with Naomi, Kura and Daren.
- The Chair stressed the need for a consensus by the 15 April meeting.
- Naomi noted the proposed pou (sculpture) will need more careful and detailed design over time. Discussed sculpture on Grossi Point and one other area to represent the three iwi.

## 7. Preliminary discussion of design parameters and priorities for Grossi Point Reserve

- The Group is to meet at 6pm at Grossi Point on 15 April, then move to the Māpua Boat Club rooms afterwards.

**Action:** Linda to send an invitation to Group for this meeting time.

- The Chair referred to the Māpua Area Masterplan regarding the boat ramp and alternative boat launching methods, which was discussed.
- Richard Hollier noted that the process would be similar to that adopted for the Ngaio Reserve.
- Discussed flooding issues and raising the land level. Noted this is an archaeologically sensitive site.
- Discussed the signage issue for boat launching as this is intrusive but necessary for safety on the water.
- The Group noted design is needed for the short-term, and locals want an informal area, not structured design.
- The Group would like information on the mixed use issues at Grossi point, data on the ecology, species and erosion issues for this area.

- Richard Hollier noted the Reserves Management Plan starts mid-2019 and this work will be included in the plan.
- Noted locals want the ground levelled, concrete removed, a retaining wall or boundary, and new planting before trees are removed.
- It was noted this is a taonga area of cultural significance for Maori, it should be cared for and needs resourcing.
- The launching area should eventually be restricted to kayaks and hand launched boats. There is a need for removable bollards for car access when required.
- The group was aware of the need for a replacement community boat ramp before, the necessary changes could be made at Grossi Point.

**Action:** Richard to convey concerns regarding a decision on the boat ramp and attempt to expedite a solution.

**Action:** Richard to provide smaller aerial photos of Grossi point for each group member for next meeting.

#### 8. **Mounds in the Waterfront Park (Marion Satherley)**

- The Reserves Group is to work with Ash Oliver and they have \$2k for his work.
- Richard Hilton is to coordinate the placement of the mounds.

**Action:** Richard Hollier is to follow this up, and he noted the Council will use a registered contractor.

#### 9. **Communications**

- Mark Johannsen will draft an article for the April Coastal News, the Chair will edit it.
- This article is to include decisions made by the Group and community partnership with Tasman District Council.

**Action:** Mark Johannsen to draft article.

- Naomi has set up a Facebook page for the Group which includes its purpose, a link to the Masterplan and updates on progress on the wharf area, and she noted social media policy guidelines are required.
- The local papers (Leader and Guardian) can be used to launch plans for Ngaio Reserve.

**Action:** All members are asked to let Naomi have archival photos for the Facebook page.

#### 10. **Future Group Presentations**

The Chair suggested inviting John Leyden to attend the April meeting.  
Graeme Straddling is to give a presentation at the May meeting.

## 11. Other business

- Mark noted that the Council bins are provided on a trial basis, if this system works it will become permanent.

**Action:** Mark to update on trial.

- Debbie is currently researching community recycling projects in major centres where tenants recycle their own waste.

**Action:** Debbie will report back to a future meeting on this.

- Enviro Waste are to present to the Council, their plans to build a structure in the carpark or by the toilet for all to use.
- The community could fundraise to pay for this facility.

## 12. Date of next meeting and timetable for subsequent meetings:

The next meeting is scheduled for 15 April 2019.

To meet at **6.00 pm at Grossi Point first**, then move to the Māpua Boat Club rooms afterwards.

The meeting closed at 8.50 pm.

## Action List – 18 March 2019

Action	Assigned to:
<p><b>Matters arising from minutes of 25 February meeting:</b></p> <ul style="list-style-type: none"> <li>• Provide an update on solar lighting in Waterfront Park.</li> <li>• Report back on liquor licence process/protocols.</li> <li>• The group are to be notified of future special event requests for the waterfront.</li> </ul>	<p>RH MJ RH/MJ</p>
<p><b>Parking, signage and traffic management</b></p> <ul style="list-style-type: none"> <li>• Review appropriateness of wooden sign for Māpua Wharf and investigate a shared use sign.</li> <li>• Report back on the need for yellow no parking lines in Aranui Rd between Laughing Fish and 5<sup>th</sup> Wheel.</li> <li>• Confirm contractor has removed all of the seal chip Grossi Point area</li> <li>• Report back on traffic counting at Grossi Point</li> <li>• Monitor and provide feedback on cars parking on the kerb in Iwa Street.</li> </ul>	<p>All actions for JMP</p>
<p><b>Ngaio Reserve Plans</b></p> <ul style="list-style-type: none"> <li>• Landscape design to be done by Steve Richards at Council.</li> <li>• The Ngaio Reserve Subgroup is to meet here on 26 March at 4pm to discuss design with Steve.</li> <li>• Initial design for review by end of March.</li> <li>• The Chair wants signoff by the 15 April meeting.</li> </ul>	<p>Ngaio Reserve Subgroup</p>
<p><b>Design Parameters and priorities for Grossi Point Reserve</b></p> <ul style="list-style-type: none"> <li>• Send invitation to group to meet at Grossi Point 6pm 15 April, then move to Māpua Boat Club afterwards.</li> <li>• Convey concerns regarding a decision on the boat ramp and attempt to expedite a solution.</li> <li>• Provide smaller aerial photos of Grossi Point for each group member for next meeting.</li> </ul>	<p>LA (done) RH RH</p>
<p><b>Mounds in the Waterfront Park</b></p> <ul style="list-style-type: none"> <li>• Coordinate placement of the mounds using a registered contractor</li> </ul>	<p>RH</p>
<p><b>Communications</b></p> <ul style="list-style-type: none"> <li>• Draft article for the April Coastal News, with edit check from the Chair.</li> <li>• Provide Naomi with archival photos for the Facebook page.</li> </ul>	<p>MJ All Members</p>
<p><b>Three sculptures on Mapua reserves</b></p> <ul style="list-style-type: none"> <li>• Naomi is to present this concept to iwi.</li> </ul>	<p>NA</p>
<p><b>Future Group Presentations</b></p> <ul style="list-style-type: none"> <li>• Invite John Leyden to attend the April meeting.</li> <li>• Presentation to May meeting – Graeme Straddling.</li> </ul>	<p>Chair GS</p>
<p><b>Other Business</b></p>	

<ul style="list-style-type: none"><li>• Update on trial for Council bins.</li><li>• Report back on community recycling projects in major centres where tenants recycle their own waste.</li></ul>	MJ DL
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Meeting Dates 2019:

15 April

20 May

17 June

22 July

19 August

2 September

X October

18 November

16 December

Confirmed