

MINUTES

Title:	Māpua Waterfront Area Masterplan Working Group	
Date:	20 August 2018	
Time:	7.00 pm	
Venue:	Māpua Hills Community Church	
Present:	Mark Johannsen	Property Services Manager, Tasman District Council
	Richard Hollier	Reserves and Facilities Manager, Tasman District Council
	Beryl Wilkes	Senior Horticultural Officer, Tasman District Council
	Martyn Barlow	Māpua Boat Club
	David Scott	Tamaha Sea Scouts
	Mike Kininmonth	Māpua & Districts Community Association
	Daren Horne	Te Atiawa Iwi Trust
	Naomi Aporo	Ngāti Rārua
	Kura Stafford	Ngāti Tama Ki Te Waipounamu Trust
	Graeme Stradling	Friends of Māpua Waterfront
	Debbie Lavery	Māpua & Districts Business Association

Apologies

Marion Satherley (Māpua & Districts Community Association)

1. Welcome/Introductions

Mark opened the meeting at 7.03 pm and welcomed the Working Group to the meeting. Everyone introduced themselves, and Daren performed a karakia.

2. Minutes of last meeting

No matters arising from the last minutes.

3. Adoption of Terms of Reference

The Terms of Reference document had been circulated.

Kura acknowledged the input from Naomi and Mark into developing the Terms of Reference.

Mike queried the words Te Mamaku/Ruby Bay in Purpose and Function. He suggested that these words need to be taken out as it needs to reference the Māpua Waterfront Area Masterplan.

Mike also queried that under Membership MDCA should have two representatives, not one. The Working Group discussed that there should be one representative nominated from each group, and if that member is unable to attend an alternate can attend to provide continuity.

Mark will add a clause that the Chairperson should be an independent member of the community. This was agreed by the Working Group.

The role of secretary will be provided by the Tasman District Council and will record the minutes and actions, organise the meetings, and distribute information as required.

Action: Mark to make the changes to the Terms of Reference and circulate to the Working Group.

4. Appointment of Chairperson

One nominee for Chairperson has been received from Mike Crehan. His CV had been distributed to the Working Group prior to the meeting.

A discussion was held regarding the criteria of the chairperson. The Working Group outlined that the chairperson needs to be an independent person and not a member of any group/club within the community. The Working Group also felt it was important that the chairperson has experience and knowledge of the community and its history.

It was agreed that the Working Group need to reach out to the community via each of the group's networks with Expressions of Interest to appoint a chairperson, short list potential candidates and then discuss within the Working Group.

Action: Mark to draft an advert by Friday 24 August, circulate to the Working Group for agreement by Wednesday 29 August, and then by Friday 31 August each member to advertise within their own networks for 10 days.

5. Discussion on prioritisation of the six items listed in the Masterplan

Naomi suggested a critical priority is there needs to be a common vision and a sense of identity, and queried where that sits in the prioritisation. The Working Group discussed this and it was agreed that in order for the Working Group to move forward this needs to be a priority.

Action: Daren, Kura and Naomi to do a presentation at the next meeting of Māpua's history from a cultural safety point of view. It was encouraged that the rest of the Working Group do their own investigation of the history and bring that to the next meeting.

It was also suggested that the Working Group could have aerial maps of the area to determine the timeline of what needs to happen.

Action: Richard to bring maps to the next meeting.

Kura asked if there are any budgets for developing plans. Mark said budgets sit within different departments for different works.

Naomi asked what platform Tasman District Council use to share information.

Action: Beryl to discuss with IS if share file could be used to share information for external groups.

It was agreed to carry on to discuss the other priorities.

- **Golden Bear to the Estuary**

Mark proposed the first priority area is between the Golden Bear to the estuary as this is the focal point of the waterfront.

It is proposed that the commercial rubbish bins are to be relocated to a compound near Waterfront Reserve - this is currently being worked on. The temporary toilets are going to be moved, broken concrete needs to be fixed, and the area tidied up.

The Community Development Department at Council have been asked to work on a landscape plan for this area to look at greenspaces and moving furniture. Designs will be shown to the Working Group.

Action: Richard to report on this at the next meeting.

- **Māpua Wharf area**

David Scott has spoken to Andrew Ellis about replacing the wall where the boat ramp is. It is currently going through the consent process.

- **Remediated land along Tahī Street**

It was discussed that for the short term remediated land could be used for parking for peak periods.

- **Parking, Lighting & Safety**

This was deemed to integrate with all other priorities.

A solar light will be installed shortly at the carpark.

Parking and traffic flow was deemed a high priority. Concerns were raised regarding the lack of car parking, and staff at commercial premises taking up the majority of carparks especially at peak periods. It was suggested that Jamie McPherson, Transportation Manager at the Council, could summarise what the plans/projects are for the Māpua area and circulate that to the Working Group.

There was also concern about access for the emergency services.

Action: Mark to organise Jamie McPherson to summarise the plans/projects and circulate to the Working Group.

Action: Mark to liaise with Jamie McPherson regarding attending a meeting with the Māpua and Districts Business Association.

- **Grossi Point Recreation Reserve**

As Grossi Point is an archaeological precinct there was concern amongst the Working Group about how to mitigate potential risk and environmental damage.

Simple changes need to be made for the summer period so as to not to affect the long term plan.

- **Waterfront Park**

It was discussed that the Working Group should be made aware and approve any proposals for furniture and equipment on Waterfront Park.

It was noted that a current project of installing a barbecue and a small mound could readily be changed in the future, if necessary.

6. General Business

No general business.

7. Next meeting

Mark thanked everyone for attending.

The next meeting will be held on Monday 17 September 2018 at 7.00 pm.

Meeting closed 9.05 pm

Action Log:

Update the Terms of Reference and circulate to the Working Group	Mark Johannsen
Draft Expressions of Interest for chairperson and circulate to the Working Group by Friday 24 August.	Mark Johannsen / Michelle Fraei
Review draft Expression of Interest advert and feedback to Mark/Michelle	All
Final advert of Expression of Interest to be circulated to the Working Group	Mark Johannsen / Michelle Fraei
Send out Expression of Interest advert within own networks	All
Presentation at next meeting of Māpua's history	Daren Horne / Kura Stafford / Naomi Aporo
Aerial maps of Māpua area to be brought to the next meeting	Richard Hollier

Summary of engineering plans/projects for the Māpua area and circulate to the Working Group	Mark Johannsen
Liaise with Jamie McPherson to attend a meeting with the Māpua and Districts Business Association	Mark Johannsen